

Committee on Academic and Students Affairs

Wednesday, June 12, 2024

9:00 a.m.

AGENDA

Call to Order	Joyce Adams, Committee Chair
Welcome and Opening Remarks	Joyce Adams
Roll Call	Karen Bussey
Approval of Minutes:	June 12, 2024

Information Items:

A. Academic Affairs Update	Dr. Monica T. Leach Provost & Senior VC for Academic Affairs
○ New Academic Degree Programs	
○ Policy Update Fall 2024	
○ Faculty Workload Policy Update	
○ UNC System's Literacy Framework	
○ Summer School Update	
○ 3 Year Research & Grants Snapshot	
○ Fall Commencement 2024	
Enrollment & Student Success Update	Dr. Pamela Baldwin Vice Chancellor Strategic Enrollment & Student Success
○ Fall Enrollment 2023 & 2024	
○ 3 Year Fall Enrollment Snapshot	
○ Fall 2024 Kudos	
○ Bronco Boost Summer Bridge	
○ Policy – Undergraduate Admissions	
○ Amazon Career Choice	
Student Affairs Update	Dr. Juanette Council Vice Chancellor for Student Affairs
○ Residence Life & Housing Update	
○ Instilling Campus Traditions	
○ Mental Health Services & Resources	
○ Student Disability Services	
○ Food Allergies	

Action Items:

A-1 Exceptions to Undergraduate Admission Requirements	Dr. Pamela Baldwin Vice Chancellor Strategic Enrollment & Student Success
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Committee members: Joyce Adams, Brandon Phillips, Frederick Nelson, Johnae Walker, Kimberly Jeffries Leonard

For further information, please contact:

Dr. Monica T. Leach
Provost and Senior Vice Chancellor for Academic Affairs
910.672.2309

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Wednesday, June 12 2024

9:00 AM

The Academic and Student Affairs of the Fayetteville State University Board of Trustees convened June 12, 2024, in the Rudolph Jones Student Center Room 242 and via MS Teams. Chairman, Joyce Adams presided and called the meeting to order at 9:03 a.m.

ROLL CALL

The following Trustee members were in attendance: Mrs. Joyce Adams, Mr. Frederick Nelson, and Dr. Kimberly Jeffries Leonard. Ms. Johnae Walker attended as a non-voting committee member until swearing-in.

Staff persons in attendance were Mr. Darrell Allison, Dr. Juanette Council, Dr. Sonja Brown, and Attorney Wanda Jenkins.

APPROVAL OF MINUTES

It was moved by Trustee Joyce Adams that the minutes of the Academic and Student Affairs Committee meeting held on March 27, 2024, be accepted as printed and distributed. The motion was seconded by Trustee Nelson. The motion carried.

ACADEMIC AND STUDENT AFFAIRS UPDATE

Provost and Senior Vice Chancellor Monica T. Leach provided a snapshot of the Spring Enrollment. The overall enrollment in 2024 was 6,387. Of these students:

- 63 students were Freshmen
- 2,975 students were adult learners
- 2,116 students were military-affiliated, and
- 412 students were transferred to the University.

Fayetteville State continues to see increases in the number of students graduating. The total number of graduates in 2024 was 1,554; with 806 students pending degree clearance.

Provost Leach additionally provided an update to the Committee on summer enrollment. The total number of students enrolled in Summer 2024 is trending above 4,400 students compared to last summer's enrollment of 4,185 students. The 30-60-90 Summer School Program continues to elevate academic excellence by bolstering enrollment, increasing student credit hours, improving retention, and increasing funding opportunities for students. We currently have over 2,539 students eligible for this opportunity.

Leach acknowledged Sponsored Research and Programs for the increase of grants and research funding. Leach provided a snapshot of the 3-year Research and Grants. We have surpassed \$30M for FY 2024. The total number of grants submitted for 2024 was 67 with secured funding of \$33,137,497 and by 2023 the total number of grants submitted for 2023 was 66 with secured funding of \$28,765, 343, which is an increase of \$4,372,144.

Provost Leach provided the Committee with data trends within Sponsored Research and Grants over the last three years. We have surpassed \$30M for FY 2024. The total number of grants submitted for 2024 was 67 with secured funding of a little over \$33.1 million—an increase of about \$4.3 million in one year.

Following, Provost Leach introduced Dr. Sonja Brown, Associate Vice Chancellor for Academic and Faculty Affairs to discuss the Faculty Workload Policy. Dr. Brown shared that in July 2023 the UNC Board of Governors approved the faculty workload policy, mandating the Chancellor and Provost to develop a Faculty Workload Policy consistent with the board's policy. FSU created the faculty workload policy in February 2024 to present recommendations to the Provost and Chancellor. Dr. Brown shared the timeline which includes approval by the Board prior to submission to the UNC System. The Faculty Workload Policy will be implemented by January 1, 2025.

