



**Board of Trustees
Rudolph Jones Student Center
Room 242**

**FULL BOARD
Thursday, March 28, 2024
9:00 A.M.**

AGENDA

Call to Order	Dr. Kimberly Jeffries Leonard, <i>Chair</i>
Invocation	
Roll Call	Frederick Nelson, <i>Secretary</i>
The State Government Ethics Act	Dr. Kimberly Jeffries Leonard, <i>Chair</i>
Approval of Minutes	December 14, 2023 February 15, 2024
Committee Reports	
<ul style="list-style-type: none">• Committee on Academic and Student Affairs• Committee on Athletics• Committee on University Advancement• Committee on Legal, Audit, Risk and Compliance• Committee on Budget and Finance• Committee on Governance and Personnel	
Student Update	Maya Martin, <i>SGA President 2023-24</i>
Chair's Report	Kimberly Jeffries Leonard, <i>Chair</i>
Chancellor's Report	Darrell T. Allison, <i>Chancellor</i>
Closed Session*	
Announcements	Dr. Kimberly Jeffries Leonard, <i>Chair</i>
Adjournment	

**Some portions of this meeting will be conducted in closed session, pursuant to state law.*
Note: Endowment Fund Board will meet directly after the Full Board meeting.
Next Quarterly Meeting: June 13, 2024

**FULL BOARD MEETING
Thursday, December 14, 2023
9:00 am**

The Fayetteville State University Board of Trustees convened on Thursday, December 14, 2023, at 9:02 a.m. in the Rudolph Jones Student Center, Multipurpose Room 242. Chair Kimberly Jeffries Leonard presided. Trustee Glenn Adams delivered the invocation.

ROLL CALL

The following trustees were in attendance: Glenn Adams, Joyce Adams, Jerry Gregory, Maya Martin, Warren McDonald, Donald Moore, Kimberly Jeffries Leonard, John McFadyen, Frederick Nelson, and William Warner. Trustee Stuart Augustine and Greg Pinnix joined via Microsoft Teams, therefore was not included in voting.

Before proceeding into the main portion of the meeting, Chair Kimberly Jeffries Leonard read the State Government Ethics Act to remind all members of the board of their duty to avoid conflicts of interest and appearances of conflict under this act.

APPROVAL OF MINUTES

It was moved by Trustee Glenn Adams and seconded by Trustee Donald Moore that the minutes of the regular board meeting held on September 28, 2023, and the special called meeting held on November 30, 2023, be accepted as printed. Chair Kimberly Jeffries Leonard asked for an amendment to the November 30, 2023, minutes regarding the digital textbook program. She asked to include the amendment that students needing accommodation would have the option to request a traditional printed copy. The Board, Chancellor, and administration discussed for clarity. The motion, along with the amendment to the minutes, carried.

COMMITTEE REPORTS

Academic and Student Affairs: Committee Chair Joyce Adams

Committee Chair Joyce Adams provided the committee report for the academic and student affairs committee which met yesterday, December 13, 2023.

Provost and Senior Vice Chancellor Monica T. Leach shared that our Fall Commencement will be held on Friday, December 15, 2023, at 10:00am in Capel Arena. The University will celebrate the accomplishments of more than 500 graduate and undergraduate students who will join the ranks of proud alumni.

Dr. Leach two new resources for students to support their academic success—the student athlete success center in the Capel Areana and the Adult Learner & Military Lounge.

The Division has made much progress in enrollment, academic offerings, and grant opportunities in each college:

