



**Board of Trustees  
Rudolph Jones Student Center  
Room 242**

**FULL BOARD  
Thursday, June 13, 2024  
9:00 A.M.**

**AGENDA**

Call to Order	Dr. Kimberly Jeffries Leonard, <i>Chair</i>
Invocation	
Roll Call	Frederick Nelson, <i>Secretary</i>
The State Government Ethics Act	Dr. Kimberly Jeffries Leonard, <i>Chair</i>
Approval of Minutes	March 28, 2024 April 25, 2024 May 17, 2024
Committee Reports	
	<ul style="list-style-type: none"><li>• Committee on Academic and Student Affairs</li><li>• Committee on Athletics</li><li>• Committee on University Advancement</li><li>• Committee on Legal, Audit, Risk and Compliance</li><li>• Committee on Budget and Finance</li><li>• Committee on Governance and Personnel</li></ul>
Swearing In Ceremony	
Student Update	Johnae Walker, <i>SGA President 2024-25</i>
Chair's Report	Kimberly Jeffries Leonard, <i>Chair</i>
Chancellor's Report	Darrell T. Allison, <i>Chancellor</i>
Closed Session*	
Announcements	Dr. Kimberly Jeffries Leonard, <i>Chair</i>
Adjournment	

*\*Some portions of this meeting will be conducted in closed session, pursuant to state law.*

**Next Quarterly Meeting: September 26, 2024**

**FULL BOARD MEETING  
Thursday, March 28, 2024  
9:00 am**

The Fayetteville State University Board of Trustees convened on Thursday, March 28, 2024, at 9:01 a.m. in the Rudolph Jones Student Center, Multipurpose Room 242. Chair Kimberly Jeffries Leonard presided. Trustee Glenn Adams delivered the invocation.

**ROLL CALL**

The following trustees were in attendance: Glenn Adams, Joyce Adams, Stuart Augustine, Jerry Gregory, Maya Martin, Warren McDonald, Donald Moore, Kimberly Jeffries Leonard, John McFadyen, Frederick Nelson, and William Warner. Trustee Brandon Phillips joined via Microsoft Teams, therefore was not included in voting.

Before proceeding into the main portion of the meeting, Chair Kimberly Jeffries Leonard read the State Government Ethics Act to remind all members of the board of their duty to avoid conflicts of interest and appearances of conflict under this act.

**APPROVAL OF MINUTES**

It was moved by Trustee Warren McDonald and seconded by Trustee Will Warner that the minutes of the regular board meeting held on December 14, 2023 be accepted as printed. The motion carried.

It was moved by Trustee Warren McDonald and seconded by Trustee Stuart Augustine that the minutes of the special board meeting held on February 15, 2024 be accepted as printed. The motion carried.

**COMMITTEE REPORTS**

**Academic and Student Affairs: Committee Chair Joyce Adams**

Committee Chair Joyce Adams provided the committee report for the academic and student affairs committee, which met on March 27, 2024.

Provost and Senior Vice Chancellor Monica T. Leach announced a new appointment in Academic Affairs. Dr. Sonja Brown will now serve as the Associate Vice Chancellor for Academic and Faculty Affairs.

Provost Leach provided a snapshot of the spring enrollment comparison 2024 which includes the total by freshman, military, adult learners, and total students. The total number of first-time freshmen students for the Spring semester is 63 students compared to 69 students in 2023. The total adult learners for the Spring semester are 2,975 students compared to 3,060 students in 2023. The total number of military students in 2023 was 2,028 students and by the Spring semester the number of students increased to 2,116

students. The total number of students enrolled grew by 32 students from 6,355 in 2023 to 6,387 students in 2024. The fall to spring retention was 92 percent.

Dr. Pamela Baldwin, Associate Vice Chancellor for Student Success and Enrollment Management, provided an overview of the Bronco Boost Program. The program is a 7-week transition program where incoming students can live on campus to adjust to campus life during the summer following their high school graduation. The program will start in June and currently has received 94 applications as of March 14, 2024.

