



2019 New Employee Orientation

Beginning in February 2019, the frequency of New Employee Orientation sessions for SHRA and EHRA hires will change to once per month. However, the Office of Human Resources will allow greater flexibility in start dates with some months including three possible start dates for new hires. This change will provide hiring managers with greater flexibility to start new employees. New hires will be scheduled to start on dates that will allow them to be paid at the end of the same month in which they start work.

Below are the planned New Employee Orientation dates, as well as available start dates. Regardless of start date, all new hires will be scheduled to attend the next New Employee Orientation following their start date. Required forms and benefits information will be covered on the first day of employment (start date) by the Office of Human Resources.

As a reminder, all job offers are made by the Office of Human Resources staff.

Thank You,

The Office of Human Resources
Fayetteville State University

January 2019

December '18							February '19						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1						1	2
2	3	4	5	6	7	8	3	4	5	6	7	8	9
9	10	11	12	13	14	15	10	11	12	13	14	15	16
16	17	18	19	20	21	22	17	18	19	20	21	22	23
23	24	25	26	27	28	29	24	25	26	27	28		
30	31												

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31 Campus Closure	1 New Year's Day Holiday	2	3 Hire Date	4	5
6	7 Hire Date New Employee Orientation	8	9	10	11	12
13	14 Hire Date New Employee Orientation	15	16	17	18	19
20	21 Martin Luther King Jr.'s Birthday Holiday	22	23	24	25	26
27	28	29	30	31	1	2
3	4	Notes Please note that employees may start work on the dates that state "Hire Date." They are required to first arrive at the Office of Human Resources to complete any and all new hire paperwork (including the federally mandated I-9 form) prior to reporting to their new position. All employees must attend a regularly scheduled New Employee Orientation.				

February 2019

January '19							March '19						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4 Hire Date	5	6	7	8	9
10	11 Hire Date New Employee Orientation	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	1	2
3	4	Notes Please note that employees may start work on the dates that state "Hire Date." They are required to first arrive at the Office of Human Resources to complete any and all new hire paperwork (including the federally mandated I-9 form) prior to reporting to their new position. All employees must attend a regularly scheduled New Employee Orientation.				

March 2019

February '19							April '19						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28			28	29	30				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24	25	26	27	28	1	2
3	4 Hire Date	5	6	7	8	9
10	11 Hire Date	12	13	14	15	16
17	18 Hire Date New Employee Orientation	19	20	21	22	23
24	25	26	27	28	29	30
31	1	Notes Please note that employees may start work on the dates that state "Hire Date." They are required to first arrive at the Office of Human Resources to complete any and all new hire paperwork (including the federally mandated I-9 form) prior to reporting to their new position. All employees must attend a regularly scheduled New Employee Orientation.				

April 2019

March '19							May '19						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2				1	2	3	4
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30	31	
31													

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 Hire Date	2	3	4	5	6
7	8 Hire Date	9	10	11	12	13
14	15 Hire Date New Employee Orientation	16	17	18	19 Good Friday Holiday	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	Notes Please note that employees may start work on the dates that state "Hire Date." They are required to first arrive at the Office of Human Resources to complete any and all new hire paperwork (including the federally mandated I-9 form) prior to reporting to their new position. All employees must attend a regularly scheduled New Employee Orientation.				

May 2019

April '19							June '19						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6							1
7	8	9	10	11	12	13	2	3	4	5	6	7	8
14	15	16	17	18	19	20	9	10	11	12	13	14	15
21	22	23	24	25	26	27	16	17	18	19	20	21	22
28	29	30					23	24	25	26	27	28	29
							30						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
5	6 Hire Date	7	8	9	10	11
12	13 Hire Date New Employee Orientation	14	15	16	17	18
19	20	21	22	23	24	25
26	27 Memorial Day Holiday	28	29	30	31	1
2	3	Notes Please note that employees may start work on the dates that state "Hire Date." They are required to first arrive at the Office of Human Resources to complete any and all new hire paperwork (including the federally mandated I-9 form) prior to reporting to their new position. All employees must attend a regularly scheduled New Employee Orientation.				

June 2019

May '19							July '19							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4			1	2	3	4	5	6
5	6	7	8	9	10	11	7	8	9	10	11	12	13	
12	13	14	15	16	17	18	14	15	16	17	18	19	20	
19	20	21	22	23	24	25	21	22	23	24	25	26	27	
26	27	28	29	30	31		28	29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3 Hire Date	4	5	6	7	8
9	10 Hire Date	11	12	13	14	15
16	17 Hire Date New Employee Orientation	18	19	20	21	22
23	24	25	26	27	28	29
30	1	Notes Please note that employees may start work on the dates that state "Hire Date." They are required to first arrive at the Office of Human Resources to complete any and all new hire paperwork (including the federally mandated I-9 form) prior to reporting to their new position. All employees must attend a regularly scheduled New Employee Orientation.				