Trustee Donald Moore asked about the implementation process for the faculty workload policy. Chancellor Allison shared information about the plan, including an appeals process. The appeals process will be made up of 3 members: two faculty and Dr. Brown. Trustee Frederick Nelson asked if there is an opportunity for individual review of faculty members. The provost answered that individual reviews would be conducted by the chair and dean. Trustee Kimberly Jeffries Leonard asked to clarify whether flexibility of the faculty members or the policy. The flexibility would be on the faculty members not the policy.

ACTION ITEMS

The Committee on Academic and Student Affairs had an action item discussed.

Action Item: A-1: Faculty Workload Policy

The workload policy approved by the Board of Governors requires the Chancellor and Provost of each UNC institution to develop a policy and procedures implementing the provisions of the Board of Governors' workload policy. Additionally, the Board of Governors' policy requires approval by the institution's Board of Trustees. The Chancellor is recommending that the University's faculty workload policy be approval by the Board of Trustees.

Trustee Joyce Adams motioned for approval of the Chancellor's recommendation of the

University's faculty workload policy go before the full board for approval. Trustee Frederick Nelson seconded the motion. The motion carried.

STUDENT AFFAIRS UPDATE

Vice Chancellor for Student Affairs, Juanette Council, provided a highlight of the end of the year student events. Dr. Council shared results of the student leader elections, fraternity and sorority life achievements, and featured FSU students who were recognized at the regional or national levels of their respective Greek-letter organizations. These time-honored traditions enhance the overall student experience and increase levels of student engagement.

ADJOURNMENT

The Academic and Student Affairs Committee adjourned at approximately 10:13 a.m.

Respectfully submitted,

Mrs. Joyce Adams, Chair
Amy Coleman, Recorder



BOARD OF TRUSTEES COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS

Dr. Monica T. Leach

Provost and Senior Vice Chancellor for Academic Affairs

Dr. Pamela Baldwin

Vice Chancellor for Enrollment & Student Success

Dr. Juanette Council

Vice Chancellor for Student Affairs

September 25, 2024



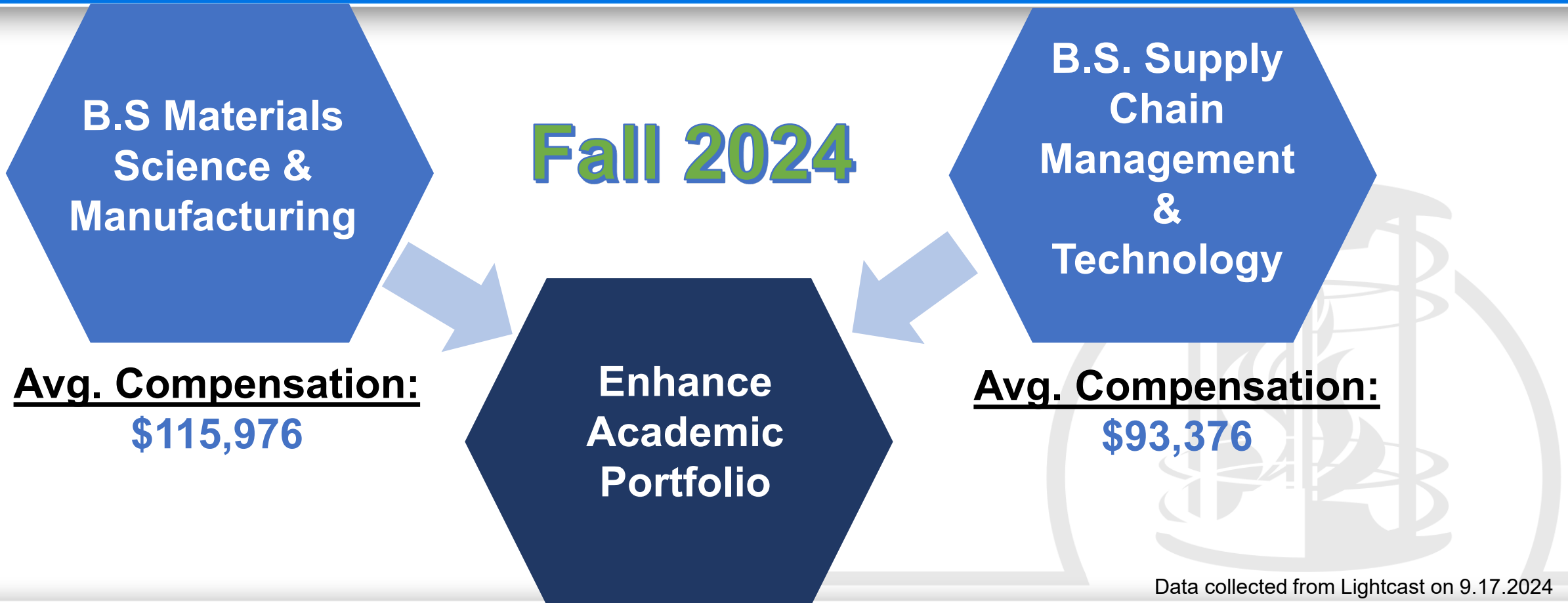
ACADEMIC AFFAIRS

Dr. Monica T. Leach

Provost and Senior Vice Chancellor for Academic Affairs

September 25, 2024

New Academic Degree Programs



Policy Updates Fall 2024



Faculty Teaching & Effectiveness Policy – **New**
Chancellor Allison approved on August 16, 2024