- The Broadwell College of Business & Economics' enrollment for Fall 2023 is 1,794 students compared to 1,714 students in Fall 2022. The College is onboarding the new Bachelor of Science in Supply Chain Management and Technology program approved by the Board of Governors on September 13. Additionally, faculty within the college were awarded 10 grant awards totaling roughly \$1.1million in Fiscal Year 2022-2023.
- The College of Humanities & Social Sciences' enrollment for Fall 2023 is 2,190 students compared to 2,163 students in Fall 2022. Faculty within the college were awarded 5 grant awards totaling roughly \$908,000 in Fiscal Year 2022-2023. The College also launched the Gillis-Jones Institute for Ethics and Leadership to provide innovative leadership education and public engagement to develop ethical servant leaders.
- The Lloyd College of Health, Science, & Technology enrollment for Fall 2023 is 1,770 students compared to 1,641 students in Fall 2022. The College onboarded the new Bachelor of Science in Cybersecurity in Fall 2023 with 26 students enrolled in the program. Faculty within the college were awarded 28 grants totaling \$5.7million. Additionally, the nursing program was named the Top Nursing School in North Carolina, specifically the student choice award.
- The College of Education enrollment for Fall 2023 is 740 students compared to 734 students in Fall 2022. The College onboarded two new academic degree programs in Fall 2022 including the Bachelor of Science in Public Health with 32 students and Bachelor of Science in Sport Fitness Management with 117 students. Faculty received four grant awards for Fiscal Year 2022-2023 at a total of \$2.2million.
- Lastly, Provost Leach shared an update on the FSU Reading Clinic—which has 40 students enrolled and 20 students on the waiting list. The 23 tutors working in the reading clinic are all education majors recruited from a subset of classes.

Vice Chancellor for Student Affairs Juanette Council shared an update on the McLeod Hall renovations which she was happy to announce is complete and will reopen for the upcoming semester in January 2024. The renovation project included a new HVAC repair and utility relocation, expansion joint repair, and new furniture. The Division is conducting a housing market and demand study to continue improving the housing experience.

Athletics: Committee Chair John McFadyen

Committee Chair John McFadyen provided the committee report for the athletics committee which met yesterday, December 13, 2023.

The Director of Athletics, Mr. Todd Bennett, recognized the outstanding athletic accomplishments of the women's and men's cross-country teams. At the 2023 CIAA Cross

Country Championships held at Green Hill Park in Salem, Va., Fayetteville State achieved a remarkable feat, securing both the men's and women's titles for the second consecutive year. The Bronco women dominated the competition, clinching their sixth consecutive CIAA Championship.

Our men's Bronco team secured their second consecutive crown in the program's history by amassing 56 points. Virginia Union claimed second place with 85 points, followed by Shaw in third place with 89 points.

Next, AD Bennett provided an in-depth analysis of Fayetteville State University's graduation rates in comparison to the CIAA and all Division II student-athletes. Presently, Fayetteville State University boasts a commendable graduation rate of 71%, surpassing the national average of 59%. Specifically, the female student-athlete graduation rate stands at an impressive 90%, while the male student-athlete rate is at 61%.

AD Bennett further provided a detailed analysis of the male sports program data. Notably, the analysis showcased fluctuations in graduation rates across male sports programs since 2019. These fluctuations are attributed to the financial barriers the male athletes experience, resulting in the athletes stopping out. Student stop-outs are a primary obstacle hindering students' progression toward graduation.

To address these challenges, the Athletics Department has forged stronger partnerships with Academic Affairs and Student Affairs, implementing strategic measures that include:

1. Enhanced recruitment efforts to target students highly likely to succeed.
2. Closer monitoring and support for at-risk students.
3. Promotion of freshmen student-athletes into the University's early entry program.
4. Improved degree planning assistance for student-athletes.
5. Participation in the Male Initiative Programs aimed at supporting male student-athletes.
6. Establishment of a Red Shirt Program tailored for incoming freshmen.

University Advancement: Committee Vice Chair Jerry Gregory

Committee Vice Chair Jerry Gregory provided the committee report for the university advancement committee which met yesterday, December 13, 2023.

Vice Chancellor Omar Bell provided an update on the division's FY24 goals and fundraising engagement to date. The Division has set a goal for FY24 to increase the baseline comprehensive fundraising to \$8 million. The Division is well on their way toward reaching that goal and is well over the amount raised compared to last year this time.

- As of November 30, the university has received over \$3 million dollars in revenue.
- In which, \$353,911.68 was raised from alumni and affiliates.
- 791 alumni and affiliates have given overall.

- \$44,236 is from faculty and staff giving.
- Corporations and foundations have given \$291,615.