Provost Leach highlighted three dedicated spaces that support our military-affiliated students, including: the Office for Adult Learners, Transfer, and Military Students; the FSU Fort Liberty Learning Center; and the Military Affiliated and Veteran Student Resources Center.

The military affiliated student population represents 33% of total student enrollment. The services members include active duty, national guardsmen, reservists, retired veterans, and separated veterans. The Air Force ROTC is led by Lt. Col Terilee Hook, which has 35 students enrolled. The Army ROTC is led by Cpt. John Chapman and SFC John Haynesworth and they have 83 students enrolled.

Dr. Baldwin announced a new AIR Force Partnership which is the Air University's Associate to Baccalaureate Cooperative. The enlisted airmen can transfer into 1 of 7 online degree programs which includes Computer Science, Criminal Justice, Fire and Emergency Services Administration, Intelligence Studies, Interdisciplinary Studies, and two pending programs—Accounting and General Business.

Dr. Baldwin discussed the Bronco Benefit which is a guaranteed transfer admissions program for associate degree completers from select North Carolina Community College partners. The benefits include a dedicated transfer liaison, waived application fee, virtual academic Q&A sessions and committed pipeline for transfer partners and students.

Lastly, Dr. Baldwin discussed the FAFSA changes that were announced November 20, 2023. The purpose of FAFSA Simplification changes include the first major FAFSA redesign in over 40 years. This was intended to streamline the process and reduce barriers and more accurately determine eligibility for federal aid and increase in Pell Grant eligibility and a better user experience for the FAFSA form.

Vice Chancellor for Student Affairs Juanette Council announced a new appointment in Student Affairs. Dr. Naadiya Hopkins will now serve as the Assistant Vice Chancellor for Student Engagement. Dr. Hopkins discussed the new student orientation initiative and its goals. Dr. Hopkins also introduced the student engagement staff.

**Athletics: Committee Chair John McFadyen**

Committee Chair John McFadyen provided the committee report for the athletics committee, which met on March 27, 2024.

The Director of Athletics, Mr. Todd Bennett, recognized the outstanding athletic accomplishments of the women's track and field, women's bowling, and women's basketball team and their coaches. Each dominated the competition, winning CIAA Championships.

Next, AD Bennett provided an in-depth analysis of Fayetteville State University's Grade Point Averages across each sport. The average GPA across all sports was a 3.26, with Bowling having the highest GPA at 3.7. 11 out of the 12 sports have a 3.0 GPA or higher.

AD Bennett further provided a detailed analysis of the female sports program data. Notably, the graduation rate for female athletes at FSU is 83 percent—higher than the graduation rates across the CIAA and Division II. In 2023, the women's volleyball program had an 83 percent graduation rate. The women's basketball team had a 67 percent graduation rate. The women's track team had a 50 percent graduation rate. And both the women's bowling team and the women's softball team had a 100 percent graduation rate in 2023.

To Athletics Department has forged stronger partnerships with Academic Affairs and Student Affairs, implementing several strategic measures to further assist student athletes.

**University Advancement: Committee Vice Chair Jerry Gregory**

Committee Vice Chair Jerry Gregory provided the committee report for the university advancement committee, which met on March 27, 2024.

Vice Chancellor Omar Bell shared that the University is making progress towards their FY24 division goals. To date, the University has raised \$3.6 million dollars. In which, over \$1.4 million dollars has been committed. 986 alumni donors have given overall.

The Office of Alumni Affairs has actively engaged alumni through events and/or chapter visits. There are currently thirty active alumni chapters. Nine chapters are proposed to be reinstated, fourteen are proposed new area alumni chapters, and nineteen are proposed new affiliates. The goal is to have fifty active alumni chapters/affiliates by 2026. The FSU National Alumni Association Convention will be held from June 21-22, 2024, at Fayetteville State University.