Performance Review of Tenured Faculty - **Revised**
(Post-Tenure Review)
Approved by Board of Trustees on 8/22/2024

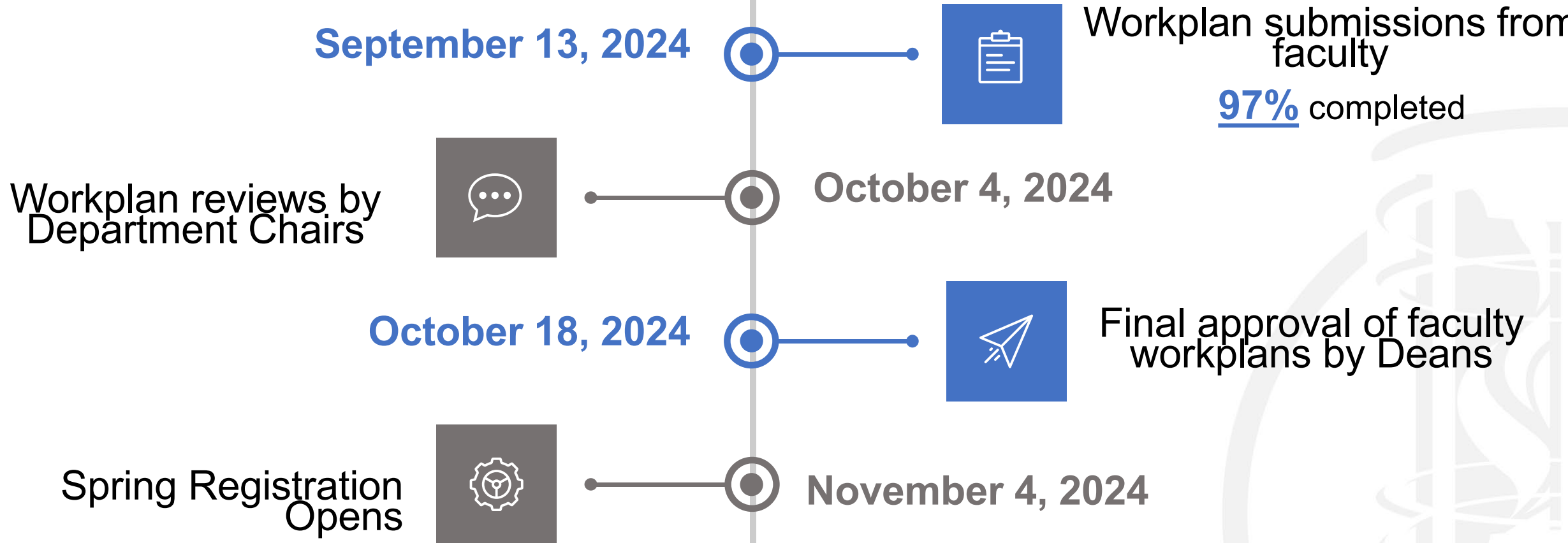


Academic Program Review (APR) – **New**
Policy development has begun by LARC
Timeline forthcoming

Need BOT Approval by December 12, 2024

Policy effective by January 1, 2025

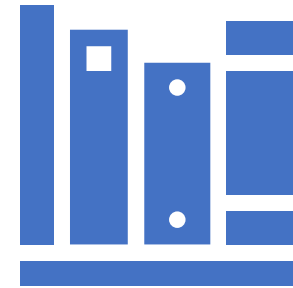
Faculty Workload Policy Update



UNC System's Literacy Framework



Thank you to faculty and staff in the College of Education for their work to bring this program into full alignment.



Fayetteville State University was aligned to the UNC System's Literacy Framework and utilize high-quality materials and resources across the programs' literacy courses.