VC Bell provided an overview of alumni engagement on behalf of Mrs. Carmen Harper, Executive Director of Alumni Affairs. He summarized Alumni Affairs's three pillars, which are:

- Engagement: Alumni, Friends, Parents, and Community
- Involvement: On-Campus & Off-Campus Events and Activities
- Investment: Donor Support, Internship Partners & Volunteerism

Further, the Office of Alumni Affairs had a successful homecoming engaging over 30,000 Alumni and 14 reunion classes. The Office hosted 20 Events. The total reunion class giving for Homecoming 2023 was \$193,139.

VC Bell culminated University Advancement's presentation with updates on the Office of Career Services. The 3-year goal is to achieve 750 paid internships. The division has secured 549 paid internships since 2021, totaling \$1.8 million in compensation. 119 of the internships are from this academic year, totaling \$314,975 in projected revenue.

Legal, Audit, Risk and Compliance: Committee Chair Glenn Adams

Committee Chair Glenn Adams provided the committee report for the legal, audit, risk, and compliance committee which met yesterday, December 13, 2023.

The Committee had two action items at its meeting yesterday, as well as a number of information items.

Vice Chancellor Jenkins introduced Assistant Vice Chancellor Elizabeth Hunt who updated the Committee on various plans, current and future programs and training provided by the Office of Risk and Compliance and the Office of Equity. To enhance services provided to students, Assistant Vice Chancellor Hunt informed the Committee about the high level of cooperation between her offices and the Division of Student Affairs, particularly the Counseling and Personal Development Center and the Office of Student Conduct.

Assistant Vice Chancellor Hunt ended her update by sharing with the Committee information on the University's first Compliance and Ethics Week activities which were held November 2-9, 2023. The goal of the Week was to encourage the campus community to make lawful and ethical decisions in accordance with the university's policies, procedures, and standards of behavior. The week culminated with a Coffee and Cocoa with Compliance event where employees and students gathered to celebrate the week's activities.

Chief of Police Roberto Bryan provided the Committee with information pertaining to campus safety, specifically a comparison of Clery crimes for the last four years, alcohol, drug and weapons arrests and referrals, and traffic stops, arrests, citations, and searches. Chief Bryan provided background information to explain the numbers behind the statistics. The

Committee requested that Chief Bryan separate the traffic stops into 2 different categories, one category pertaining only to campus stops and the other category encompassing non-campus stops.

Vice Chancellor Jenkins introduced Mr. Jesse Chroman, the University's new Director of Internal Audit. Mr. Chroman shared with the Committee his past experience in internal auditing. Mr. Chroman discussed changes to the Internal Audit Charter and the Legal, Audit, Risk and Compliance Committee Charter.

The following 2 action items were recommended by the Legal, Audit, Risk, and Compliance Committee to the full Board for approval:

Action Item LARC-1 – Proposed Revisions to the Internal Audit Charter

As required by North Carolina General Statutes, the North Carolina Council of Internal Auditing, and the standards prescribed by The Institute of Internal Auditors, the internal audit function necessitates drafting a charter to outline its respective role and responsibilities as well as provide guidance in the performance of assigned duties. The Director of Internal Audit is proposing that the current Internal Audit Charter be updated.

Trustee Glenn Adams made a motion to approve changes to the Internal Audit charter. The motion did not need a second since coming out of committee. The motion carried.

Action Item LARC-2 – Proposed Revisions to the Board of Trustees LARC Committee Charter

As required by North Carolina General Statutes, the North Carolina Council of Internal Auditing, and the standards prescribed by The Institute of Internal Auditors, it is necessary for the Board of Trustees LARC Committee to have a charter that outlines the Committee's role and responsibilities as well as to provide guidance in the performance of its assigned duties. The Director of Internal Audit is proposing that the current LARC Committee Charter be updated.

Trustee Glenn Adams made a motion to approve changes to the LARC Committee Charter. The motion did not need a second since coming out of committee. The motion carried.

Budget and Finance: Committee Vice Chair Will Warner

Committee Vice Chair Will Warner provided the committee report for the budget and finance committee which met yesterday, December 13, 2023.