The Office of Career Services is also making progress toward their three-year goal of 750 paid internships. Since 2021, 617 paid internships have been initiated with an overall intern compensation of \$2 million. Paid internships for the 2023-2024 academic year is 183 with a revenue projection of \$512,301.

Vice Chancellor Bell also shared a staffing update as University Advancement continues to expand. The division has two new hires: Jose Carnero, Director of Advancement Services and Doris Peirce Hardy, Director of Development. Searches for the following positions are

ongoing: Assistant Vice Chancellor for Career Services and Employer Relations, Associate Director for Development, Assistant Director for Development, Communications Specialist, Donor Engagement Manager, and two Career Counselors.

**Legal, Audit, Risk and Compliance: Committee Chair Warren McDonald**

Committee Vice Chair Warren McDonald provided the committee report for the legal, audit, risk, and compliance committee, which met on March 27, 2024.

The Committee had one action item and several information items at its meeting.

Assistant Vice Chancellor Elizabeth Hunt provided a risk and compliance update on the 2024 Risk Register. Yearly, the UNC System requires campuses to collect, analyze, and present to the Chancellor and Board of Trustees for approval their top 5 campus risks. The risks identified for this year included: mental health, student retention, procurement compliance, cyber security, and the protection of minors on campus.

**Action Item LARC-1 – Risk Registry**

The Risk Register needs approval by the Board before submission to the UNC System Office by June 7, 2024. Trustee Warren McDonald motioned for approval. The motion did not need a second since it came out of committee. The motion carried.

Vice Chancellor Jenkins, next, reviewed a notice to the committee on the requirement of the University's Internal Audit Function to have a Peer Review prior to June 2024. Due to the previous vacancy within the Director of Internal Audit position, the completion date is being extended to gather and generate the necessary information to be submitted and reviewed by the qualified examiners. The University's Internal Audit Function will utilize the Council of Internal Auditing's Peer Review Program to ensure an examination is performed and a report is issued by December 2024. No action was required by the Board.

Chief of Police Roberto Bryan provided the Committee with an update from the December Board meeting on information pertaining to campus safety, specifically a comparison of traffic enforcement reporting. As requested by the Committee, Chief Bryan separated the traffic stops into 2 different categories, one category pertaining only to campus stops and the other category encompassing non-campus stops, showing a significantly smaller number of stops, citations, arrests, and searches on-campus versus off-campus. Additionally, he shared comparison data across peer universities.

Lastly, Vice Chancellor Hector Molina presented updates from the Division of Information Technology Services. The division's vision is to establish IT as a trusted advisor and partner in providing world-class technology solutions across the University. Several notable projects are underway across the University including:

- 1) An Immersive Learning Studio to provide students hands-on learning experiences that simulate real-life scenarios.
- 2) Improvements to the Network Infrastructure to enhance high-speed data transmission across campus, as well as reliability, security, and consistent performance.
- 3) A Classroom Modernization overhaul to update student and faculty's learning spaces with new technology and optimization.
- 4) Lastly, the development of a Security Operation Center that is student-managed as an opportunity for students to gain hands-on experience.

**Budget and Finance: Committee Chair Stuart Augustine**

Committee Chair Stuart Augustine provided the committee report for the budget and finance committee, which met on March 27, 2024.

The Committee on Budget and Finance had three action items and a capital projects update discussed.

**Action Item: BF-1: New Residence Hall Project Authority Increase**

FSU received a total of two proposals in response to a CMR solicitation for the Campus Wide Utility Infrastructure project. Both respondents were shortlisted for interviews that took place on March 5, 2024. The Pre-Selection Committee's ranking order of the two firms interviewed is: (1) Balfour Beatty (recommendation) and (2) Barr & Barr.

Trustee Stuart Augustine motioned to approve the selected firm Balfour Beatty to provide CM at Risk services on the Camp Wide Utility Infrastructure Project and authorize University staff to negotiate preconstruction services agreements and GMP contracts. The motion did not need a second since it came out of committee. The motion carried.