Summer School Update

2024

Enrollment
4,426



Total Instructors
224



Total Courses
474



2023

Enrollment
4,185



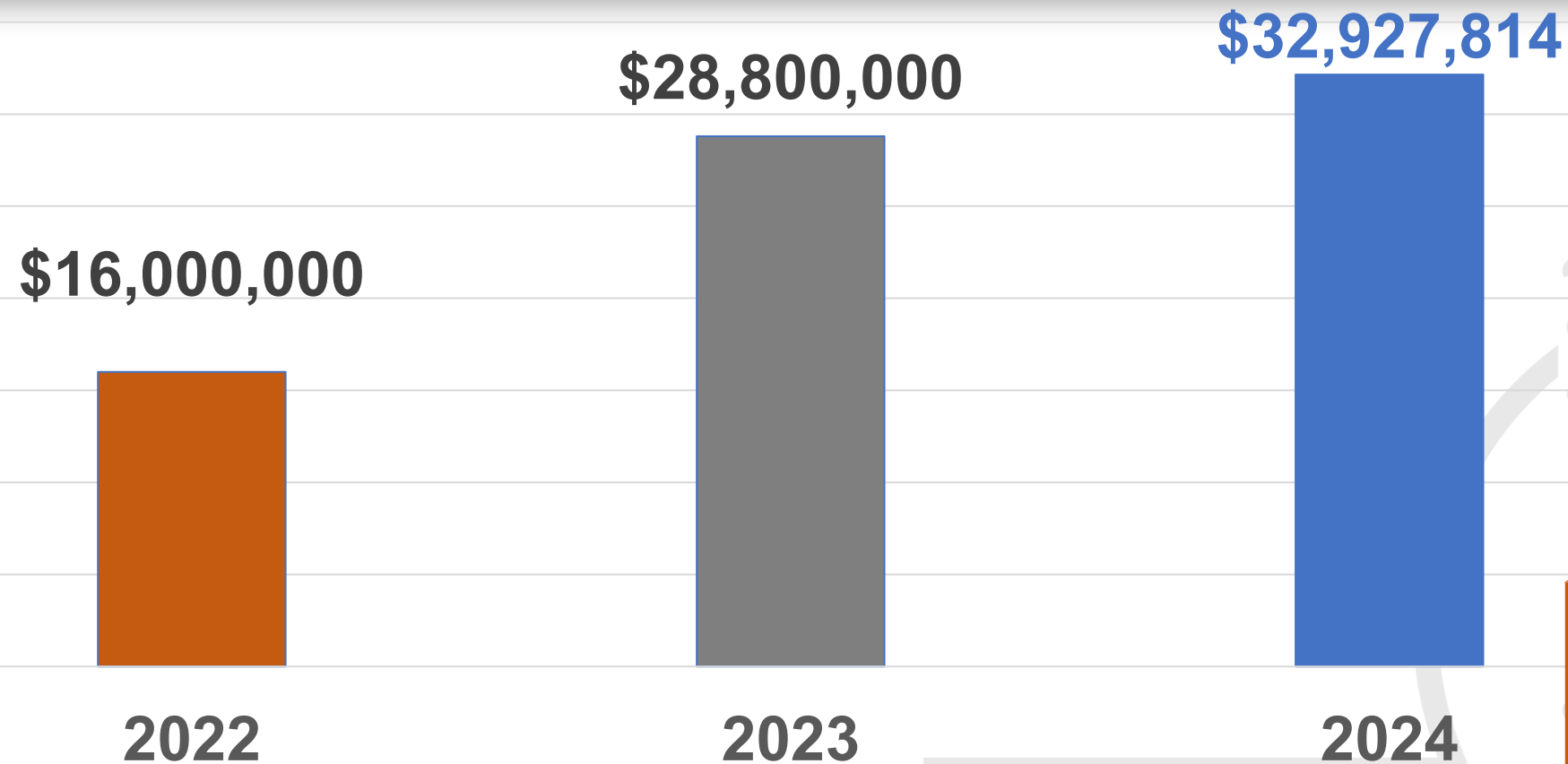
Total Instructors
211



Total Courses
446



3-Year Research & Grants Snapshot



STRATEGIC
PRIORITIES **4**

Create Impactful Strategic Partnerships

Fall Commencement 2024

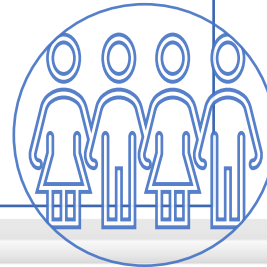
Felton J.
Capel Arena

Location



Thursday,
December 12

Rehearsal



Friday,
December 13

Commencement



GET GRAD READY



STRATEGIC ENROLLMENT AND STUDENT SUCCESS

Dr. Pamela Baldwin

Vice Chancellor for Enrollment & Student Success

September 25, 2024

FALL 2023 Enrollment

FIRST-TIME
FRESHMEN

807

ADULT
LEARNERS

3,110

MILITARY
STUDENTS

2,168

TRANSFER
STUDENTS

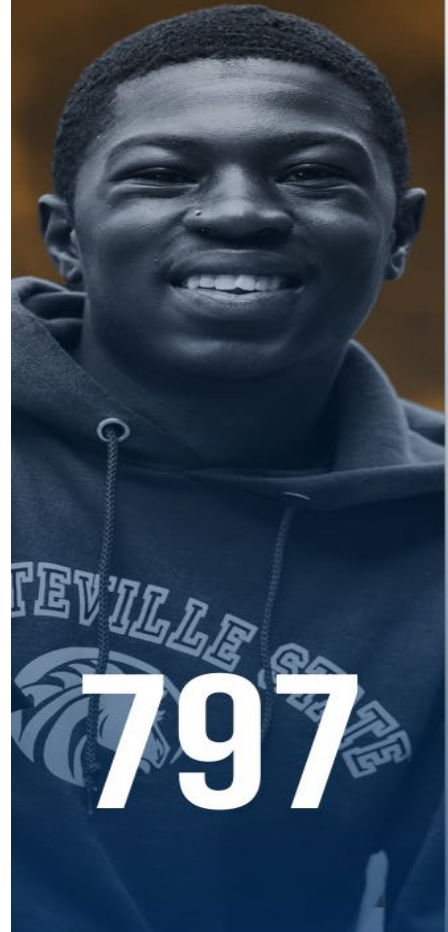
924

TOTAL
ENROLLMENT

6,787

FALL 2024 Enrollment

FIRST-TIME
FRESHMEN



ADULT
LEARNERS



MILITARY
STUDENTS



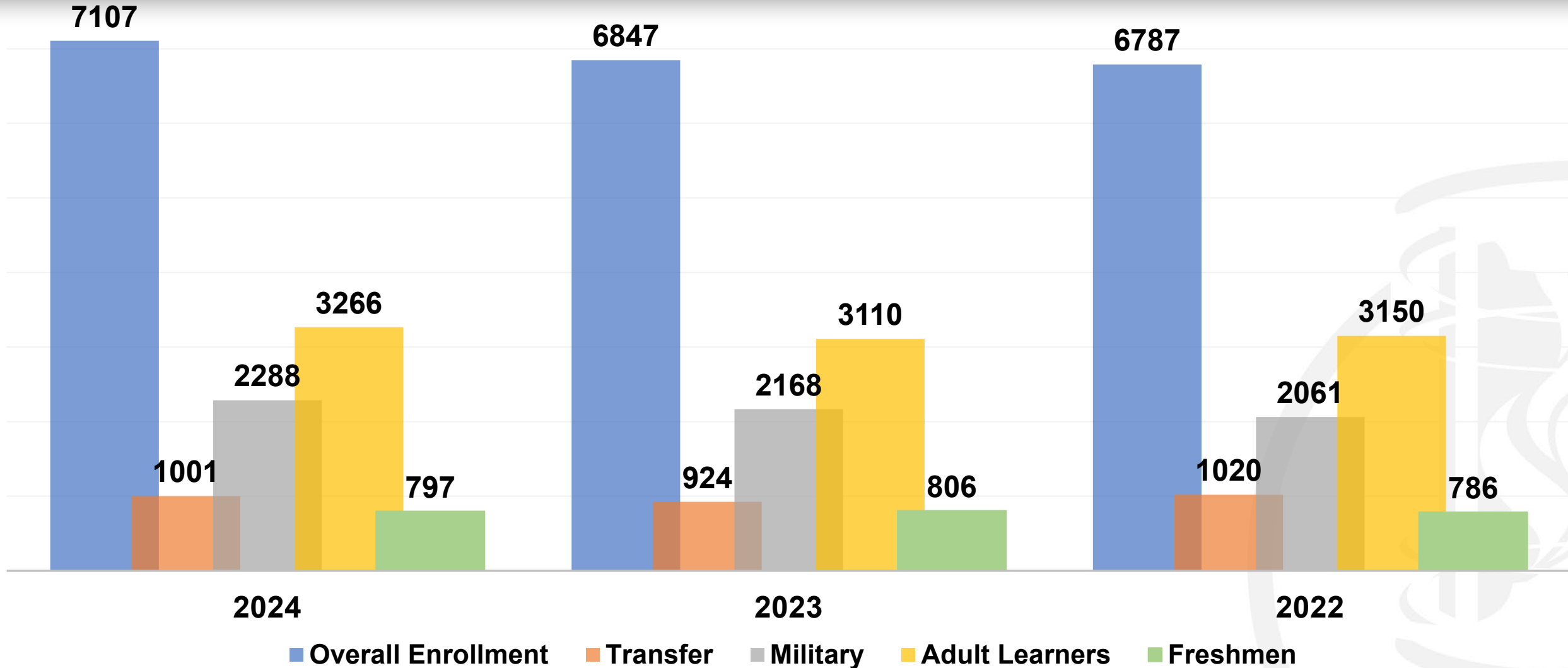
TRANSFER
STUDENTS



TOTAL
ENROLLMENT



3 Year Fall Enrollment Snapshot



Fall 2024 Enrollment Kudos

- All-time high for military affiliated student – 3rd consecutive year – 2,288
- Retention rate – greater than 75% for second year in a row
- 4.4% increase in continuing students, over 4,200 enrolled
- Increase in new transfer enrollment - 30% of our transfer students are from our Bronco Benefit Transfer Initiative Institutions



Fall 2024 First-Time Freshmen

297 Male, 500 Female