There were no information items presented at the meeting. Vice Chancellor Lillian Wanjagi presented the following recommendation for the committee's approval.

Action Item: BF-1: New Residence Hall Project Authority Increase

The North Carolina Office of State Budget and Management approved an additional \$4,000,000 in project authority for the New Residence Hall project in April of 2023 bringing

the total project authority to \$44,000,000. An additional \$6,000,000 in project authority is now being requested to support the construction of the 336-bed residence hall and cover additional expenses due to the escalation of construction costs. The additional project authority will be debt financed and repaid via future housing receipts. Any increase in project authority must be approved by the FSU Board of Trustees and the UNC Board of Governors. Further, self-liquidating debt authority must be approved by the FSU Board of Trustees, the UNC Board of Governors and the North Carolina General Assembly.

Trustee Will Warner made a motion to approve the University to seek UNC Board of Governors approval for \$6,000,000 in self-liquidating debt authority and to increase the New Residence Hall project authority by \$6,000,000 to a total of \$50,000,000, with final approval by the UNC Board of Governors. The motion did not need a second since coming out of committee. The motion carried.

Governance and Personnel: Committee Vice Chair Donald Moore

There were no information items to be presented at the meeting. Vice Chancellor Wanda Jenkins presented the following recommendation for the committee's approval.

Action Item GP-1: Appellate Policy and Procedures

The Board of Governors recently approved revisions to its policies that govern faculty and staff employment decisions and student conduct determinations resulting in the need to make revisions to the Board of Trustees's Appellate Policy. Revisions that may directly affect Board reviews of decisions by the Chancellor are being presented for a vote by the committee and a vote by the full Board of Trustees.

Trustee Donald Moore made a motion to recommend changes to the Full Board. The motion did not need a second since coming out of committee. The motion carried.

Action Item GP-2a: Personnel

Dr. Monica T. Leach presented the following recommendations for the committee's approval.

Six (6) Faculty were recommended for Promotion:

Dr. Misty Stone (to Associate Professor)

Dr. Christy Swinson (to Associate Professor)

Dr. April Ventura (to Associate Professor)

Dr. Longfei Wu (to Associate Professor)

Dr. Stephanie Hodges (to Full Professor)

Dr. Amanda Virelles (to Full Professor)

Trustee Stuart Augustine made a motion to recommend to the Full Board. The motion did not need a second since coming out of committee. The motion carried.

STUDENT UPDATE

Trustee Maya Martin, Student Government Association President, gave an update on student activities, past and upcoming events.

CHAIR'S REMARKS

Chair Kimberly Jeffries Leonard provided remarks to the Board. During her remarks she recommended an amendment to the agenda as printed to include a nomination for the Board's Assistant Secretary per the bylaws. The amendment to the agenda was moved by Trustee Glenn Adams and seconded by Trustee Warren McDonald. The motion carried.

Article II, Section 3 states that the Board of Trustees may also elect an Assistant Secretary from among members of the Chancellor's staff. Chair Kimberly Jeffries Leonard recommended Dr. Karen Bussey, who currently serves as Secretary of the University, to be the Board's Assistant Secretary. Trustee Glenn Adams made a motion to elect Dr. Karen Bussey as Assistant Secretary. The motion was seconded by Trustee Donald Moore. The motion carried.

Chair Kimberly Jeffries Leonard additionally shared the following information during her remarks.

- A call for 100% Board giving.
- An overview update on a new law taking effect in July 2023 requiring UNC System institutions to remain neutral on any political controversies. As a public university, FSU respects and adheres to all state laws and mandates by the UNC System. FSU also is committed to sustaining a campus environment that embraces our mission and core values: Integrity; Flexibility and Adaptability; Shared Governance; Diversity Equity and Inclusion; Collaborations and Partnerships; Innovation; and Cultural Connectivity.
- UNC System Trustee Workshop recap and potential future FSU Board retreat.

CHANCELLOR'S REMARKS

Chancellor Darrell T. Allison's remarks included an end-of-the-year update and staff recognition.

