



**Board of Trustees
Rudolph Jones Student Center
Room 242**

**FULL BOARD
THURSDAY, December 14, 2023
9:00 A.M.**

AGENDA

Call to Order	Kimberly Jeffries Leonard, <i>Chair</i>
Invocation	
Roll Call	Frederick Nelson, <i>Secretary</i>
The State Government Ethics Act	Kimberly Jeffries Leonard, <i>Chair</i>
Approval of Minutes	September 28, 2023 November 30, 2023
Committee Reports	
	<ul style="list-style-type: none">• Committee on Academic and Student Affairs• Committee on Athletics• Committee on University Advancement• Committee on Legal, Audit, Risk and Compliance• Committee on Budget and Finance• Committee on Governance and Personnel
Student Update	Maya Martin, <i>SGA President 2023-24</i>
Chair's Remarks	Kimberly Jeffries Leonard, <i>Chair</i>
	<ul style="list-style-type: none">• New Business
Chancellor's Report	Darrell T. Allison, <i>Chancellor</i>
Closed Session*	
Announcements	Kimberly Jeffries Leonard, <i>Chair</i>
Adjournment	

**Some portions of this meeting will be conducted in closed session, pursuant to state law.*

Next Quarterly Meeting: March 28, 2024

FULL BOARD MEETING
Thursday, September 28, 2023
9:00 am

The Fayetteville State University Board of Trustees convened on Thursday, September 28, 2023, at 9:00 a.m. in the Rudolph Jones Student Center, Multipurpose Room 242. Chair Glenn Adams presided. Trustee Donald Moore delivered the invocation.

ROLL CALL

The following trustees were in attendance: Glenn Adams, Joyce Adams, Stuart Augustine, Jerry Gregory, Maya Martin, Donald Moore, Warren McDonald, John McFadyen, Frederick Nelson, Brandon Phillips, and William Warner. Trustee Kimberly Jeffries Leonard joined via Microsoft Teams, therefore was not included in voting.

Before proceeding into the main portion of the meeting, Chairman Adams read the State Government Ethics Act to remind all members of the board of their duty to avoid conflicts of interest and appearances of conflict under this act. He also read the notice from the State Ethics Commission regarding Trustee Jerry Gregory's 2023 Statement of Economic Interest as an appointee to the FSU Board of Trustees. The State Ethics Commission did not find an actual conflict of interest but found the potential for a conflict of interest. The potential conflict identified does not prohibit Trustee Gregory's service on FSU Board.

APPROVAL OF MINUTES

It was moved by Trustee McFadyen and seconded by Trustee Augustine that the minutes of the regular board meeting held on June 8, 2023, be accepted as printed. The motion carried.

SWEARING-IN CEREMONY

Judge Toni King performed the swearing-in ceremony for Trustees Jerry Gregory and Donald Moore.

COMMITTEE REPORTS

Academic and Student Affairs: Chair Brandon Phillips

Provost and Senior Vice Chancellor Monica T. Leach announced a new appointment in Academic Affairs. Dr. Pamela Baldwin will now serve as the Associate Vice Chancellor for Student Success and Enrollment Management.

Leach provided a snapshot of academic affairs priorities which includes adult learners, military affiliated students, transfer students, academic degree programs and summer school. As a division, the goals are to:

- increase retention and graduation rates;
- strengthen our customer care support to students, faculty, and staff; and
- evolve high demand programs to meet industry needs and enhance the faculty research portfolio.

The Division has made much progress in increasing the University's academic offerings. On September 13, 2023, the Board of Governors approved the Bachelor of Science in Supply Chain Management and Technology. Another recently approved program, the Bachelor of Science in Cybersecurity, was offered this Fall with 26 students enrolled.

FSU sees record enrollment. FSU's first-time full-time freshmen class was the largest since 2007. Leach provided a snapshot of the fall enrollment comparison between 2022 and 2023. The total amount of students overall increased from 6,787 students in 2022 to 6,847 students enrolled in 2023. By student groups:

- 806 freshman students enrolled
- 3,110 adult students enrolled
- 2,168 military students enrolled.

