**Military Affiliated and Veteran Resource Center- 910-672-1628 – Email: veterans@uncfsu.edu**

**Checklist for Students using GI Bill® Benefits**

**Step 1** Apply for [Admission](https://broncoville.uncfsu.edu/)

[Complete Residency Determination Services (RDS)](https://www.ncresidency.org/)

* Pay admission fee of $50.00 (**waived for veterans**)
* Submit official transcripts to FSU, 1200 Murchison Road, Fayetteville NC 28301
* Electronic transcripts email to [admissions@uncfsu.edu](mailto:admissions@uncfsu.edu)
* Request Joint Services Transcript (JST) or College of the Air Force (CCAF)
* Check [Bronco Ville](https://broncoville.uncfsu.edu/default.asp) portal
* Apply for [FAFSA](https://studentaid.gov/h/apply-for-aid/fafsa)
* Accept Admission

➢ Contact your Academic or Military Advisor

➢ Register for Classes

➢ Request VA certification:

• For each semester or indicate if it is a schedule change

• Requesting course certification will be completed on [Fayetteville State University’s Military Affiliated and Veteran Student Resource Center web page](https://www.uncfsu.edu/academics/colleges-schools-and-departments/military-education/fsu-at-fort-liberty-learning-center/military-affiliated-and-veteran-student-resource-center): You can also access direct link to form:

[https://forms.office.com/r/r3ZfyRyyCp](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.office.com%2Fr%2Fr3ZfyRyyCp&data=05%7C01%7Cvalexander%40uncfsu.edu%7Cb07f3314c37a434ac5d208db9dc77828%7Cb2e1e6f464f148729da1ca8a9a7c41f7%7C0%7C0%7C638277252256511906%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=vXLaP8nnc5LnbLXgjARbMjpGDRK7DfejIK8CKtNkKb8%3D&reserved=0)

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• \*\* **Do Not make duplicate request**

\*\* • New Students Only: complete the [Veteran Student Agreement Form](https://www.uncfsu.edu/assets/Documents/Fort%20Bragg%20Campus/documents/Veteran%20Student%20Agreement%20%28v4%29.pdf):

Submit the VA Certificate of Eligibility (COE) **or** Confirmation Page with confirmation number, and (if applicable) Copy of DD 214 (veterans only). Forward documents to: [veterans@uncfsu.edu](mailto:veterans@uncfsu.edu)

\*\*When certification is completed, students will receive an automated email from the VA Enrollment Manager System via the student Bronco email, this means certification was processed and sent to Department of Veterans Affairs. Please, open the email and verify credits hours. Feel free to contact this office if you have any certification questions or concerns. \*\*

**➢ Apply for GI Bill® Benefits (Use this if you have not applied for GI Bill® Benefits or to   
 Change your place of training)**

* + Go to [**VA.gov**](https://www.va.gov/education/about-gi-bill-benefits/)
  + Apply for Education Benefit
  + Find your Education Benefit Form
  + Answer 4 questions
  + Apply Now
  + Sign in to start the application (preferred) or without signing in
  + Complete application online, submit,
  + Copy/print confirmation page with the number
  + Email to [**veterans@uncfsu.ed**u](mailto:veterans@uncfsu.edu) Include your name, banner id, and phone number in the body of the email.

**Choose the appropriate Form**

* + VA Form 22-1990 – Applying for the Benefit (veterans and service member)
  + VA Form 22-1995 – Request for Change of Program **or** Place of Training)
  + VA Form 22-5490 - Dependents’ Application for VA Education Benefits (CH 35)
  + VA Form 22-5495 - (Dependents’ Request for Change of Program or Place of Training).
  + VA Form 28-1900 – Veterans Readiness and Employment (CH 31)
  + VA Form 22-10203 (Application for Edith Nourse Rogers STEM Scholarship)

**Benefits of each GI Bill®**

**Montgomery (CH 30) and 1606** **Veteran Readiness and Employment VR&E (CH 31)**

* Pays directly to student Tuition and fees paid to the university.
* student pays tuition and fees to Monthly stipend with dependents (if applicable)

University before class starts $75 for school supplies.

* Verify Monthly Enrollment through Purchase Textbooks – Students keep.

[W.A.V.E](https://www.gibill.va.gov/wave/index.do) call VA (1-877-823-2378) Paid Parking Pass

**\*\*Must consult** with VOC Counselor prior to changing

**Post 9/11 (CH 33) - (CH 33T) - FYE Scholarship** major, selecting a minor, or completing a double

* Tuition & Fees paid directly to University major
* E-5 MHA with Dependents (if applicable)
* Book Stipend will not exceed $1000 per year **Survivors’ and Dependent Assistance (CH 35)**
* One seated class is needed to receive full MHA Monthly stipend paid directly to the student.
* Spouses of active duty are **not** eligible to receive student pays tuition and fees to university before

E-5 Monthly Housing Allowance (MHA) start of class.

* Active-Duty students using 9/11 will **not** receive

Monthly Housing Allowance (MHA)

**\*Note: Effective December 17, 2021, students using post 9/11 (CH 33) must verify attendance**. You can verify your enrollment via text message or by calling the Education Call Center (ECC) 1-888- **GI Bill®** -1 (1-888-442-4551). The ECC can also help you opt into text verification. VA strongly recommends verifying enrollment via text.

**All Benefits are pro-rated – Only Classes within the degree plan will be certified – VA pays instate tuition only.**

**Important Notes**

**\*\*Check your Bronco email for instructions on waiving FSU student insurance. (**VA will not pay for insurance**)**

[**http://studentbluenc.com/#/fsu/welcome**](http://studentbluenc.com/#/fsu/welcome)

**\*\*Full Majors must be Declared before VA certification will be completed**

**\*\*Undergraduate Students using GI Bill® (CH 30, 1606, 33, 33T, and 35) are automatically included in the book rental program.**

**Graduate Students:** **Undergraduate Students**:

16-week semester – full-time 9 credits 16-weeks semester – full-time 12 credits

8-week term – 6 credits are fulltime 8-week term – full-time 6 -7 credits

4-week term – full-time 3-4 credits

**ALL STUDENTS WILL RECEIVE AN INVOICE NOTICE FOR PAYMENT VIA STUDENT EMAIL. If you’re using Post 9/11 (CH 33, 33T), FYE Scholarship, and Veterans Readiness and Employment (CH 31)** **tuition and fees are paid directly to the university**.

**Chapters 30, 35, and 1606**, the monthly stipend is paid directly to students. You must make payment to the university prior to the start of class. Or set up a payment plan.