



I. OFFICE OF STUDENT CONDUCT

1. STATEMENT OF PURPOSE

The mission of the Office of Student Conduct is to organize and institute a fair process to resolve incidents involving student misconduct allegations. The Office of Student Conduct aims to treat affected individuals fairly and without bias. Our goal is to resolve issues in a reasonable and timely manner.

2. REPORTING ALLEGATIONS OF MISCONDUCT

The Office of Student Conduct uses Maxient, an online complaint filing system, to report allegations of misconduct against students.

[University Incident & Student Complaint Form \(maxient.com\)](https://www.maxient.com/)

V. CODE OF STUDENT CONDUCT

A copy of the Code of Student Conduct can be accessed using the link below.

<https://www.uncfsu.edu/faculty-and-staff/divisions-departments-and-offices/division-of-student-affairs/student-conduct>

VI. POLICE AND PUBLIC SAFETY FOR FSU CAMPUS

FSU strives to provide a safe living and working environment for the FSU community. The Campus Police Department's mission is to protect personnel; personal and state property; enable a safe living and working environment; and the maintain order. Directed by the Associate Vice Chancellor for Police and Public Safety/Chief of Police, the Department is comprised of five divisions. Each division has specific responsibilities and duties that relate to the overall operation of the department:

Administrative Division; Patrol Division; Investigations Division; Property Security/Traffic Enforcement; and Emergency Management.

The Campus Police Department is a campus law enforcement agency authorized by the FSU's Board of Trustees under Chapter 116 of the North Carolina General Statutes. FSU police officers have full police authority equivalent to those of a municipal police agency. This department is organized into three divisions: Patrol, Investigations, and Administrative Services.



A. ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division consists of Telecommunications, Property and Security officers, and Parking Clerks. Trained Division of Criminal Information (DCI) certified telecommunications provide twenty-four-hour emergency telephone and dispatch services for the campus.

Vehicles must be registered with the Traffic and Parking section between the hours of 8 AM and 4:30 PM, Monday through Friday. Vehicles may be registered in the fall and spring semesters during class registration.

Vehicle registration fees for students are \$70 and \$31 for each summer session. Faculty/staff parking stickers are \$138 for regular lots and \$303 for gated lots. Parking space is very limited, and the purchase of a permit gives a student the authorization to park on campus, but does not guarantee a space.

Students who need to bring a vehicle on campus for a week or less may purchase a temporary permit for a fee of \$7. Parking fines range from \$10 to \$200 depending upon the violation.

Freshmen are not authorized to register a vehicle with FSU unless they reside off campus or have received prior approval from the Division of Student Affairs.

Payment may be made in the form of a check or money order at the Traffic Window, Monday thru Friday from 8:00 AM until 5:00 PM. Failure to pay a parking citation within 72 hours results in doubling of the fine amount and a hold on the student's account which prevents registration or receipt of transcripts/diploma. Parking citations may be appealed to the Chief of Police or his designee. FSU police officers issue North Carolina Uniform Citations for violations of state motor vehicle laws, such as a speeding violation occurring on campus.

Such citations must be paid at the Clerk of Court's Office unless they require a court appearance.

Vehicles can be registered on line prior to purchasing a permit @ https://uncfsu.t2hosted.com/cmn/auth_ext.aspx.

Further details regarding traffic/parking may be found on the Campus Police homepage or by stopping by the Police Department. Specific questions regarding any aspect of police or traffic services may be directed to the Associate Vice Chancellor for Police and Public Safety. A map of the campus and directions to FSU can be found at <https://www.uncfsu.edu/life-fsu/our-campus/campus-safety/parking>.



