To: ALL RESIDENTIAL STUDENTS  
From: Adriana A. Russell, Director of Residence Life  
Date: October 15, 2020  
RE: Fall 2020 Closing memo and community updates

Dear Residents:

We value you as members of our community! We thank you all for being Bronco Strong and hanging in there with one another and with us! Below are a few items to prepare you for the end of term closing and hopefully our future re-opening.

Fall to Spring Semester Housing Intent Form:
Each student must log into the online MyHousing Portal at https://www.uncfsu.edu/life-fsu/housing-and-residence-life and complete the Housing Intent form before November 1st. We want your student account to reflect the correct information for Spring 2021, therefore please fill this form out a) If returning, b) If requesting a room change or c) If not-returning to campus housing next semester.

Residence Halls – End of Fall Semester closing information:
Student Health may contact you about pre-move out health screenings/testing’s, so be prepared for this around the 1st week in November. The last day of classes is November 13th. Final exams occur November 16th – November 20th. All regular term students must schedule a moveout appointment with their Residence Hall Staff using your halls specific Microsoft Teams booking calendar. If you need assistance with this, contact your Hall Staff Team. The residence halls and cafeteria close promptly at 6pm on Friday, November 20th. Some of you have asked about checking out early, please coordinate with your hall staff.

Communicate holiday closing information and make pick up arrangements with your family and friends now. It is your responsibility to ensure you have reliable transportation and/or accommodations to leave campus on time. If you are an independent student or an out of state student, you should begin organizing your resources early. All travel arrangements must coincide with the residence hall closing dates and times.

1. Your Residence Hall Staff will provide you with a detailed list of what you need to do for move out. Pre-check out room inspections will be conducted early in November and a final inspection of your room will take place during your move-out period or shortly afterwards. Returning students do not have to take everything home. You do not want any housing fines/charges, therefore, clean up appropriately, return room keys (if applicable) and follow your move out check list.
2. All halls are scheduled for a maintenance check-up and detailed cleaning, therefore please properly store items you leave behind in enclosed containers/closets/dressers. You must remove all items off the floor or out of the repair pathway. We recommended that you take home valuables and small electronics. Please refer to your Student Housing Contract regarding liability and the need for your own Renters Insurance policy. We are not responsible for theft, loss or damage to any items left in rooms.
3. Make sure you take all medications, special documents and personal items with you. You will not be able to contact your hall staff or access any residential area, after the residence halls close for the semester. Our staff departs and returns in January, just like you do.
4. Return rental books to the FSU Bookstore before you leave campus. Do not leave these items in your room or with others.
5. Non-returning students must return their mailbox key to the FSU Post Office before leaving campus.

Winter-Break Housing Resources:
If you are a student in need of off-campus/community assistance during the hall closing period, please contact the FSU Counseling Center before November 1st. Our Residence Life Department website also provides a list of local/short term lodging options.

Spring 2021 Check-In Information:
Hopefully residence halls will open for student check-in on Thursday, January 21, 2021! If you have not completed items in your Living in Community Canvas Course, now is the time because you cannot check back in without everything being completed. In January, book your move-in appointment through your specific Residence Hall Microsoft Teams booking link or MyHousingPortal. Contact your hall staff if you need assistance. Spring semester classes begin on Monday, January 25, 2021.