CLOSED SESSION*

It was moved by Trustee Glenn Adams and seconded by Trustee Kimberly Jeffries Leonard to move into closed session to prevent the disclosure of privileged or confidential information that is protected: under Article 7 of Chapter 126 of the North Carolina General Statutes or not considered a public record within the meaning of Chapter 132 of the General Statutes. Further, to consider the qualifications competence, performance, or condition of appointment of a public officer or employee or prospective public officer or employee. The motion carried.

ANNOUNCEMENTS

Chair Kimberly Jeffries Leonard shared the following announcements:

- Winter Commencement will be held tomorrow, December 15 at 10:00am in the Capel Arena.
- Next Board of Trustees Meeting: Our next meeting will be on March 27-28, 2024.

ADJOURNMENT

The Full Board meeting adjourned at 10:36 a.m.

Respectfully submitted,

Dr. Kimberly Jeffries Leonard, *Chair*
Karen Bussey, *Secretary to the University*

SPECIAL CALLED MEETING
Thursday, February 15, 2024
2:00 pm

The Fayetteville State University Board of Trustees convened on Thursday, February 15, 2024, at 2:02 p.m. for a special called meeting. Chair Kimberly Jeffries Leonard presided.

ROLL CALL

The following trustees were in attendance: Glenn Adams, Joyce Adams, Stuart Augustine, Jerry Gregory, Maya Martin, Donald Moore, Kimberly Jeffries Leonard, John McFadyen, Frederick Nelson, and Brandon Phillips.

Before proceeding into the main portion of the meeting, Chair Jeffries Leonard read the State Government Ethics Act to remind all members of the board of their duty to avoid conflicts of interest and appearances of conflict under this act.

BUDGET AND FINANCE UPDATE

Vice Chancellor Lillian Wanjagi presented the following 5 action items to the full Board for approval:

Action Item BF1 – Approval of Spaulding Building Renovation Project Advance Planning/Programing Authority

The HEERF (Higher Education Emergency Relief Fund) funded FSU Spaulding Building Renovation project authority of \$1,300,000 was approved by the FSU Board of Trustees in June 2023. Approval of Advanced Planning/Programming authority from the FSU Board of Trustees is required in order to proceed with designer selection.

Chair Kimberly Jeffries Leonard made a motion to approve advance planning/programming authority for the HEERF-funded Spaulding Building Renovation Project. Trustee Fred Nelson seconded the motion. The motion carried.

Discussion: Trustee Glenn Adams asked if the project was included in the \$1,300,000 or if it is new in terms of advanced planning. Vice Chancellor Wanjagi clarified that it is included. Chancellor Darrell Allison followed up by stating FSU was able to get the HEERF dollars for expansion of Spaulding. This is due to the impacts of covid and a need for increased health services on the campus. The \$1,300,000 must be spent by December 2025. This will catapult FSU into the 21st century and beyond. The motion carried.

Action Item BF2 – New Residence Hall

The North Carolina Office of State Budget and Management (OSBM) approved an additional \$4,000,000 in project authority for the New Residence Hall project in April of 2023, bringing the total project authority to \$44,000,000. The FSU BOT approved an additional \$6,000,000

in project authority in December 2023 to support the construction of the residence hall. The University is now seeking approval from the FSU BOT to change the funding source of the additional \$6,000,000 in authority from self-liquidating to Housing/Auxiliary receipts. If approved, the University will then seek further approval by the UNC Board of Governors at their February 2024 meeting.

Chair Kimberly Jeffries Leonard made a motion to approve the changing of the funding source of the \$6,000,000 in additional funds from debt service to Housing/Auxiliary receipts. This will bring the total project authority to \$50,000,000. Trustee Fred Nelson seconded the motion. The motion carried.

Action Item BF3 – Increase in Project Authority- Health and Wellness Center

Approval is requested from the Board to increase project authority by an additional \$1,000,000 to a total project authority of \$12,100,000. The increase will be supported by an anticipated surplus from the Bryant/Vance Hall Demolition project.