B. CLERY REPORT/ANNUAL SECURITY AND FIRE SAFETY REPORT

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal mandate requiring all institutions of higher education (IHEs) that participate in the federal student financial aid program to disclose information about crime on their campuses and in the surrounding communities. The Clery Act affects all public and private IHEs that receive federal financial aid and is enforced by the U.S. Department of Education (ED). This information is made publicly accessible through FSU's annual security and fire safety report. The FSU Clery Compliance Officer is responsible for compiling information needed to comply with the reporting requirements, the publication and distribution of the annual security and fire safety report, and other Clery Act requirements, such as training of certain campus personnel. Information pertaining to the Clery compliance can be found at <https://www.uncfsu.edu/life-fsu/our-campus/campus-safety/clery-compliance>.

The Annual Security and Fire Safety Report describes the guidelines, policies, programs, and practices FSU has implemented to address the safety and security of the campus. The report also informs the community about crime that occurred on the campus in the previous calendar year and the two prior years. In addition to containing crime and fire statistics for the campus, the report also contains information about how to prevent and report crimes, how FSU responds to the reporting of crimes and missing persons, how FSU notifies members of the campus community in the event of a significant emergency or dangerous situation on campus, how FSU secures its facilities, as well as policy statements governing the use and/or sale of alcoholic beverages and illegal drugs, FSU's sexual misconduct, domestic violence, dating violence, and stalking policy statements, educational awareness, and disciplinary procedures, and information relating to fire safety standards and measures that are taken by FSU. The 2020 Annual Security and Fire Safety Report is available at <https://www.uncfsu.edu/life-fsu/our-campus/campus-safety/annual-crime-reports>.



C. EMERGENCY NOTIFICATIONS

FSU recognizes the importance of having emergency response and evacuation procedures in the event of an on-campus emergency. In the event of a significant emergency or dangerous security threat on campus, the FSU Police Department in consultation with the Associate Vice Chancellor for Communications will, without delay, and taking into account the safety of the community, determine the content of the notification and activate the emergency notification system, unless the activation of the emergency notification system will, in the professional judgment of the Chief of Police, or the Chief's designee, compromise efforts to assist victims or contain, respond to, or otherwise mitigate the emergency.

FSU has the ability to utilize multiple notification methods to inform and update the campus community of a significant emergency or dangerous situation on campus. FSU utilizes a centrally located campus siren, forty-three (43) emergency call boxes, which are strategically located throughout the campus, and an indoor emergency notification system, which is strategically located in eight (8) buildings on campus. The siren, call boxes, and indoor emergency notification system are capable of broadcasting pre-recorded or live voice messages to the campus community. Additionally, FSU utilizes text and voice mail messaging in order to send emergency messages to members of the campus community. Members of the campus community may register to receive text and voice mail alerts on their telephones by registering their telephone number at the Bronco Alert site (<https://uncfsu.bbcportal.com/Home>). FSU also utilizes the campus email system to send campus wide email alerts. FSU also posts messages regarding on-

going campus emergencies on the FSU website, located at www.uncfsu.edu and Bronco Alert. In addition, students who download the **LiveSafe App** and select to receive information from FSU will receive timely and emergency notifications with important safety information from campus police. For more information on the LiveSafe App, visit <https://www.uncfsu.edu/life-fsu/our-campus/campus-safety/livesafe>.



D. INVESTIGATIONS DIVISION

The Investigations Division is composed of three areas: investigations, crime prevention, and victim's advocacy. An investigator provides follow-up investigation services for all incidents occurring on the campus. Investigative assistance for serious incidents is available from the Fayetteville City Police Department through mutual assistance agreements and the North Carolina State Bureau of Investigation. The Investigations Division offers Crime Prevention programs wherein preventative measures are taught to members of the FSU community. The Crime Prevention Officer is responsible for implementing programs that will help detect, alleviate and/or reduce the opportunities for crime. This officer provides educational programs and literature that teach self-awareness, personal safety and property protection. Seminars about self-protection and safety procedures are conducted for students. Programs on various crime prevention topics are scheduled throughout the year. Additionally, the Crime Prevention Officer can create programs related to specific topics that are requested by campus community members.

