According to the Higher Education Act, or 20 U.S.C. 1092, now known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Fayetteville State University is required to collect and annually publish statistics concerning the occurrence of selected crimes on campus property (including residential facilities), non-campus property, and public property, reported or known to the Department of Police and Public Safety (FSU PD), local police or any individuals identified by the University as "Campus Security Authorities" (CSA). Campus Security Authorities are defined as, "An official of an institution who has significant responsibility for student and campus activities, including but not limited to, student housing, student discipline, and campus judicial procedures." The information collected from these forms is used to prepare a compilation of statistical crime information for inclusion in the campus’ Annual Security Report. FSU PD will use this form to determine the category of the crime or incident and the location under which the incident should be reported according to the requirements of the Clery Act. Data collected on this form is to be used to promote crime awareness and enhance campus safety.

It is the policy of Fayetteville State University to ensure that victims and witnesses to crime are aware of their right to report criminal acts to the police, and to report University policy violations to the appropriate office (e.g., student conduct violations to the Director of Student Conduct). However, if a reporting person requests anonymity, this request must be honored to the extent permitted by law. Accordingly, no information should be included on this form that would personally identify the victim without their consent.

For Clery purposes, the student status of the offender or the victim is not a relevant fact as to whether or not this report form is to be completed. If a violation of one of the listed offenses occurs, documentation is required. In order for FSU to satisfy the statistical reporting requirements of the Clery Act, all CSA’s are required to complete this form when specified crimes/incidents (listed below) are reported to them or at the end of the year advising no crimes were reported to them. In addition, a person reporting an incident of this nature to a CSA shall also be encouraged to report the crime to FSU PD.

### Procedures

If you are one of FSU’s CSAs and you receive a report, or otherwise become aware of the occurrence of one of the selected crimes listed below, please do the following:

1. **If the incident indicates the possibility of an imminent community threat, inform FSU PD without delay from a campus phone dial 1911 or from any other phone dial 910.672.1911;**
2. Encourage the crime victim(s) and/or witness(es) to report the incident to FSU PD;
3. Complete this Crime & Incident Report form and handle as a “confidential” document.
4. Submit the form in a confidential envelope and deliver it to: FSU Police Department, ATTN: Erica Cooper: Clery Compliance Officer/Accreditation Manager, Mitchell Building, 1200 Murchison Rd, Fayetteville, NC 28301 or email to ecooper8@uncfsu.edu as soon as possible, but no later than the next business day after the incident was reported to you.

If you have any questions concerning this form, please call Erica Cooper at 910.624.2462.

<table>
<thead>
<tr>
<th>Name of CSA</th>
<th>Department</th>
<th>Date of Report</th>
<th>Time of Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td>Phone Number</td>
<td>Date of Incident</td>
<td>Time of Incident</td>
</tr>
</tbody>
</table>

☐ No Crimes were reported to me for the _________ calendar year.

(If you check this box, sign and the form is now completed)

Signature ____________________________

Date ____________________________
Fayetteville State University  
Campus Security Authority Reporting Form

*Name of Reporting Party | ☐ victim ☐ witness ☐ suspect ☐ other | Relationship to Victim

If Reporting Party wishes to remain anonymous, simply write ANONYMOUS in the ‘Reporting Party’ field instead of a name.

Contact Information: Address: ____________________________________________ Phone: ___________________________________

Was a police Report Filed: ☐ Yes ☐ No ☐ Unknown Specify Local Agency: _________________________________ Date ____________

### Crime/Incident Information

<table>
<thead>
<tr>
<th>Offenses</th>
<th>☐ Murder/Non-negligent manslaughter</th>
<th>☐ Burglary</th>
<th>☐ Drug Law Violations</th>
<th>☐ Manslaughter by Negligence</th>
<th>☐ Motor Vehicle Theft</th>
<th>☐ Liquor Law Violations</th>
<th>☐ Robbery</th>
<th>☐ Arson</th>
<th>☐ Weapons: Carrying, Possessing</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Aggravated Assault</td>
<td>☐ Rape</td>
<td>☐ Fondling</td>
<td>☐ Incest</td>
<td>☐ Statutory Rape</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Location of Crime/Incident: __________________________________________

### Sexual Assault and Violence Against Women Act

On March 7, 2013, President Obama signed a bill that reauthorized the Violence Against Women Act (VAWA). Strengthening Clery as part of the Campus Sexual Violence Elimination Act, or Campus SaVE Act (SaVE) VAWA addendum, the bill included amendments that afforded additional rights to victims of sexual assault, domestic violence, dating violence and stalking on university/college campuses.

