Fayetteville State University

**Operational Plan and Assessment Record**

For

(Name of Unit or Department)

Fall 2009 – Spring 2010

(Academic Year)

(Name and Title of Person Responsible for the Unit)

**Part I: Profile of administrative programs and services within unit:**

(Summary of data from most recent university-wide assessment measures, external evaluation measures and unit specific evaluation measures)

**Mission**

**Key Personnel**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Title** | **Status (full or part time)** |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Key Services/Processes (quantified using baseline data from 2007-08))**

**Other Sources:**

**Student Satisfaction Survey**

**NSSE**

**Your Own Surveys**

**Audit Findings**

**CASE Standards**

**Part II: Operational and Assessment Plan for**

(Division or unit) (Division/Sub-unit Head)

(Period Covered) (Date Submitted)

**Unit/Institutional Purpose Linkage**

UNC-Tomorrow Reference: (number and Title from UNCT (response))

|  |
| --- |
|  |

FSU Mission Reference: (portion of FSU mission statement the unit supports)

|  |
| --- |
| FSU is an institution of opportunity and diversity. Committed to excellence in teaching, research, scholarship, and service, the university extends its services and programs to the community, including the military, and other educational institutions throughout North Carolina, the nation, and the world. |

FSU Priority Reference: (FSU Strategic Planning Priority Statement the program/unit supports)

|  |
| --- |
| 1. |

Unit Goals: (Unit’s versions of the FSU initiatives supported and goals identified by the unit)

|  |
| --- |
| 1. |

**Intended Outcomes and Strategies to Achieve Them**: (Outcomes based on FSU strategic planning accountability indicators, unit profile data, professional organization standards, and student learning outcomes)

|  |  |  |  |
| --- | --- | --- | --- |
| Priority/Goal Alignment | Intended Outcome | Strategies | Resources/Cost |
| P\_\_G\_\_O\_\_ | 1. |  |  |
| P\_\_G\_\_O\_\_ | 2. |  |  |
| P\_\_G\_\_O\_\_ | 3. |  |  |
| P\_\_G\_\_O\_\_ | 4. |  |  |
| P\_\_G\_\_O\_\_ | 5. |  |  |
| P\_\_G\_\_O\_\_ | 6. |  |  |

**Part II: Operational and Assessment Plan for** **(continued)**

(Division or Sub-unit) (Division/Sub-unit Head)

(Period Covered) (Date Submitted)

Intended Outcome (Note: There should be an assessment plan for each intended outcome listed in Part II.)

|  |  |
| --- | --- |
| P\_\_G\_\_O\_\_ | 1. |

* 1. First Means of Assessment for Outcome Identified Above (align with strategic plan accountability measures)

|  |  |
| --- | --- |
| 1.1.1 | Means of Services Assessment & Criteria for Success |
| 1.1.2 | Summary of Assessment Data Collected |
| 1.1.3 | Discussion and Use of Results to Improve |

1.2 Second Means of Assessment for Outcome Identified Above

|  |  |
| --- | --- |
| 1.2.1 | Means of Services Assessment & Criteria for Success |
| 1.2.2 | Summary of Assessment Data Collected |
| 1.2.3 | Discussion and Use of Results to Improve |

**Part II: Operational and Assessment Plan for** **(continued)**

(Division or Sub-unit) (Division/Sub-unit Head)

(Period Covered) (Date Submitted)

Intended Outcome (Note: There should be an assessment plan for each intended outcome listed in Part II.)

|  |  |
| --- | --- |
| P\_\_G\_\_O\_\_ | 2. |

2.1 First Means of Assessment for Outcome Identified Above (align with strategic plan accountability measures)

|  |  |
| --- | --- |
| 2.1.1 | Means of Services Assessment & Criteria for Success |
| 2.1.2 | Summary of Assessment Data Collected |
| 2.1.3 | Discussion and Use of Results to Improve |

* 1. Second Means of Assessment for Outcome Identified Above

|  |  |
| --- | --- |
| 2.2.1 | Means of Services Assessment & Criteria for Success |
| 2.2.2 | Summary of Assessment Data Collected |
| 2.2.3 | Discussion and Use of Results to Improve |

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