Out-of-State - largest numbers from South Carolina, Georgia, Maryland, Florida, New York, Foreign Country, DC

51 North Carolina Counties

Top 5 Pre-Majors – Health, Business Administration, Psychology, Computer Science, Sports and Fitness Management

11 Adult Learners, 786 Traditional

Average GPA – 3.23

Bronco Boost Summer Bridge

Seven-week program: June 14 – July 31

Earn 8 college credits:

- ENGL 110
- MATH 129
- FINC 100

College and Career advising

Service & Experiential learning

Peer Mentors

Housing



Bronco Boost

Student Demographics



95 Students

- 37 Female (39%)
- 58 Male (61%)

67 In-State and 28 Out-of-State

24 North Carolina Counties Represented and 20 Tier I or II

Approximately 80% African-American

Selection Criteria

- GPA
- 4th math completed
- High school transcript
- Community service/extracurricular participation (well rounded)
- Recommendations
- County of Residence

Average High School GPA: 3.33

7 Transfer Students

Outcomes



Average Summer 2024 GPA: 3.50 (Student-Athletes and ROTC – 4.00)



100% Successful Completion – all credits attempted were earned



Strong networks established - exposure to alumni in their areas of study



Connections to co-curricular opportunities



BRONCO BOOST

FAYETTEVILLE STATE UNIVERSITY



Policy 700.1.1- Minimum Eligibility Requirements



The University of North Carolina (UNC) Board of Governors has, since 1988, established minimum course requirements (MCR) for undergraduate admission to any constituent institution.



