

Job Hazard Analysis (JHA) Form

PURPOSE: Review each job task performed by employees to determine where job task hazards exist providing recommendations for hazard elimination/protection, identifying appropriate personal protective equipment (PPE), and training to inform employees of appropriate safety standards and precautions.

Department:	
Job Title:	
Job Task:	
Building/Room/Location:	
Prepared By:	
Date of Creation:	
REQUIRED PERSONAL PROTECTIVE EQUIPMENT (choose	all that apply for this task. If other, please specify)
Body Protection	Eye Protection
Fall Protection	Foot Protection
Hand Protection	Head Protection
Hearing Protection	Respiratory Protection
REQUIRED TRAINING COURSES (choose all that apply for the	his task. If other, please specify)
	
	

Task/Step	Hazard(s)	Controls/Recommendations	Additional Information
Break the job into a sequence of steps. Each of the steps should accompany some major task.	Identify the hazard(s) associated with each step. Every possible source of energy must be identified. Look at the entire environment to determine every conceivable hazard.	Decide what actions are necessary to eliminate, control, or minimize hazards that could lead to accidents, injuries, damage to the environment, or illness.	Put any additional information here that should be known by the employee performing the task.
I have read and understand the	contents of the JHA and the co	ı ntrols required to mitigate the ris	ks from the identified hazards.
Employee Name:		Supervisor:	
Date:	Date:		