Fayetteville State University, Designer Solicitation

Project Name: H.L. Cook Building Comprehensive Renovation and Addition Project

Closing Date: January 8, 2024

Fayetteville State University (FSU) is in search of an Architectural/Engineering Design Firm to provide Design Services for the H.L. Cook Building Comprehensive Renovation and Addition Project. The selected designer or A/E firm may be retained for full design and construction administration at the university’s discretion.

H.L. Cook Building:
Originally opened in 1923 on FSU’s west campus as the university’s inaugural dining facility, the 18,300 SF H.L. Cook Building currently houses the Division of Information Technology & Telecommunications Services, preserving its historic character on the quad.

FSU’s recent legislative allocation for Renovations and Repairs included funding specifically designated for the renovation of another historic facility known as the Chick Building. As we plan for campus expansion, FSU will relocate the Division of ITS to the Chick Building. This strategic move is believed to effectively address our priorities of investing in IT personnel and services to meet the technological demands of our university.

The H.L. Cook building will then be renovated and enlarged by 3,200 SF to accommodate FSU’s two ROTC detachments (Army and Air Force), a consolidation of the enlarged Military Affairs department staff, and a full-service support center for military-connected students.

The project budget is $10,000,000, which includes design, construction and furniture.

Schedule
- The designer solicitation and selection schedule:
  - Posting opens: 11/22/23
  - Posting closes: 5:00 pm - 1/8/24
  - Shortlist notifications made: NLT 1/16/24.
  - Interviews: TBD
  - Selection decision made by FSU BOT TBD

Submission Details and Critical Selection Factors:
Electronic submissions should be sent to hmiller1@uncfsu.edu and must be received by 5:00 P.M. on Monday, January 8, 2024. Project Manager Harold Miller can be reached at the above email address and at 910-672-1952.

The length of the written proposal should be limited to twenty (20) pages (exclusive of the SF 330 Form). Submit one(1) electronic (PDF) copy of the response in the following format

1. Cover Letter of Interest
2. Adequate staff and proposed consultant team-qualification and examples of previous collaborations
3. Experience and expertise with similar projects
4. Examples of past performance on similar projects
5. Experience on design projects to be part of an existing campus context.
6. Historically Underutilized Business (HUB) representation in proposed consultant team
7. Current workload and State projects awarded.
8. Proposed planning/design approach or methodology
9. Recent experience with project cost estimates and schedule adherence
10. Construction administration capabilities
11. Proximity to and familiarity with the area where project is located
12. Record of successfully completed projects on time and within budget, without major legal or technical problems.
13. Energy Conservation/Sustainability Experience

**Designer Selection Process:** Following the receipt of proposals, a University Interview Committee will shortlist, interview and make a recommendation for selection to the University Board of Trustees.

**Questions/Proposal Submittal:** All questions and project submittals are to be directed to:

Harold Miller, Project Manager
Facilities Management - Planning and Construction
910-672-1952
hmiller1@uncfsu.edu