

### Phase One

- Respond to the Offer of Admission & Pay your Enrollment Deposit.**  
Log into [Broncville](#) to accept or decline our offer of admission and pay your enrollment deposit.
- Note Your Banner ID and FSU Email**  
Your Banner ID number and FSU email address are on your acceptance letter and in [Broncville](#).
- Connect with the VA (Optional)**  
If you plan to use military tuition assistance (TA), contact [military@uncfsu.edu](mailto:military@uncfsu.edu) for GI Bill benefits, contact [veterans@uncfsu.edu](mailto:veterans@uncfsu.edu).
- Submit the FAFSA (Optional)**  
Visit [StudentAid.gov](http://StudentAid.gov). The FAFSA opens on October 1st of each year.
- Set Your FSU Email Password**
  1. [Click this link to get your default password.](#)
  2. [Sign in to your FSU Email.](#)
  3. Follow the prompts to set up two-factor authentication.
  4. [Click this link to change your password.](#)

For help: 910.672.4357.
- Confirm Residency Classification**  
Check your acceptance letter for your residency classification. If you disagree, visit the NC Residency Determination Service at [ncresidency.org](http://ncresidency.org). Your residency determines your tuition rate.  
*Changes must be made by the 45<sup>th</sup> day after the first day of class to be effective for the current semester.*

### Phase Two

*You must have confirmed your enrollment to complete the steps in Phase 2.*

- Log Into FSU Engage**  
FSU Engage is a key resource for current students. View your bill, access Canvas, check your FSU email, and more. Sign in using your FSU email and password.
- Register for New Student Orientation**  
Use [Broncville](#) to register for an Orientation date that works best for you. Registration will open during the fall. You'll receive more information about Orientation in your email after you RSVP.
- Apply for Housing (Optional)**  
Use [FSU Engage](#) to access the housing portal if you want to live on campus. The housing portal opens in the spring of each year.

### Phase Three

- Upload Your Medical Records**
  1. Log into the [FSU Student Health Services Patient Portal](#).
  2. On the Forms tab, submit the New Health History Form.
  3. Download the Immunizations Record Page 6. (If you do not have an official immunization record)
  4. Have Page 6 completed and signed by your doctor.
  5. On the Immunization tab, enter your immunization dates using your Immunization Record.
  6. On the Uploads tab, upload your Immunization Record Page 6 or an official immunization record (NCIR, VAR, etc.)  
*Your immunizations are due within 30 days of registering for classes.*
  7. If living on campus, download the physical from the Forms tab, have your doctor complete it, and upload it.
- Make an Appointment with Advisor (Optional)**  
If you missed **all** of the New Student Orientation dates, [contact your advisor](#) to make an appointment and get registered for classes.
- Submit Final Transcripts**  
If you had **in-progress** classes when you applied, submit official copies of your transcript(s) showing your final grades so you can receive transfer credits.

### Phase Four

*You must have registered for classes to complete the steps in Phase 4.*

- Enroll/Waive FSU Health Insurance**  
Go to [FSU's student health insurance website](#) to enroll or waive FSU health insurance. You must enroll/waive each semester. *You will be automatically enrolled if you do not waive FSU health insurance.*
- View Your Bill**  
In [FSU Engage](#), look under the Balances widget to view your bill. If your bill doesn't accurately reflect financial aid, scholarships, or employer sponsorship, contact Financial Aid at [finaid@uncfsu.edu](mailto:finaid@uncfsu.edu).  
If you think your bill is wrong for some other reason than financial aid, contact Student Accounts at [studentaccountsreceivable@uncfsu.edu](mailto:studentaccountsreceivable@uncfsu.edu).
- Get Your Student ID Card**  
You can get your student ID card one week before the first day of class. [Sign in here to complete the process.](#) Pick your ID card up in person from the Bronco Card Office.
- Rent Textbooks**  
Visit the FSU Bookstore to [rent your textbooks.](#)
- Access Bronco Navigate (Advisor Communications)**  
Click the Launch Bronco Navigate button in the Academic Profile widget in FSU Engage.
- Register for Handshake**  
In [FSU Engage](#), under Tools, click Student Affairs. Then click on Handshake.
- Apply for Parking (Optional)**  
Visit the [Parking Portal](#) to purchase your permit.