**Action Item: BF-2: Spaulding Building Renovation project: designer selection**

FSU received a total of seven proposals in response to a designer solicitation for the Spaulding Building Renovation project. Four of the seven respondents were shortlisted for interviews that took place on March 21, 2024. The Pre-Selection Committee's ranking order of the firms interviewed is: (1) Studio Archibene (recommendation); (2) MHA Works; and (3) 310 Architecture + Interior.

Trustee Stuart Augustine motioned to approve Studio Archibene to provide advanced planning/ programming and design services on the Spaulding Building Renovation Project and authorize University staff to negotiate contracts and fees with the selected firm for the project. The motion did not need a second since it came out of committee. The motion carried.

**Action Item: BF-3: Approval of two New Capital Investment projects exceeding \$100,000 in value.**

Two new CI projects exceeding \$100,000 in value were presented to the Committee for approval.

- Capel HPE Building Boiler Replacement: \$350,000. Funding source is FY20-21 R&R Carryforward.
- Capel HPE Building Air Handler Replacement: \$350,000. Funding source is FY20-21 R&R Carryforward.

Trustee Stuart Augustine motioned to approve the two new CI projects. The motion did not need a second since it came out of committee. The motion carried.

Following, Vice Chancellor Lillian Wanjagi provided capital projects update to the Committee.

### **Governance and Personnel: Committee Chair Will Warner**

Committee Chair Will Warner provided the committee report for the governance and personnel committee, which met on March 27, 2024.

The Committee on Governance and Personnel had no information items or action items discussed in the open session at its meeting.

### **STUDENT UPDATE**

Trustee Maya Martin, Student Government Association President, gave an update on student activities, past and upcoming events.

### **CHAIR'S REMARKS**

Chair Kimberly Jeffries Leonard provided remarks to the Board. She opened by thanking Trustee Maya Martin for her service on the Board of Trustees as the Student Government Association Representative. Trustee Martin's term ends after she graduates in May. Chair Jeffries Leonard also shared that she would represent the FSU Board of Trustees at the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Small Colleges initiative Summit in April. She concluded by thanking the FSU National Alumni Association for joining the meeting virtually.

### **CHANCELLOR'S REMARKS**

Chancellor Darrell T. Allison's opened his remarks with the Chancellor's Spotlight—an opportunity to recognize high-achieving students and faculty each quarter. The students featured this quarter have all participated in paid internships while enrolled at FSU. Next, Chancellor introduced Vice Chancellor Wesley Fountain to share our legislative priorities, including:

- **Completion Assistance Program**—the UNC System has proposed \$8.5 million in recurring funds to support completion assistance programs at ECSU, FSU, N.C. A&T, NCCU, UNCG, UNCP, WSSU and UNCA.



- **Campus Safety Infrastructure & Equipment**—a proposal to implement card access locks in all residential halls at FSU.
- **Chick Building Renovation and Rosenthal Building Renovation (Escalation Funds)**—the targeted renovation projects will address ADA compliance issues, partially address deferred maintenance items (Chick), acoustic issues in musical performance spaces and temperature/humidity control in art gallery (Rosenthal) and finish upgrades to mostly common areas.
- **2-year Extension of Appropriated Funds** for FSU Innovation and Entrepreneurship HUB and FSU SANE Nursing Training Pilot.
- **Self-Liquidating Project**—funding for the new residence hall.

Chancellor Allison also thanked North Carolina Board of Governor Mike Williford for attending the meeting and introduced him to provide remarks to the trustees.

#### **CLOSED SESSION\***

It was moved by Trustee Maya Martin and seconded by Trustee Stuart Augustine to move into closed session to prevent the disclosure of privileged or confidential information that is protected: under Article 7 of Chapter 126 of the North Carolina General Statutes or not considered a public record within the meaning of Chapter 132 of the General Statutes.

