



Office of Scholarships & Financial Aid

1200 Murchison Road, Fayetteville, NC 28301 | Ph: (910) 672-1325 | Fax: (910) 672-1423 | www.unctsu.edu/finaid

2023-2024 Loan Change Request Form

Student Name: _____ **Banner ID:** _____

Email: _____ **Phone Number:** _____

Instructions: Check the box next to the loan that you are requesting to be updated, as well as if you'd like for them to be increased or decreased. Finally, indicate the total amount you are requesting per term.

Federal Subsidized Loan

Please **increase** my subsidized loan to the following amount for:

Fall _____ Spring _____ Summer _____

Please **decrease** my subsidized loan to the following amount for:

Fall _____ Spring _____ Summer _____

Federal Unsubsidized Loan

Please **increase** my unsubsidized loan to the following amount for:

Fall _____ Spring _____ Summer _____

Please **decrease** my unsubsidized loan to the following amount for:

Fall _____ Spring _____ Summer _____

Classification Change Request: Please check the appropriate box below.

Freshman to Sophomore

Sophomore to Junior

Senior to Graduate

NOTE: If you check the classification change request above, it does not **guarantee** your loan award will be increased. Your student record must also reflect the change in classification.

Disclaimer: I understand that any changes or request made to my loans can require 10 business days for processing. If I am a first-time borrower, I must complete an online Entrance Loan Counseling and Master Promissory Note (MPN) before my loan funds will be credited to my student account. If I drop below halftime, completely withdraw from the university, or do not return to school, my grace period begins, and I will need to complete an Exit Loan Counseling. The grace period for all Federal Direct Loans is six (6) months.

By signing this form, I understand that I am authorizing The Office of Financial Aid at Fayetteville State University to automatically accept my full loan eligibility on my behalf as well as I understand my responsibilities and rights as a Direct Loan Borrower.

Signature: _____ **Date:** _____