SPECIAL CALLED MEETING
Thursday, February 15, 2024
2:00 pm

The Fayetteville State University Board of Trustees convened on Thursday, February 15, 2024, at 2:02 p.m. for a special called meeting. Chair Kimberly Jeffries Leonard presided.

ROLL CALL
The following trustees were in attendance: Glenn Adams, Joyce Adams, Stuart Augustine, Jerry Gregory, Maya Martin, Donald Moore, Kimberly Jeffries Leonard, John McFadyen, Frederick Nelson, and Brandon Phillips.

Before proceeding into the main portion of the meeting, Chair Jeffries Leonard read the State Government Ethics Act to remind all members of the board of their duty to avoid conflicts of interest and appearances of conflict under this act.

BUDGET AND FINANCE UPDATE

Vice Chancellor Lillian Wanjagi presented the following 5 action items to the full Board for approval:

Action Item BF1 – Approval of Spaulding Building Renovation Project Advance Planning/Programing Authority

The HEERF (Higher Education Emergency Relief Fund) funded FSU Spaulding Building Renovation project authority of $1,300,000 was approved by the FSU Board of Trustees in June 2023. Approval of Advanced Planning/Programming authority from the FSU Board of Trustees is required in order to proceed with designer selection.

Chair Kimberly Jeffries Leonard made a motion to approve advance planning/programming authority for the HEERF-funded Spaulding Building Renovation Project. Trustee Fred Nelson seconded the motion. The motion carried.

Discussion: Trustee Glenn Adams asked if the project was included in the $1,300,000 or if it is new in terms of advanced planning. Vice Chancellor Wanjagi clarified that it is included. Chancellor Darrell Allison followed up by stating FSU was able to get the HEERF dollars for expansion of Spaulding. This is due to the impacts of covid and a need for increased health services on the campus. The $1,300,000 must be spent by December 2025. This will catapult FSU into the 21st century and beyond. The motion carried.

Action Item BF2 – New Residence Hall

The North Carolina Office of State Budget and Management (OSBM) approved an additional $4,000,000 in project authority for the New Residence Hall project in April of 2023, bringing the total project authority to $44,000,000. The FSU BOT approved an additional $6,000,000 in project authority in December 2023 to support the construction of the residence hall. The University is now seeking approval from the FSU BOT to change the funding source of the additional $6,000,000 in authority from self-liquidating to Housing/Auxiliary receipts. If approved, the University will then seek further approval by the UNC Board of Governors at their February 2024 meeting.

Chair Kimberly Jeffries Leonard made a motion to approve the changing of the funding source of the $6,000,000 in additional funds from debt service to Housing/Auxiliary receipts. This will bring the total project authority to $50,000,000. Trustee Fred Nelson seconded the motion. The motion carried.

Action Item BF3 – Increase in Project Authority- Health and Wellness Center

Approval is requested from the Board to increase project authority by an additional $1,000,000 to a total project authority of $12,100,000. The increase will be supported by an anticipated surplus from the Bryant/Vance Hall Demolition project.

Chair Kimberly Jeffries Leonard made a motion to approve the additional $1,000,000 in project authority for the Health and Wellness Center project, bringing the total project funding authority to $12,100,000. Trustee Fred Nelson seconded the motion.

Discussion: Trustee Augustine asked for clarity on the flow of funds from Bryant/Vance Hall to the Wellness Center, as well as the funds no longer being available from the City of Fayetteville. Chancellor Darrell Allison and Vice Chancellor Wesley Fountain provided clarity. In 2019 the FSU Board of Trustees and the UNC Board of Governors approved an increase in authority to $7,500,000 based on City of Fayetteville funding. Because those City funds are no longer available, only the original $5,500,000 State of North Carolina capital appropriation remained.

Trustee Glenn Adams asked the confidence level that the estimated surplus will not exceed $1,000,000. Associate Vice Chancellor Jon Parsons responded sharing that they have estimated for the surplus and it will not exceed the amount (~$935,000 at this stage in the project). Associate Vice Chancellor Jon Parsons also explained that if the surplus funds are lower, we would reduce the scope of the project to fit the funds available. This request is asking to provide the maximum amount with intention to not go over.

Chair Kimberly Jefferies Leonard asked to amend the motion to approve the project authority surplus up to $1,000,000 for the Health and Wellness Center project, bringing the total funding authority up to $12,100,000. The amended motion was seconded by Trustee Glenn Adams. The motion carried.

Action Item BF4 – Cook Renovation Project - Designer Selection

Approval was requested to select a firm to provide advanced planning/programming and design services to complete the Cook Hall Renovation project.

Chair Kimberly Jefferies Leonard made a motion to approve the selected firm (LS3P) to provide advanced planning/programming and design services on the Cook Hall Renovation project and to authorize University staff to negotiate contracts and fees with the selected firm. The motion was seconded by Trustee Glenn Adams. The motion carried.

Discussion: Chair Kimberly Jefferies Leonard asked for a breakdown of scoring or a summary on why LS3P was chosen. Vice Chancellor Wanjagi explained that there is no numeric scoring, but more information can be provided going forward. Chancellor Darrell Allison further explained the role of the administration to bring their recommendations to the Board for approval and reiterated future opportunities to summarize their findings. Chair Kimberly Jefferies Leonard stated that having additional background material would be helpful to support the recommendation being made.

Trustee Jerry Gregory asked why a firm (Ewing Cole) was left off the final ranking. Vice Chancellor Wanjagi answered that the firm was interviewed but was not recommended by the Committee to be ranked for approval. The motion carried.

Action Item BF5 – Approval of Capital Investment Projects >$100,000

Capital projects for which the estimated cost exceeds $100,000 must be approved by the FSU Board of Trustees. The current list of new projects that meets that criteria include:

- Butler MEP Supplement ($249,252)
  The Butler Building mechanical, electrical and plumbing (MEP) project budget will be supplemented with Title III funds. The supplemental funds will be used to purchase additional equipment and expand the scope the project.
- Science & Technology Fume Hood Repair ($275,000)
  The Science & Technology Building laboratory fume hood control systems will be repaired, calibrated and certified to allow precise control of air flow to maintain minimum exhaust hood airflow and face velocities for safety, and to limit excess air flow and unnecessary utility expenses.
- Lyons Science Observatory Repair ($100,000)
  The Lyons Science Building Observatory structure and dome will be repaired and the existing original telescope mount will be removed to allow for the installation of a new telescope. The purchase and installation of a new telescope is not part of this project.
- Collins Chiller Replacement ($175,000)
  The failing Collins Building air-cooled chiller will be replaced with a new air-cooled chiller of the same size and type.

Chair Kimberly Jefferies Leonard made a motion to approve the current list of renovation projects greater than $100,000 and authorizes University staff to request authority from UNC System Office and implement design/construction services as appropriate. The motion was seconded by Trustee Stuart Augustine. The motion carried.

ADJOURNMENT
Chair Jeffries Leonard adjourned at 2.44 p.m.

Respectfully Submitted,

Kimberly Jeffries Leonard, *Chair*
Anita Shamberger, *Recorder*