Chair Kimberly Jeffries Leonard made a motion to approve the additional \$1,000,000 in project authority for the Health and Wellness Center project, bringing the total project funding authority to \$12,100,000. Trustee Fred Nelson seconded the motion.

Discussion: Trustee Augustine asked for clarity on the flow of funds from Bryant/Vance Hall to the Wellness Center, as well as the funds no longer being available from the City of Fayetteville. Chancellor Darrell Allison and Vice Chancellor Wesley Fountain provided clarity. In 2019 the FSU Board of Trustees and the UNC Board of Governors approved an increase in authority to \$7,500,000 based on City of Fayetteville funding. Because those City funds are no longer available, only the original \$5,500,000 State of North Carolina capital appropriation remained.

Trustee Glenn Adams asked the confidence level that the estimated surplus will not exceed \$1,000,000. Associate Vice Chancellor Jon Parsons responded sharing that they have estimated for the surplus and it will not exceed the amount (~\$935,000 at this stage in the project). Associate Vice Chancellor Jon Parsons also explained that if the surplus funds are lower, we would reduce the scope of the project to fit the funds available. This request is asking to provide the maximum amount with intention to not go over.

Chair Kimberly Jefferies Leonard asked to amend the motion to approve the project authority surplus up to \$1,000,000 for the Health and Wellness Center project, bringing the total funding authority up to \$12,100,000. The amended motion was seconded by Trustee Glenn Adams. The motion carried.

Action Item BF4 – Cook Renovation Project - Designer Selection

Approval was requested to select a firm to provide advanced planning/programming and design services to complete the Cook Hall Renovation project.

Chair Kimberly Jefferies Leonard made a motion to approve the selected firm (LS3P) to provide advanced planning/programming and design services on the Cook Hall Renovation project and to authorize University staff to negotiate contracts and fees with the selected firm. The motion was seconded by Trustee Glenn Adams. The motion carried.

Discussion: Chair Kimberly Jefferies Leonard asked for a breakdown of scoring or a summary on why LS3P was chosen. Vice Chancellor Wanjagi explained that there is no numeric scoring, but more information can be provided going forward. Chancellor Darrell Allison further explained the role of the administration to bring their recommendations to the Board for approval and reiterated future opportunities to summarize their findings. Chair Kimberly Jefferies Leonard stated that having additional background material would be helpful to support the recommendation being made.

Trustee Jerry Gregory asked why a firm (Ewing Cole) was left off the final ranking. Vice Chancellor Wanjagi answered that the firm was interviewed but was not recommended by the Committee to be ranked for approval. The motion carried.

Action Item BF5 – Approval of Capital Investment Projects >\$100,000

Capital projects for which the estimated cost exceeds \$100,000 must be approved by the FSU Board of Trustees. The current list of new projects that meets that criteria include:

- Butler MEP Supplement (\$249,252)
The Butler Building mechanical, electrical and plumbing (MEP) project budget will be supplemented with Title III funds. The supplemental funds will be used to purchase additional equipment and expand the scope the project.
- Science & Technology Fume Hood Repair (\$275,000)
The Science & Technology Building laboratory fume hood control systems will be repaired, calibrated and certified to allow precise control of air flow to maintain minimum exhaust hood airflow and face velocities for safety, and to limit excess air flow and unnecessary utility expenses.
- Lyons Science Observatory Repair (\$100,000)
The Lyons Science Building Observatory structure and dome will be repaired and the existing original telescope mount will be removed to allow for the installation of a new telescope. The purchase and installation of a new telescope is not part of this project.
- Collins Chiller Replacement (\$175,000)
The failing Collins Building air-cooled chiller will be replaced with a new air-cooled chiller of the same size and type.

Chair Kimberly Jefferies Leonard made a motion to approve the current list of renovation projects greater than \$100,000 and authorizes University staff to request authority from UNC System Office and implement design/construction services as appropriate. The motion was seconded by Trustee Stuart Augustine. The motion carried.

ADJOURNMENT

Chair Jeffries Leonard adjourned at 2.44 p.m.

Respectfully Submitted,

Kimberly Jeffries Leonard, *Chair*
Anita Shamberger, *Recorder*