These requirements serve to provide a common set of minimum standards to be considered for admission as an undergraduate student.



Applicants who require special consideration: Constituent institutions shall develop a policy for evaluating applications from students who have not completed all minimum course requirements and shall at least include provisions addressing students with a documented Individualized Education Plan (IEP) or 504 plan.



The institutional policy shall be approved by the board of trustees in accordance with regulations promulgated by the president.

Special Consideration Process

Student receives denial letter.

Student requests a special consideration, in writing, via email to the Executive Director of Admissions.

The committee reviews the appeals weekly and decisions are made by majority vote.

Members of the committee include – One representative from each college, Dean of Students, Executive Director of Admissions, Student Affairs representative(s), and Academic Affairs representative(s).

The Vice Chancellor will review the Committee's recommendation and make a final decision. The Vice Chancellor will consult with the General Counsel and the Chancellor.

The student is notified by the Executive Director of Admissions.

Policy Update – Test Requirement



On May 23, 2024, the UNC Board of Governors approved [Policy 700.1.1](#) revising the test score requirements for admissions.



Effective Fall 2025/Spring 2026, students with a weighted High School GPA greater than or equal to 2.50 and less than 2.80 are required to submit a standardized test score (ACT or SAT).



Effective Fall 2026, students with a weighted High School GPA greater than or equal to 2.50 and less than 2.80 are required to submit a standardized test score of a 17 or higher on the ACT or a 930 or higher on the SAT.



The maximum number of Chancellor's Exceptions is limited to one percent of the total number of applicants accepted as first-time undergraduates each year, or 75 students, whichever is greater.



The institutional policy shall be approved by the board of trustees in accordance with regulations promulgated by the president.

Chancellor's Exception

Student receives denial letter.

Student requests an exception, in writing, via email to the Executive Director of Admissions.

The committee reviews the appeals weekly and recommendations are made by majority vote.

Members of the committee include – One representative from each college, Dean of Students, Executive Director of Admissions, Student Affairs representative(s), and Academic Affairs representative(s).

The recommendation is forwarded to the Vice Chancellor for review. The Vice Chancellor will consult with the General Counsel and the Chancellor.

The recommendation is forwarded to the Chancellor. The Chancellor will make a final decision.

The student is notified by the Executive Director of Admissions.

ACTION ITEM: EXCEPTIONS TO UNDERGRADUATE ADMISSION REQUIREMENTS

Background: As permitted by UNC System policy, Fayetteville State University (University) may, in exceptional circumstances, grant admission to applicants who do not meet the minimum requirements for undergraduate admissions.

To grant such exceptions, the University is required to establish (1) a policy for evaluating applications from students who have not completed all minimum course requirements (“Special Consideration”) and (2) a policy for evaluating applications from students who have not met the high school grade point average and/or standardized test score requirements (“Chancellor’s Exceptions”).

Assessment: The University has established this policy in compliance with the aforementioned UNC System directives.

Action: This item requires a vote by the committee, with a vote by the full Board of Trustees.

Amazon Career Choice

Fayetteville State University is excited to be selected as an official education partner for **Amazon's Career Choice program**, offering Amazon's hourly employees the opportunity to pursue **bachelor's degrees** and **certificate programs** to enhance their career success.

Through this collaboration, employees can access flexible educational options to build skills for high-demand careers.

amazon

career
choice



STUDENT AFFAIRS

Dr. Juanette Council
Vice Chancellor for Student Affairs

September 25, 2024

Residence Life & Housing Update



Fall 2024 Residential Students	1,470
# of First-Time Freshmen	466
# of New Transfer	59
# of Returning Students	945
Fall 2024 Occupancy Rate- 98.9%	

Instilling Campus Traditions: Inaugural Legacy Walk, Pinning Ceremony, and Celebratory Toast



Facebook Live Stream

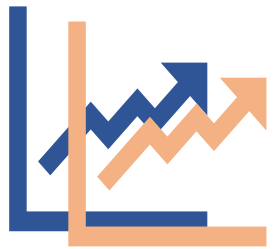
- 143 comments
- 60 shares
- 12k total plays (includes replays)
- Reached 7468 people organically

STRATEGIC
PRIORITIES

2

Enhance Student Engagement and Career Development

Strengthening Mental Health Services & Resources:



**Increased
Full-time
Licensed
Mental Health
Counselors
from 3 to 5**

**Increased
Part-time
Licensed
Mental Health
Counselors
from 2 to 3**

**Maintained
Telepsychiatry
and 24/7
Telehealth
Services**



Began an intensive 4-year collaboration with JED Campus in August 2023.

