FAYETTEVILLE STATE UNIVERSITY

Office of International Programs | F-1 / J-1 SEVIS Responsibilities

Student information

Full legal name _____ SEVIS ID _____

FSU ID _____ FSU email _____

Status (select one) ☐ F-1 ☐ J-1 Term / year _____

All students / exchange visitors

- ☐ I will complete required arrival and term check-in with OIP and respond promptly to requests for documents or SEVIS information.
- ☐ I will keep my passport valid, review my I-94 and immigration documents, and monitor the end date on my Form I-20 or DS-2019.
- ☐ I will report changes to my U.S. address and contact information to OIP within 10 days, and keep my FSU records current.
- ☐ I will consult OIP before changing my program, school, enrollment, funding, employment, travel plans, or immigration status.
- ☐ Before international travel, I will review document validity and obtain a current travel endorsement as applicable.
- ☐ I will inform OIP about dependent arrivals, changes, or departures and meet applicable dependent document and insurance requirements.

Check the responsibilities that apply to you. Review questions with OIP before signing.

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F-1 students

- ☐ I will maintain a full course of study each required term, including each part of an eight-week sequence; I will obtain DSO authorization before any reduced load.
- ☐ I will follow the F-1 online-course limit and confirm with OIP that my in-person credits and each session meet full-time requirements.
- ☐ I will not begin off-campus work, CPT, OPT, or other training until the required DSO recommendation and/or USCIS authorization is in place.
- ☐ I will request a program extension before my I-20 end date and speak with OIP before a transfer, withdrawal, leave, or completion-related status change.

J-1 students (FSU-sponsored students)

- ☐ I will pursue the activity and objectives listed on my DS-2019 and follow my sponsor's instructions for validation, changes, and extensions.
- ☐ I will maintain required J-1 health insurance, including medical evacuation and repatriation coverage, for myself and any J-2 dependents.
- ☐ I will obtain written Responsible Officer / Alternate Responsible Officer authorization before any employment or academic training, as applicable.
- ☐ If FSU is not my J-1 sponsor, I will also follow my designated sponsor's requirements and provide OIP the sponsor contact information.

Acknowledgment

I have reviewed the applicable responsibilities. I understand that I must seek individual guidance from OIP when my circumstances change.

Student typed signature _____ Date _____

OIP adviser (optional) _____ Date _____

Guidance: studyinthestates.dhs.gov/students/maintaining-status | j1visa.state.gov