

## 2024

### Payroll Calendar & Web Time Entry Due Dates For LAW OFFICERS 28- DAY CYCLE

**Important:** Employees must enter time worked no later than the “Employee Entry Deadline Date and Time” and Supervisors must approve time worked no later than the “Approver Deadline Date and Time”

Pay #	Timesheet Start Date	Timesheet End Date	Employee Entry Deadline Date	Employee Entry Deadline Time	Approver Deadline Date	Approver Deadline Time	Pay Date
13	11/20/2023	12/17/2023	12/18/2023	5:00 PM	12/19/2023	5:00 PM	January 31 ,2024
1	12/18/2024	01/14/2024	01/15/2024	5:00 PM	01/16/2024	5:00 PM	February 28, 2024
2	01/15/2024	02/11/2024	02/12/2024	5:00 PM	02/13/2024	5:00 PM	
3	02/12/2024	03/10/2024	03/11/2024	5:00 PM	03/12/2024	5:00 PM	March 31, 2024
4	03/11/2024	04/07/2024	04/08/2024	5:00 PM	04/09/2024	5:00 PM	April 28,2024
5	04/08/2024	05/05/2024	05/06/2024	5:00 PM	05/07/2024	5:00 PM	May 31, 2024
6	05/06/2024	06/02/2024	06/03/2024	5:00 PM	06/04/2024	5:00 PM	June 30, 2024
7	06/03/2024	06/30/2024	07/01/2024	5:00 PM	07/02/2024	5:00 PM	July 31, 2024
8	07/01/2024	07/28/2024	07/29/2024	5:00 PM	07/30/2024	5:00 PM	August 31, 2024
9	07/29/2024	08/25/2024	08/26/2024	5:00 PM	08/27/2024	5:00 PM	September 29, 2024
10	08/26/2024	09/22/2024	09/23/2024	5:00 PM	09/24/2024	5:00 PM	October 31, 2024
11	09/23/2024	10/20/2024	10/21/2024	5:00 PM	10/22/2024	5:00 PM	November 30, 2024
12	10/21/2024	11/17/2024	11/18/2024	5:00 PM	11/19/2024	5:00 PM	December 21, 2024
13	11/18/24	12/15/2024	12/16/2024	5:00 PM	12/17/2024	5:00 PM	January 31, 2025
01	12/16/24	01/12/2025	01/13/2025	5:00 PM	01/14/2025	5:00 PM	February 28, 2025