



FSU ON DEMAND

CONTINUING EDUCATION COURSES

Online Courses | Start Any Time | 24/7 Course Access | Choose Your Own Schedule



Clinical Medical Assistant with Externship: Military MyCAA Program

As the healthcare service industry continues to grow, the demand for clinical medical assistants will continue to increase as well.

This program prepares students to assist physicians by performing functions related to the clinical aspects of a medical office. Common clinical practice duties include performing routine administrative and clinical tasks to keep the offices of physicians and other health practitioners running smoothly. The duties of medical assistants can vary depending on the location and size of the practice and the practitioner's specialty.

Start a rewarding career in a growing and recession-proof field. Contact us today for more information or visit www.uncfsu.edu/MyCAA today.

Course No. FSU 7311 | Price \$3,995



Human Resources Management Certificate: Military MyCAA Program



The Human Resource Management Certificate provides the foundation in human resource principles and practices.

By the end of the program, you will have the skills necessary to develop and implement successful HR practices that will help your organization improve its performance through better people management.

This program is particularly beneficial for anyone in human resources, office administration, or anyone who is involved in the human resource process and function. You'll be well-versed in the HR principles, policies and practices today's employers seek.

Contact us for more information or visit www.uncfsu.edu/MyCAA today.

Course No. FSU 7319 | Price \$2,995

Get the latest news and updates! Follow us on **Facebook@FayettevilleStateUniversitySummerSchool**

MyCAA Approved Programs

Business/Service Careers

- Administrative Office Assistant with MS Office 2016
- Airline Certificate Program - Instructor Led
- Certificate in Accounting and Bookkeeping Studies
- Certificate in Accounting Studies
- Certificate in Communication & Writing Skills with MS Office 2016
- Certificate in Complete Enrolled Agent (EA) Review and Exam Prep with AFSP Career
- Certificate in Digital Marketing & Social Media Career Advancement
- Certificate in Logistics, Supply Chain and Purchasing Management
- Certificate in Supervisory and Managerial Skills
- Certificate in the Basics of Purchasing Management
- Grant Research and Writing Certificate
- Human Resource Management Certificate
- Management and Leadership Studies Certificate
- Principles of Home Inspection: 100 Hour Professional Development Certificate
- Veterinary Assistant with Externship

Cybersecurity

- CompTIA Complete Cybersecurity Career Pathway Bundle with Labs

Legal Careers

- Comprehensive Paralegal Program
- Legal Transcription Training



What is the MyCAA Program?

Did you know The Military Spouse Career Advancement Accounts (MyCAA) program can provide up to \$4,000 in tuition assistance to eligible military spouses? This scholarship helps active duty military spouses pursue licenses, certificates, certifications or associate degrees in high demand, high-growth portable career fields and occupations. There are many courses available under our five areas of study: Business/Service Careers, Healthcare Careers, Legal Careers, Cybersecurity, and Technical Writing. Our courses are online and available 24/7, so you can work at your own pace while an instructor and online technical support are made available to assist you. All materials are included, along with assessments, online performance tracking, and immediate grading. For more information about the MyCAA Program, please visit www.uncfsu.edu/MyCAA.

**Please note that all FSU On Demand Courses are non-credit. These courses are for continuing education purposes to pursue an individual interest or strengthen skills for personal or professional growth. For more information, please contact us at 910.672.1229 or ContinuingEdu@uncfsu.edu.*

Technical Writing

- Basic Certificate in Technical Writing
- Certificate in Professional Technical Communication
- Technical Writing & Communication Industry Certificate - Mastery Level
- Writers at Work Technical Certificate Program

Healthcare Careers

- Central Sterile Processing with Externship
- Certificate Course in Medical Billing
- Certificate in Medical Billing & Coding
- Certificate in Medical Billing & Coding with MS Office 2016
- Certified Medical Office Manager
- Clinical Medical Assistant with Externship
- Comprehensive Medical Coding Training
- Dental Assistant Online with Externship
- Dental Office Administrative Assistant Certificate with MS Office 2016
- Expert Certificate in Medical Transcription for the Physician's Office, Hospital or Home
- Hemodialysis Technician with Externship
- Medical Office Specialist Training
- Medical Office Specialist Training II (with Terminology and MS Office 2016)
- Medical Office Specialist with Transcription
- Medical Records Technician (EHR)
- Patient Care Technician with Externship
- Pharmacy Technician Career Training Program with Exam Prep
- Pharmacy Technician with Externship