Services offered through the Crime Prevention Program include, Operation Identification, Booze Buggy programs, Rape Aggression Defense (RAD) classes, and programs on a variety of topics, such as general crime prevention, the Live Safe app, the ALICE active shooter response class, domestic/dating violence prevention, and sexual assault awareness and prevention presentations. For more information about Crime Prevention visit <https://www.uncfsu.edu/life-fsu/our-campus/campus-safety/crime-prevention>.

The Victim's Advocacy section is also maintained within the Investigations Division. The Victim Advocate assists campus community members who may have been a victim of a crime, whether on or off campus. The Victim Advocate may assist victims by providing services, such as developing an individual safety plan, locating transportation services to attend initial off-campus appointments, and accompanying the victim to court proceedings. The Victim Advocate may also refer the victim to other on-campus and off-campus service providers, such as the Center for Personal Development and the domestic violence center. For more information on the Victim's Advocacy section visit <https://www.uncfsu.edu/life-fsu/our-campus/campus-safety/victims-assistance-program>.



E. MISSING RESIDENTIAL STUDENT POLICY

Residential Students have the option to confidentially identify an individual, and provide that individual's telephone number(s), for use by FSU in case the Residential Student is determined to be missing. Residential Students may provide such confidential contact information at the beginning of each academic year or prior to moving into FSU owned or leased housing. FSU would contact the individual not later than 24 hours after the time that the Residential Student is determined missing by law enforcement personnel. Residential Students, who are under 18 years of age and not emancipated individuals, are informed that FSU is required to notify a custodial parent or guardian that the Residential Student is missing not later than 24 hours after the time the FSU Police Department determines the Residential Student to be missing.

Any FSU employee, student, or other individual who receives information that a Residential Student is missing or has independent knowledge that a Residential Student is missing, should immediately refer the information or evidence to the FSU Police Department. Procedures have been established for the FSU Police Department and the Department of Residence Life to communicate information relating to potential missing residential students. If the student is not a Residential Student, the FSU Police Department will contact the relevant outside law enforcement agencies. If a Residential Student is identified as a missing person, FSU Police Department personnel will file the appropriate reports and begin an investigation to determine the student's location. If additional assistance is needed in conducting the investigation or locating the student, FSU Police Department personnel will request assistance from other law enforcement agencies. Once the FSU Police Department has been notified, the Residence Hall Director will notify the Director of Student Conduct, who shall contact the student's parents if the student is under age eighteen and not emancipated. Regardless of age, not later than 24 hours after a determination that a Residential Student is missing, the Director of Student Conduct will notify the student's designated confidential contact and any other contact person designated in writing by the student. For more information about the Missing Residential Student Policy, go to <https://www.uncfsu.edu/faculty-and-staff/departments-and-offices/office-of-legal-affairs/policies-and-procedures>.



F. PARKING

All FSU students and employees must register their vehicles to drive and park on campus. A vehicle is considered registered only when valid FSU parking permit is displayed. Visitors should obtain a temporary parking permit to avoid citations. * Please note, all students, faculty and staff are required to present a valid vehicle registration card and proof of insurance at the time of parking permit pick-up, even if you have registered the vehicle online.

Handicapped students and employees must display a current FSU parking permit and the NC HC Placard or a valid handicapped license plate. The HC Placard must be registered in FSU's T2 System Parking Network. Persons temporarily handicapped by illness or injury may be issued special temporary handicapped permits allowing them to park in designated handicapped spaces. Only the individual who is issued the placard or plate may use handicap parking privileges on campus.

Regulations are enforced at all times. After 5:00 p.m., individuals with a current permit may park anywhere on campus except for handicapped, fire lanes, reserved, and resident spaces. Citations must be paid within 10 days or will be overdue.

Vehicles may be registered between the hours of 8:00 a.m. - 5:00 p.m. Monday through Friday at the Department of Police and Public Safety located in the Mitchell Building, first window on the right or by using the Online Vehicle Registration.