Provost Leach also recognized the increase in research funding through the Sponsored Research and Programs. FSU has received the highest awards from July 1 – June 30, 2023, which yielded \$28,765,343. We received 66 awards and submitted 69 proposals.

Lastly, Provost Leach shared that our Fall Commencement will be held on Friday, December 15, 2023, at 10:00am in Capel Arena.

Following Provost Leach, Dr. Pamela Baldwin provided an overview of the Bronco Boost Program. The program was a 7 week transition program where incoming students lived on campus and adjusted to campus life. The program started on June 17, 2023, and ended on July 31, 2023. The students earned 7 credits which included Math, English, and Personal Finance. There were 73 students enrolled and the average GPA was 3.3.

Vice Chancellor for Student Affairs Juanette Council shared accomplishments for the 2022-2024 division goals. During the 2022-2023 academic year emphasis was placed on providing high quality and easily accessible health care to students which resulted in an increased number of students served. Student Health Services conducted 8,359 medical appointments and the Counseling and Personal Development Center conducted 2,831 counseling appointments. More than 215 students requested student disability services.

Additionally, the Bronco Health and Wellness program was launched to increase health education and prevention program offerings. Through this initiative, the Division was awarded more than \$657,090 in external grants to promote health and wellness initiatives. Dr. Council also provided highlights about the division's efforts to create a culture of care which included launching the FSU Mentoring Initiative Program designed to increase retention and graduation rates. The Broncos Helping Broncos Assistance Program awarded more than \$14,522 to 31 students in need. 710 students experiencing food insecurities utilized the FSU Food Pantry.

The Division of Student Affairs also customized New Student Orientation to meet the diverse needs of residential, adult learners, commuters, first- generation, and military-affiliated

students. For the first time in nearly 20 years, FSU offered an overnight experience for incoming students. Of the students attending an orientation session, 96% enrolled in the Fall 2023 classes.

Lastly, Dr. Council shared that Residence Life maintained a 96.5% occupancy rate including the temporary off-site housing facility which accommodated 160 students. Approximately \$1,250,000 in repairs and renovation projects were completed in the Residence Halls.

Athletics: Vice Chair John McFadyen

Athletic Director Anthony Bennett shared his goals for the FY24 focused on academic excellence and student engagement.

The athletic department reported an overall grade point average of 3.11 for all student athletes. This resulted in:

- 108 student athletes with a 3.0 or better GPA
- 37 student athletes with 3.5 or better GPA
- 24 student athletes with 7.0 GPA

He further highlighted that a significant 80% of our student-athletes benefited from the complimentary summer school program, An impressive 98% of this cohort continued their academic journey into the Fall of 2023.

The Athletic Department is enriching the co-curricular experiences of our student-athletes by aspiring to elevate all eleven sports programs to national contender status. Mr. Bennett shed light on specific strategies being implemented for football and volleyball, considering they are the premier programs to kick off competitions this academic term.

AD Bennett provided a comparative analysis between the current rosters of FSU's football and volleyball teams and those of regional and national champions within these sports. A noteworthy observation was the disparity in the number of student-athletes between FSU and perennial national frontrunners. One major difference is attributed to the well-structured red-shirt program prevalent among the top-tier institutions.

Further, Mr. Bennett discussed FSU's ongoing efforts to augment both the number and merit of scholarships earmarked for talented student-athletes. With the recent introduction of Name, Image, and Likeness (NIL) benefits for student-athletes, the importance of offering competitive scholarships is more paramount.

University Advancement: Acting Chair Joyce Adams

Vice Chancellor Omar Bell provided an update on the division's FY24 goals and fundraising engagement to date. Under FSU Strategic Priority 5, the division has set goals for FY24 to increase the baseline comprehensive fundraising to \$8 million; increase alumni support to \$1 million with corporate and foundation support to over \$6 million; and increase alumni donor participation to a minimum of 5%.