July 2019

June '19							August '19							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1						1	2	3
2	3	4	5	6	7	8	4	5	6	7	8	9	10	
9	10	11	12	13	14	15	11	12	13	14	15	16	17	
16	17	18	19	20	21	22	18	19	20	21	22	23	24	
23	24	25	26	27	28	29	25	26	27	28	29	30	31	
30														

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1 Hire Date	2	3	4 Independence Day Holiday	5	6
7	8 Hire Date	9	10	11	12	13
14	15 Hire Date New Employee Orientation	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	Notes Please note that employees may start work on the dates that state "Hire Date." They are required to first arrive at the Office of Human Resources to complete any and all new hire paperwork (including the federally mandated I-9 form) prior to reporting to their new position. All employees must attend a regularly scheduled New Employee Orientation.				

August 2019

July '19							September '19						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6	1	2	3	4	5	6	7
7	8	9	10	11	12	13	8	9	10	11	12	13	14
14	15	16	17	18	19	20	15	16	17	18	19	20	21
21	22	23	24	25	26	27	22	23	24	25	26	27	28
28	29	30	31				29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5 Hire Date	6	7	8	9	10
11	12 Hire Date New Faculty Orientation	13	14	15	16	17
18	19 Hire Date New Employee Orientation	20	21	22	23	24
25	26	27	28	29	30	31
1	2	Notes Please note that employees may start work on the dates that state "Hire Date." They are required to first arrive at the Office of Human Resources to complete any and all new hire paperwork (including the federally mandated I-9 form) prior to reporting to their new position. All employees must attend a regularly scheduled New Employee Orientation.				

September 2019

August '19							October '19						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3			1	2	3	4	5
4	5	6	7	8	9	10	6	7	8	9	10	11	12
11	12	13	14	15	16	17	13	14	15	16	17	18	19
18	19	20	21	22	23	24	20	21	22	23	24	25	26
25	26	27	28	29	30	31	27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labor Day Holiday	3 Hire Date	4	5	6	7
8	9 Hire Date	10	11	12	13	14
15	16 Hire Date New Employee Orientation	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	Notes Please note that employees may start work on the dates that state "Hire Date." They are required to first arrive at the Office of Human Resources to complete any and all new hire paperwork (including the federally mandated I-9 form) prior to reporting to their new position. All employees must attend a regularly scheduled New Employee Orientation.				

October 2019

September '19							November '19							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7							1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9	
15	16	17	18	19	20	21	10	11	12	13	14	15	16	
22	23	24	25	26	27	28	17	18	19	20	21	22	23	
29	30						24	25	26	27	28	29	30	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3	4	5
6	7 Hire Date	8	9	10	11	12
13	14 Hire Date New Employee Orientation	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	Notes Please note that employees may start work on the dates that state "Hire Date." They are required to first arrive at the Office of Human Resources to complete any and all new hire paperwork (including the federally mandated I-9 form) prior to reporting to their new position. All employees must attend a regularly scheduled New Employee Orientation.				

November 2019

October '19							December '19						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	1	2	3	4	5	6	7
6	7	8	9	10	11	12	8	9	10	11	12	13	14
13	14	15	16	17	18	19	15	16	17	18	19	20	21
20	21	22	23	24	25	26	22	23	24	25	26	27	28
27	28	29	30	31			29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4 Hire Date Final New Employee Orientation for 2019	5	6	7	8	9
10	11 Veterans Days Holiday	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 Thanksgiving Holiday	29 Thanksgiving Holiday	30
1	2	Notes Please note that employees may start work on the dates that state "Hire Date." They are required to first arrive at the Office of Human Resources to complete any and all new hire paperwork (including the federally mandated I-9 form) prior to reporting to their new position. All employees must attend a regularly scheduled New Employee Orientation.				

December 2019

November '19							January '20						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2			1	2	3	4	
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30	31	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24 Christmas Holiday	25 Christmas Holiday	26 Christmas Holiday	27 Campus Closure	28
29	30 Campus Closure	31 Campuse Closure	1 New Year's Day Holiday	2	3	4
5	6	Notes Please note that employees may start work on the dates that state "Hire Date." They are required to first arrive at the Office of Human Resources to complete any and all new hire paperwork (including the federally mandated I-9 form) prior to reporting to their new position. All employees must attend a regularly scheduled New Employee Orientation.				