G. FRESHMAN PARKING POLICY

1. PURPOSE

FSU is responsible for providing the best environment and services for its students to prosper. Research shows that residential students who do not have a vehicle on campus during their first year of college are more apt to perform successfully in the classroom. First year students without vehicles also tend to participate more in on-campus activities, which also increases their likelihood for success during that critical freshman year. Their performance during their first year is the strongest predictor that they will persist to graduation.

2. PARKING PRIVILEGES

No first-time freshman living in a university residence hall shall be permitted to maintain a vehicle on campus. This category of freshmen shall not be issued parking permits by FSU's Police Department.

3. EXCEPTIONS

Students with conditions that may require an exception to this policy (such as serious medical conditions) may file a hardship petition with the Division of Student Affairs. The petition should be filed immediately after the student is admitted to FSU or as soon as the hardship condition is determined. The Vice Chancellor for Student Affairs will issue a response to approve or deny the petition within twenty (20) business days of receipt of the request.

4. VIOLATIONS

Any violation of this policy may result in the revocation of parking privileges for the student's sophomore year.



H. PATROL DIVISION

The Patrol Division is composed of four patrol squads, each with a squad supervisor, to provide police patrol services to the campus twenty-four hours a day. In addition to routine and preventive patrol, police officers respond to all incidents and emergency situations, enforce North Carolina and campus traffic laws, and provide protection at campus events and secure buildings. Parking and Traffic Control Officers are also located within the Patrol Division and offer the Motorist Assistance Program where motorists' vehicles may require a battery jump-start. Parking and Traffic Control Officers also enforce campus traffic and parking regulations, control vehicle registration, and coordinate visitor parking for both private and common carrier vehicles. All members of the FSU community, including students, must register their vehicles.



I. WEAPONS ON UNIVERSITY GROUNDS

North Carolina General Statute § 14-269.2 provides that it is a Class I felony for any person to knowingly possess or carry, whether openly or concealed, any gun, rifle, pistol, or other firearm of any kind, on educational property or to a curricular or extracurricular activity sponsored by a school. It is a Class F felony to willfully discharge a firearm on school grounds. It is also a Class I felony, for any person to cause, encourage, or aid a person who is less than eighteen (18) years old to possess or carry, whether openly or concealed, any gun, rifle, pistol, or other firearm of any kind, on educational property. This particular violation does not apply to BB guns, stun guns, air rifles, or air pistols. The aforementioned prohibitions will not apply to a person who has a valid concealed handgun permit, or is exempt from obtaining a permit, who has a handgun in a closed compartment or container within the person's locked vehicle or the handgun is in a locked container securely affixed to the person's vehicle. This individual may unlock the vehicle to enter or exit the vehicle provided the firearm remains in the closed compartment at all times and the vehicle is locked immediately following the entrance or exit of the vehicle.

VII. PROHIBITED SEXUAL CONDUCT AND GENDER EQUITY (TITLE IX)

“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”

Title IX is a comprehensive federal law that prohibits discrimination on the basis of sex in any federally funded education program or activity. In complying with Title IX, FSU prohibits discrimination in its programs and activities on the basis of sex. Additionally, FSU prohibits and will not tolerate sex discrimination as it pertains to sexual harassment including quid pro quo, hostile work environment, sexual misconduct, sexual violence or assaults, domestic violence, dating violence, or stalking. Students or employees in the United States who believe that they are victims of sexual harassment occurring in an FSU program or activity may access the University’s Prohibited Sexual Conduct Policy and consult the Title IX Coordinator listed below.

**Title IX Coordinator
Barber Building, Room 211
Fayetteville State University
1200 Murchison Rd.
Fayetteville, NC 28301
(910) 672-2325**

<https://www.uncfsu.edu/faculty-and-staff/departments-and-offices/office-of-the-general-counsel/title-ix>