VC Bell shared an update on fundraising to the Committee To date:

- The University has raised \$293,880 dollars.
- In which, \$44,568 was raised from alumni.
- 198 alumni donors have given overall.

VC Bell provided an overview of alumni engagement on behalf of Mrs. Carmen Harper, Executive Director of Alumni Affairs. Currently, there are thirty active alumni chapters; six proposed reinstated chapters; twelve proposed new area chapters; and seven proposed new affiliates. The goal is to create, foster, and activate various alumni affinity groups to increase engagement, including alumni affinity groups for military affiliations, athletic teams, industry and career-specific groups, and by organization such as former band members.

The Office of Alumni Affairs released the 2022-2023 Honor Roll of Donors to the university community.

VC Bell culminated University Advancement's presentation with updates on the Office of Career Services. The 3-year goal is to achieve 750 secured internships. The division has securing 525 internships since 2021, totaling \$1.8 million in compensation. 250 internships were secured last academic year. In just this last academic year, the division partnered with 145 companies to provide internships.

The following action items was recommended by the University Advancement Committee to the full Board for approval:

Action Item 1 – Board approval is required for the recommended Policy on Naming University Facilities and Programs. Trustee Glenn Adams made a motion to move that the Board approve the recommended Policy on Naming University Facilities and Programs. The motion was seconded by Trustee Donald Moore. The motion carried.

Legal, Audit, Risk and Compliance: Chair Glenn Adams

Vice Chancellor Jenkins provided an update to the LARC Division's 22-23 goals which included enhancements to the Office of Equity and the focus on the Protection of Minors on Campus program.

Vice Chancellor Jenkins also presented the annual internal audit plan for approval. She described the reasons why an internal audit plan is required, the process involved in developing the annual audit plan, and the proposed plan itself. The plan includes a total of 2,080 available hours of which 80% of the hours are devoted to direct audit work and 20% of the hours are developed to administrative, leave, and professional development. For the 23-24 fiscal year, Purchasing and Human Resources are the major risks included on the plan with approximately 29% of the total hours being devoted to those 2 activities. Vice

Chancellor Jenkins also mentioned that interviews have been conducted with candidates for the Director of Audit position and a decision on a finalist is to made soon.

The following action item was recommended by the Legal, Audit, Risk, and Compliance Committee to the full Board for approval:

Action Item 1 – Board approval is required for the adoption of the University’s 2023-24 Internal Audit Plan. Trustee Frederick Nelson made a motion to move that the Board approve the University’s 2023-24 Internal Audit Plan. The motion was seconded by Trustee Warren McDonald. The motion carried.

Budget and Finance: Chair Stuart Augustine

AVC Sandra Williams, Associate Vice Chancellor for Budgets, Financial Planning & Analysis, presented the Fiscal Year 2023-24 Budget Process. The FY24 certified budget is approximately \$77.7 million and the certified operational budget is approximately \$14.56 million.

Dr. Lillian Wanjagi, Vice Chancellor for Business and Finance, presented the current status of various capital improvement projects, including some key dates on each project.

Wesley Fountain, Vice Chancellor for External Affairs and Military Relations, announced a new appointment in his division. Retired Lieutenant Colonel Michael Alexander as the Associate Vice Chancellor for Military Relations.

VC Fountain also presented an update on the legislative budget. The legislature authorized funding for each of FSU’s priorities, including:

- The Completion Assistance Program providing students up to \$1,000 per semester for the cost of continuing attendance and earning necessary credit hours.
- A \$10 million renovation and 3,000 square foot addition to the Cook Building to transforming FSU’s Military Affairs and Veteran’s Academic Center into a full service academic support center.
- Extended funding through June 30, 2024 for the Fayetteville-Cumberland Regional Entrepreneurship-Business HUB offering support and resources to entrepreneurs, as well as the SANE Nursing Training Pilot.

