**Fayetteville State University**

**Title III Programs**

**Trip Report Form**

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| Activity Title: Click or tap here to enter text. | Fund.#: Click or tap here to enter text. |
| Name of Participant: Click or tap here to enter text.  |
| Conference/Meeting Attended: Click or tap here to enter text.  |
| Type of meeting: Choose an item. | **(In-Person only)** Please provide location: Click or tap here to enter text. |
| Date(s) of attendance: Click or tap here to enter text.  |
| Provide a brief overview of the conference/meeting you attended.  |
| Click or tap here to enter text. |
| How will the information learned benefit your program/department?

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| --- |
| Click or tap here to enter text.  |

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| Explain how this information will be disseminated or shared with colleagues.  |
| Click or tap here to enter text.  |

*(Attach additional information if needed.)*

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|  |  |  |  |  |  |  |
| **Participant** |  | **Date** |  | **Activity Director**  |  | **Date** |