



Office of the Registrar  
Approval to Pursue Course(s) at Another Institution Form

For Semester:  Fall  Spring  Summer I  Summer II Year: \_\_\_\_\_ Major: \_\_\_\_\_

College: \_\_\_\_\_ Department: \_\_\_\_\_

Student Name: \_\_\_\_\_ Banner ID: \_\_\_\_\_

Previous Semester Grade Point Average \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

Other Institution Name: \_\_\_\_\_

Justification for Approval:

Other Institution Course Details:

Course Prefix & No.	Course Title (Please attach a copy of the course description)	Credit

Transferable credits that will satisfy requirements and/or electives at FSU are shown opposite the FSU course(s). Please check the appropriate box under the Requirement/Elective/Both column beside each course.

Transferable Course(s) Prefix & Number	Credit	FSU Course(s) Prefix & Number	Credit	Requirement/Elective/Both
				<input type="checkbox"/> R <input type="checkbox"/> E <input type="checkbox"/> B
				<input type="checkbox"/> R <input type="checkbox"/> E <input type="checkbox"/> B

Credit for the approved course(s) will be accepted at FSU under the following provisions of standing policy regarding transfer credit: <http://catalog.uncfsu.edu/ug/academicregulations/studyotherinstitution.htm>:

1. The institution from which the credit is being transferred must be accredited by its regional accrediting agency.
2. A minimum grade of "C" is earned.
3. Hours transferred from will increase the total number of attempted and earned hours for financial aid eligibility.
4. Grades earned at another institution will **not** affect the GPA at FSU.
5. Credits earned at another institution may affect eligibility for graduation with honors, including valedictorian and salutatorian.

**It is a requirement that all students must complete at least 25% of all degree requirements at Fayetteville State University.**

Advisor(Print/Sign): \_\_\_\_\_ Date: \_\_\_\_\_  Approved  Disapproved

Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_  Approved  Disapproved

Dean (School/College): \_\_\_\_\_ Date: \_\_\_\_\_  Approved  Disapproved

Submit to the Office of the Registrar after all required signatures and approvals have been obtained.

*Revised 6/21/2016*