The following 3 action items were recommended by the Budget and Finance Committee to the full Board for approval:

Action Item BF1 – Board approval of the selected firm to provide commissioning services on the Health & Wellness Center Building project and authorizes University staff to negotiate a contract and fee with the selected firm. Trustee Stuart Augustine made a motion to approve

System WorCx to provide commissioning services on the New Health & Wellness Center. The motion was seconded by Trustee John McFadyen. The motion carried.

Action Item BF2 – Board approval is required of the selected firm to provide commissioning services on the Chick/Rosenthal Building Renovation project and authorizes University staff to negotiate a contract and fee with the selected firm. Trustee Stuart Augustine made a motion to approve System WorCx to provide commissioning services on the New Health & Wellness Center. The motion was seconded by Trustee John McFadyen. The motion carried.

Action Item BF3 – Board approval is required for project authority of \$250,000 for the Hackley Hall Fire Alarm Panel replacement and authorizes the University to move forward with designer selection for the project. Trustee Stuart Augustine made a motion to approve System WorCx to provide commissioning services on the New Health & Wellness Center. The motion was seconded by Trustee John McFadyen. The motion carried.

Governance and Personnel: Vice Chair William Warner

The Governance and Personnel Committee Meeting was opened by Chair Kimberly Jeffries Leonard. Chair Jeffries Leonard requested a motion to go into closed session where matters that came before the Committee were conducted in closed session. There were no information or action items discussed in open session.

Student Update: Maya Martin, SGA President

Ms. Martin gave an update on student activities, past and upcoming events.

Chairman's Remarks: Chair Glenn Adams

Chair Glenn Adams provided end of term remarks to the Board, University, and guests.

Chancellor's Remarks: Chancellor Darrell T. Allison

Chancellor Allison provided an update on the University's Strategic Plan 2022-27 and announced the Year 1 Report Card metric outcomes. introduced a new initiative at the University, the Chancellor's Fellows Program. The program was designed to identify high-performing students and provide them with leadership and professional development. Chancellor Allison introduced to the podium six fellows.

Nominating Committee: Chair Frederick Nelson

The Nominations Committee presented their slate for the 2023-24 Executive Board, including: Dr. Kimberly Jeffries Leonard, chair; Mr. Glenn Adams, Vice Chair; and Mr. Frederick Nelson, Secretary. Trustee Stuart Augustine made a motion to accept and approve

the Nominations Committee's slate for the 2023-24 Executive Board. The motion was seconded by Trustee William Warner. The motion carried.

Announcements:

UNC System Board of Trustees Workshop: Please remember to register for the 2023 UNC System BOT Workshop on November 14, 2023 on the campus of the University of North Carolina at Greensboro. The deadline for registration is October 27. Please let Dr. Bussey know if you would like her to register on your behalf.

Homecoming Parade and Football Game: Homecoming will be on October 21 at 2:30 p.m. at the Luther "Nick" Jeralds Stadium.

Next Board of Trustees Meeting: Our next meeting will be on December 13-14, 2023

ADJOURNMENT

Chair Adams Adjourned at 11:17 a.m.

Glenn Adams, *Chair*

Karen Bussey, *Secretary to the University*

SPECIAL CALLED MEETING
Thursday, November 30, 2023
4:00 pm

The Fayetteville State University Board of Trustees convened on Thursday, November 30, 2023, at 4:00 p.m. for a special called meeting. Chair Kimberly Jeffries Leonard presided.

ROLL CALL

The following trustees were in attendance: Glenn Adams, Joyce Adams, Stuart Augustine, Jerry Gregory, Maya Martin, Donald Moore, Kimberly Jeffries Leonard, Warren McDonald, John McFadyen, Frederick Nelson, and Greg Pinnix.

Before proceeding into the main portion of the meeting, Chair Jeffries Leonard read the State Government Ethics Act to remind all members of the board of their duty to avoid conflicts of interest and appearances of conflict under this act.

BUDGET AND FINANCE

The following 11 action items were presented to the full Board for approval:

Action Item BF1 – The Board approves project authority of \$700,000 for the BAS platform changes in four campus buildings and authorizes the University to move forward with vendor selection. Trustee Glenn Adams made a motion to approve the project authority. The motion was seconded by Trustee Stuart Augustine. The motion carried.