- Study assesses resources related to mental health, substance misuse, and suicide prevention.
- Provides assessment tools and feedback reports to develop a comprehensive student mental health strategic plan.

Expanding Student Disability Services



Services for
Students with Disabilities

	2024-2025	2023-2024
# of Students Enrolled for Student Disability Services	328	327
# of Students Qualified for Housing Accommodations	44	50
# of Emotional Support Animals	12	11

1 Dedicated Staff Member

	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021
Dedicated Staff Salary & Benefits	\$78,580.00	\$76,455.00	\$0.00	\$0.00	\$0.00
Budget	\$90,754.00	\$30,340.00	\$42,820.00	\$56,140.00	\$40,950.00
Total	\$169,334.00	\$106,795.00	\$42,820.00	\$56,140.00	\$40,950.00

Expanding Student Disability Services

AHEAD

Association on
Higher Education
And Disability®



EXTERNAL ASSESSMENT:

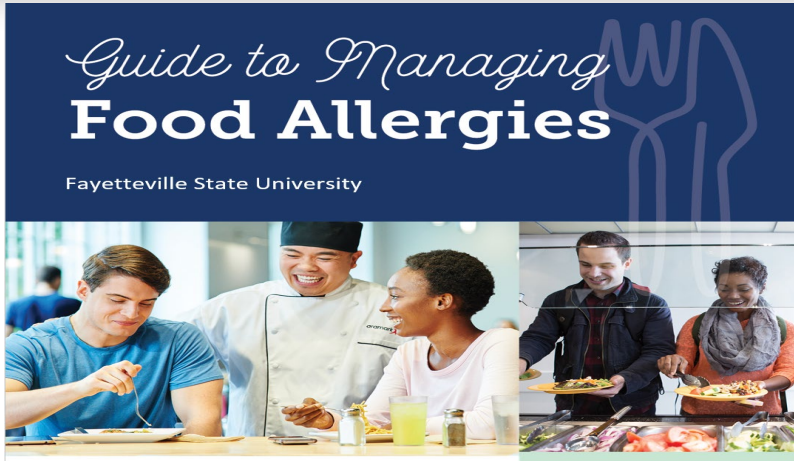
Association on Higher Education & Disability (AHEAD) will conduct an external review of Student Disability Services:

- Assessment of institutional policies, practices & activities
- Comprehensive report of findings, recommendations, & strategies

STREAMLINE REGISTRATION PROCESS:

Launched the Accessible Information Management System (AIM), an online application, to effectively manage accommodations.

Expanding Student Disability Services: Food Allergies



Student Guide to Managing Food Allergies

- Menu Inclusivity
- Reduce Risk of Cross-Contact
- Menu Transparency



Fall 2024

True Balance Station offers a complete meal made without gluten and the top 9 food allergens (milk, eggs, wheat, soy, shellfish, fish, tree nuts, peanuts, and sesame).

Gluten Solutions Station offers a complete gluten free meal and a pasta selection and is open for breakfast, lunch, and dinner.

Both stations are located in the Rudolph Jones Dining Hall.



QUESTIONS

Agenda Item A-1

Executive Summary

MEETING DATE: September 25, 2024

COMMITTEE: Academic and Student Affairs

SUBJECT Exceptions to Undergraduate Admissions Requirements

BACKGROUND: The University of North Carolina (UNC) Board of Governors has established minimum requirements for undergraduate admission for UNC System institutions. As permitted by UNC System policy, Fayetteville State University (University) may, in exceptional circumstances, grant admission to applicants who do not meet the minimum requirements for undergraduate admissions.

To grant such exceptions, the University is required to establish (1) a policy for evaluating applications from students who have not completed all minimum course requirements ("Special Consideration") and (2) a policy for evaluating applications from students who have not met the high school grade point average and/or standardized test score requirements ("Chancellor's Exceptions").

The University has established this policy (Policy) in compliance with the aforementioned UNC System directives.

MOTION: Move to recommend approval of the Exceptions to Undergraduate Admissions Requirements policy, as presented.

Supporting Document(s) Included: Exceptions to Undergraduate Admissions Requirements

Prepared by: Wanda Jenkins
General Counsel and Vice Chancellor for
Legal, Audit, Risk and Compliance