#### **ANNOUNCEMENTS**

Chair Kimberly Jeffries Leonard shared the following announcements:

- There will be a Special Called Meeting in April.
- Commencements will be on May 11, 2024 in the Crown Coliseum.
- The endowment board will meet immediately after the Board meeting for a special called meeting.
- The next Board of Trustees meeting will be on June 12 – 13, 2024.

#### **ADJOURNMENT**

The Full Board meeting adjourned at 11:01 a.m.

Respectfully submitted,

Dr. Kimberly Jeffries Leonard, *Chair*  
Karen Bussey, *Secretary to the University*



**SPECIAL CALLED MEETING**  
**Thursday, April 25, 2024**  
**11:00 am**

The Fayetteville State University Board of Trustees convened on Thursday, April 25, 2024, at 11:07 a.m. for a special called meeting. Chair Kimberly Jeffries Leonard presided.

**ROLL CALL**

The following trustees were in attendance: Glenn Adams, Joyce Adams, Stuart Augustine, Jerry Gregory, Maya Martin, Donald Moore, Kimberly Jeffries Leonard, Warren McDonald, John McFadyen, Frederick Nelson, Greg Pinnix, and William Warner.

Before proceeding into the main portion of the meeting, Chair Jeffries Leonard read the State Government Ethics Act to remind all members of the board of their duty to avoid conflicts of interest and appearances of conflict under this act. There were no conflicts.

**ACTION ITEMS**

All Funds Budget

**Action Item BF1 – Approval of All Funds Budget FY 24-25**

Vice Chancellor Lillian Wanjagi and Associate Vice Chancellor Sandra Williams presented the All Funds Budget to the Board. The All Funds Budget is an initiative by the UNC System to provide operating budget information across all University fund types. It was developed to better align resources with the University's strategic priorities and to promote stewardship and financial sustainability. The All Funds Budget requires Board of Trustee approval.

Several line items were discussed for clarification following the presentation. Trustee Glenn Adams asked about the discounts and allowances line items within Revenues and Expenses. Vice Chancellor Wanjagi and Associate Vice Chancellor Williams explained how discounts (particularly, student scholarships) are accounted for in the budget. Additionally, net transfers were defined as interdepartmental agency transfers of both revenues and expenses captured by the University. Chair Jeffries Leonard requested that additional footnotes be added to the report with this and other clarifications.

Trustee Joyce Adams moved to approve the All Funds Budget for fiscal year 2024-2025. Trustee Greg Pinnix seconded the motion. The motion carried.

Capital Projects

Vice Chancellor Lillian Wanjagi presented capital projects action items as a group (BF2 – BF11) to the full Board for approval. Trustee Donald Moore moved to approve action items BF2 – BF11. Trustee Warren McDonald seconded the motion. The motion carried.

- **Action Item BF2 – Increase in Project Authority- Health and Wellness Center**

The Board approves the additional \$250,000 in project authority for the Health and Wellness Center project.

- **Action Item BF3 – Renovation of Paige Alumni House**

The Board approves project authority of \$450,000 for the Paige Alumni House Renovation project with the newly identified funding sources.

- **Action Item BF4 – Campus Wide Hardscape and Exterior Lighting**

The Board approves the University to increase the Campus Wide Hardscape and Exterior Lighting project authority by \$1,150,000 to a total of \$2,929,000.

- **Action Item BF5 – Butler Renovation**

The Board approves the University to increase the Butler Renovation project authority by \$100,000 to a total of \$3,845,000 with final approval by the UNC Board of Governors.

- **Action Item BF6 – Science & Technology Fume Hood Repair**

The Board approves the University to increase the Science & Technology Fume Hood Repair project authority from \$275,000 to \$475,000 using Title III FY22-23 Carryforward funds.

- **Action Item BF7 – Lyons Science Observatory Repair/Replacement**

The Board approves the University to increase the Lyons Science Observatory Repair project authority from \$100,000 to \$300,000 using Title III FY22-23 Carryforward funds.