Action Item BF2 – The Board approves project authority of \$740,000 for the Lyons Science Building roof replacement and authorizes the University to move forward with designer selection for the project. Trustee Warren McDonald made a motion to approve the project authority. The motion was seconded by Trustee Glenn Adams. The motion carried.

Action Item BF3 – The Board approves project authority of \$300,000 for the Willaims Hall roof replacement project and authorizes the University to move forward with designer selection for the project. Trustee Stuart Augustine made a motion to approve the project authority. The motion was seconded by Trustee Warren McDonald. The motion carried.

Action Item BF4 – The Board approves project authority of \$1,200,000 for the Bronco Midtown renovation projects and authorizes the University to move forward with UNC Board of Governors approval. Trustee Stuart Augustine made a motion to approve the project authority. The motion was seconded by Trustee Warren McDonald. The motion carried.

Action Item BF5 – The Board approves the University to increase the McLeod HVAC Conversion project authority by \$200,000 to a total of \$5,769,184, with final approval by the UNC Board of Governors. Trustee Stuart Augustine made a motion to approve the project

authority increase. The motion was seconded by Trustee Warren McDonald. The motion carried.

Action Item BF6 – The Board approves the University to increase the Hackley Hall Fire Alarm Replacement project authority by \$75,000 to a total of \$325,000. Trustee Stuart Augustine made a motion to approve the project authority increase. The motion was seconded by Trustee Warren McDonald. The motion carried.

Action Item BF7 – The Board approves the proposal to increase student health services fee for 2024-2025. The \$60.00 increase will generate approximately \$216,600.00 in student health fees and will be utilized to reduce wait times for mental health counseling appointments, address deficiencies in laboratory services, and cover state mandated staff salary increases. Trustee Stuart Augustine made a motion to approve the student health services fee. The motion was seconded by Trustee Joyce Adams. The motion carried.

Action Item BF8 – The Board approves the proposal to institute a summer school residence hall application fee 2024-2025. or the 2024-2025 academic year, Residence Life is proposing to institute a \$25.00 Summer Application Fee. Due to the increase in the number of students attending Summer School and requesting on-campus housing, an application fee is needed to cover expanding the housing application portal and temporary staff to manage the Summer Housing application process. Trustee Warren McDonald made a motion to approve the summer school residence hall application fee. The motion was seconded by Trustee Stuart Augustine. The motion carried.

Action Item BF9 – The Board approves the proposal to increase residence hall room rates for 2024-2025. For the 2024-2025 academic year, Residence Life is proposing a three percent (3%) increase in all traditional and suite style residence hall room rates and a five percent (5%) increase for Housing Foundation leased property University Place Apartments and Renaissance Hall. The proposed room rate increases are to assist with replacement furniture and deferred needs in the residence halls and b) increased service for technology-related service contracts for Wi-Fi/Streaming. Trustee Maya Martin made a motion to approve the proposal to increase residence hall room rates. The motion was seconded by Trustee Greg Pinnix. The motion carried.

Action Item BF10 – The Board approves a fee increase for digital access to materials 2023-2024. Proposing a paradigm shift from the current model of book rentals to a digital model, which will incur an additional \$162 per student, keeping in line with the industry standards as they move away from physical books. Trustee Glenn Adams made a motion to approve the fee increase for digital access. The motion was seconded by Trustee Stuart Augustine. The motion carried.

Action Item BF11 – The Board approves the proposed meal plan increase of 11% for 2024-2025. Trustee Frederick Nelson made a motion to approve the meal plan increase. The motion was seconded by Trustee Stuart Augustine. The motion carried.

GOVERNANCE AND PERSONNEL

Information and action items were discussed in open session.

ADJOURNMENT

Chair Jeffries Leonard adjourned at 5:32 p.m.

Kimberly Jeffries Leonard, *Chair*

Karen Bussey, *Secretary to the University*