Date: 09/19/2024

FAYETTEVILLE STATE UNIVERSITY

EXCEPTIONS TO UNDERGRADUATE ADMISSIONS REQUIREMENTS

Authority:	Issued by the Fayetteville State University (FSU) Board of Trustees. Changes or exceptions to administrative policies issued by the FSU Board of Trustees may only be made upon the authorization of the FSU Board of Trustees.		
Category:	Academic Affairs		
Applies to:	● Administrators	● Faculty	● Staff ● Students
History:	Revised – Revised – August 1, 2009 Approved – June 11, 2009		
Related Policies/ Regulations/Statutes	<ul style="list-style-type: none">● Policy on Minimum Eligibility Requirements for Undergraduate Admission for the University of North Carolina System Regulations [UNC Policy #700.1.1]● Regulation on Minimum Eligibility Requirements for Undergraduate Admission for the University of North Carolina System [UNC Policy #700.1.1.1[R]]● Regulation on Transfer Student Admission [UNC Policy #700.1.1.2[R]]● Regulation on Undergraduate Admission Guarantee for Graduates of the North Carolina School of Science and Mathematics [UNC Policy #700.1.1.3[R]]		
Contact for Info:	Vice Chancellor for Strategic Enrollment & Student Success (910) 672-1883		

I. PURPOSE

The University of North Carolina (UNC) Board of Governors has established [minimum requirements for undergraduate admission](#) for UNC System institutions. As permitted by UNC System policy, Fayetteville State University (University) may, in exceptional circumstances, grant admission to applicants who do not meet the minimum requirements for undergraduate admissions.

To grant such exceptions, the University is required to establish (1) a policy for evaluating applications from students who have not completed all minimum course requirements (“Special Consideration”) and (2) a policy for evaluating applications from students who have not met the high school grade point average and/or standardized test score requirements (“Chancellor’s Exceptions”).

The University has established this policy (Policy) in compliance with the aforementioned UNC System directives. Specifically, this Policy outlines the process to be followed for evaluating applications from students for undergraduate admissions requiring special consideration or exceptions.

II. SPECIAL CONSIDERATIONS AND CHANCELLOR'S EXCEPTIONS

A. Special Considerations to the Minimum Course Requirements (MCR)

1. Due to unusual or special circumstances, the University may waive some minimum course requirements (MCR) for applicants who have superior academic records in high school, as measured by grades, rank in class, test scores, or the rigor of courses taken, or who demonstrate special talents. These applicants must have completed the eleventh grade and met virtually all of the minimum course requirements as well as the requirements for high school graduation.
2. The Executive Director of Admissions shall identify applications from students who have not completed all minimum course requirements, to include students who have a documented Individualized Education Plan (IEP) or 504 plan. The Executive Director of Admissions shall present such applications to the Special Considerations and Exceptions Committee (Committee).

B. Chancellor's Exceptions to the Minimum Admissibility Requirements (MAR)

1. The Chancellor may approve exceptions for students who have not met the Minimum Admissibility Requirements (MAR) required such as high school grade point average and/or standardized test score. The maximum number of Chancellor's exceptions is limited to one percent of the total number of applicants accepted as first-time undergraduates each year, or 75 students, whichever is greater.
2. The Executive Director of Admissions shall identify applications from students who have not completed all minimum course requirements, to include students who have a documented Individualized Education Plan (IEP) or 504 plan. The Executive Director of Admissions shall present such applications to the Special Considerations and Exceptions Committee (Committee).

III. EVALUATION OF APPLICATIONS

A. Special Considerations and Exceptions Committee

1. **Committee Responsibilities and Review**

The Committee shall be responsible for reviewing, considering and making recommendations on Special Considerations and Chancellor's Exceptions.

The Committee will engage in a holistic review of each application, taking into consideration academic and personal potential for success when deciding if a student should gain admission to the University. The Committee shall consider recommendations, essays, extracurricular activities, awards, employment history, and community service. However, the overriding criterion in all admissions decisions shall be potential for academic success. *Only* students, who in the judgment of the Committee have a reasonable chance for achieving academic success (given the availability of academic support programs), shall be forwarded for special consideration or an exception.

2. Committee Composition

The Committee will be composed of the following:

- One (1) representative from each of the University's colleges. appointed by Dean of the College.
- The Dean of Students, Executive Director of Admissions and one (1) representative from the Division of Academic Affairs appointed by the Provost and Senior Vice Chancellor for Academic Affairs.

3. Committee Recommendations

The Committee shall forward its recommendations to the Vice Chancellor for Strategic Enrollment and Student Success (Vice Chancellor). With each recommendation, the Committee shall include information detailing the reasons for Special Consideration or a Chancellor's Exception.

B. Vice Chancellor for Strategic Enrollment and Student Success

The Vice Chancellor shall review the Committee's recommendation and make a final decision regarding the admission of an applicant based upon a Special Considerations. Prior to making a final decision, the Vice Chancellor shall consult with the General Counsel (to ensure compliance with policies) and the Chancellor.

The Vice Chancellor shall consult with the General Counsel (to ensure compliance with policies) and the Chancellor regarding recommendations for Chancellor's Exceptions. The final decision regarding the admission of an applicant based upon a Chancellor's Exception shall be made by the Chancellor.

IV. REPORTING AND OVERSIGHT

A. Reporting Requirements

1. A report of the admission of students requiring Special Consideration to the MCR and Chancellor's Exceptions to the MAR shall be made annually to the University's Board of Trustees.
2. Notation of any Special Consideration or Chancellor's Exception shall be required annually as a part of student data reported to the UNC System Office.

B. Oversight

Responsibility for oversight of this Policy with the Chancellor.