Sexual assault and violence against women are of special concern to the campus community because they have been historically underreported. The victim of a sex offense typically desires confidentiality and anonymity, as a result he/she will often seek a reporting source other than law enforcement such as a designated CSA. Because the sex offender may continue to pose a threat to the community, the threat potential needs to be evaluated and the campus community alerted/warned as necessary. In this regard, the following additional information is requested.

<table>
<thead>
<tr>
<th>Was the Assailant:</th>
<th>☐ Unknown Offender</th>
<th>☐ Known Offender (friend, acquaintance, classmate, date, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ FSU affiliated</td>
<td>☐ Faculty</td>
<td>☐ Staff</td>
</tr>
<tr>
<td>☐ Student</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Description of the Assailant:  

<table>
<thead>
<tr>
<th>Race/Gender</th>
<th>Age</th>
<th>Height</th>
<th>Weight</th>
<th>Hair Color</th>
<th>Eye Color</th>
<th>Physical Features:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Was this crime/incident motivated by bias?</th>
<th>☐ Unknown</th>
<th>☐ Yes</th>
<th>☐ No</th>
</tr>
</thead>
</table>

If yes, identify the category of prejudice:  

<table>
<thead>
<tr>
<th>☐ Race</th>
<th>☐ Religion</th>
<th>☐ Sexual Orientation</th>
<th>☐ Ethnicity/National Origin</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Disability</td>
<td>☐ Gender</td>
<td>☐ Gender Identity</td>
<td>☐ If gender identity, select which type:</td>
</tr>
<tr>
<td>☐ Non-Conforming</td>
<td>☐ Transgender</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Hate Crimes

FSU is also required to report statistics for hate (bias) related crimes by the type of bias as defined below for the following classifications: Murder/non-negligent manslaughter, manslaughter by negligence, robbery, aggravated assault, burglary, motor vehicle theft, arson and larceny, vandalism, intimidation, and simple assault (see definitions below).

<table>
<thead>
<tr>
<th>☐ Larceny-theft</th>
<th>☐ Simple Assault</th>
<th>☐ Intimidation</th>
<th>☐ Destruction/Damage/Vandalism of Property</th>
</tr>
</thead>
</table>

Was this crime/incident motivated by bias?  

<table>
<thead>
<tr>
<th>☐ Race</th>
<th>☐ Religion</th>
<th>☐ Sexual Orientation</th>
<th>☐ Ethnicity/National Origin</th>
<th>☐ Disability</th>
<th>☐ Gender</th>
<th>☐ Gender Identity</th>
<th>☐ If gender identity, select which type:</th>
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<tr>
<td>☐ Non-Conforming</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Description of Incident or Crime:

______________________________________________________________________________________________________

______________________________________________________________________________________________________
### Crime and Incident Descriptions

**Murder / Manslaughter** – defined as the willful (non-negligent) killing of one human being by another.

**Manslaughter by Negligence** – defined as the killing of another person through gross negligence.

**Sex Assault (Sex Offenses)** – Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

- **Rape** – The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.
- **Fondling** – The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his /her temporary or permanent mental incapacity.
- **Incest** – Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** – Sexual intercourse with a person who is under the statutory age of consent.

**Robbery** – defined as taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault** – is defined as an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary** – is the unlawful entry of a structure to commit a felony or a theft.

**Motor Vehicle Theft** – is the theft or attempted theft of a motor vehicle.

**Arson** – any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Hate Crime Bias:**

- **Race** – A performed negative attitude toward a group of persons who possess common physical characteristics, e.g., color of skin, eyes, and/or hair; facial features, etc., genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind, e.g., Asians, blacks or African Americans, whites.
- **Religion** – A performed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being, e.g., Catholics, Jews, Protestants, atheists.
- **Sexual Orientation** – A performed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation.
- **Gender** – A performed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender, e.g., male or female.
- **Gender Identity** – A performed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender non-conforming individuals.
• **Ethnicity** – A performed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry.

• **National Origin** – A performed negative opinion or attitude toward a group of people based on their actual or perceived country of birth.

• **Disability** – A performed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

**Hate Crimes** – includes all of the crimes listed above that manifest evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim, based on one of the categories of bias listed above, plus the following crimes listed below:

- **Larceny / theft** – the unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another (includes pocket picking, purse snatching, shoplifting, theft from building, theft from motor vehicle, theft of motor vehicle parts or accessories, and all other larceny).

- **Simple Assault** – an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

- **Intimidation** – to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

- **Destruction/Damage/Vandalism of Property** – to willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

**Dating Violence** is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

**Domestic Violence** is defined as a felony or misdemeanor crime of violence committed—

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred;
- By any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Stalking** is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

- Fear for the person’s safety or the safety of others; or
- Suffer substantial emotional distress.

**Arrests and Referrals for Disciplinary Action**

- Weapons: Carrying, Possessing, etc.
- Drug Abuse Violations
- Liquor Law Violations