- **Action Item BF8 – Collins Chiller Replacement**

The Board approves the University to complete the Collins Building Chiller replacement with FY22-23 HB1292 Energy Savings Carry Forward funds.

- **Action Item BF9 – Classroom Card Access**

The Board approves project authority of \$900,000 for the installation of on-line electronic door hardware on approximately 220 classroom doors on campus.

- **Action Item BF10 – Interior Lighting Enhancement in Instructional Areas**

The Board approves project authority of \$300,000 for interior lighting enhancements in instructional areas on campus.

- **Action Item BF11 – Furniture Enhancements in Instructional Areas**

The Board approves project authority of \$500,000 for furniture enhancements in instructional areas on campus.

**Proposed Lease Agreement**

General Counsel and Vice Chancellor Wanda Jenkins presented the following action item to the full Board for approval:

**Action Item BF12 – Proposed Lease Agreement**

The University seeks approval from the Board of Trustees to lease a building located in Bronco Midtown from Bronco Development, LLC. The building currently houses McAllister's Deli. The proposed lease amount is \$75,000.00 per year and the proposed lease term is 3 years\* (\*Final rate and term will be negotiated by the NC State Property Office).

Trustee Nelson moved to approve the University leasing space at Bronco Midtown at a rate of \$75,000.00 per year for a term of 3 years. Trustee Warren McDonald seconded the motion. The motion carried.

**CLOSED SESSION\***

It was moved to go into closed session to prevent the disclosure of privileged or confidential information that is protected: under Article 7 of Chapter 126 of the North Carolina General Statutes or not considered a public record within the meaning of Chapter 132 of the General Statutes.

**ADJOURNMENT**

Chair Jeffries Leonard adjourned at 12:00 p.m.

Respectfully Submitted,

Kimberly Jeffries Leonard, *Chair*  
Karen Bussey, *Secretary to the University*

**SPECIAL CALLED MEETING**  
**Friday, May 17, 2024**  
**1:00 pm**

The Fayetteville State University Board of Trustees convened on Friday, May 17, 2024, at 1:01 p.m. for a special called meeting. Chair Kimberly Jeffries Leonard presided.

**ROLL CALL**

The following trustees were in attendance: Glenn Adams, Joyce Adams, Stuart Augustine, Jerry Gregory, Donald Moore, Kimberly Jeffries Leonard, Warren McDonald, John McFadyen, Frederick Nelson, and William Warner.

Before proceeding into the main portion of the meeting, Chair Jeffries Leonard read the State Government Ethics Act to remind all members of the board of their duty to avoid conflicts of interest and appearances of conflict under this act. There were no conflicts.

**REVISION TO THE ALL FUNDS BUDGET**

Vice Chancellor Lillian Wanjagi provided an update to the Board on revisions made to the All Funds Budget previously approved at the April 25, 2024 meeting. The previously approved for the All Funds budget used the RK325 Certified FY2025 net appropriation total at an amount of \$82,308,889 + \$10,433,908 = totaling \$92,742,797. However, the \$10,433,908 included items already included in the state appropriation and have now been taken out:

- \$3,015,268 FY24 LI and benefits
- \$2,500,000 Risk Management School funding
- \$500,000 HUB funding
- \$450,000 SANE Funding

Additionally, smaller changes made to estimates included student housing revenues.

Trustee Donald Moore moved to approve the revised All Funds Budget for fiscal year 2024-2025. Trustee Warren McDonald seconded the motion. The motion carried.

**CLOSED SESSION**

It was moved by Trustee Glenn Adams and seconded by Trustee Warren McDonald to move into closed session to prevent the disclosure of privileged or confidential information that is protected: under Article 7 of Chapter 126 of the North Carolina General Statutes or not considered a public record within the meaning of Chapter 132 of the General Statutes.

**ADJOURNMENT**

Chair Jeffries Leonard adjourned at 1:55 p.m.

Respectfully Submitted,

Kimberly Jeffries Leonard, *Chair*  
Karen Bussey, *Secretary to the University*