

## Compliance Alerts!

### When in doubt, point it out!

Fayetteville State University is strongly committed to creating a culture of ethical conduct, integrity, equity, and compliance. The Office of Risk and Compliance supports this commitment by providing resources, training, and oversight to ensure a safe, accessible, inclusive, and welcoming University community. Our expectation is that all members of the community act in an ethical manner and promote an equitable working and learning environment.

Employees are **required by law** to report to their immediate supervisor any information or evidence of misuse of state property no later than three (3) days from receipt of the information or evidence. **The immediate supervisor is required to report such information or evidence to the General Counsel.** An employee who does not feel comfortable reporting to their immediate supervisor may report directly to the University's General Counsel.

#### HOW DO YOU MAKE A REPORT?

*These reporting mechanisms are not intended for use in emergency situations or reporting immediate threats of violence. In those situations, call the University Police Department by dialing 1911 on a campus phone or 910-672-1911 from an outside phone.*

**Option 1:** Talk to your supervisor or other management.

We encourage you to report your concerns or suspicions of misconduct to your supervisor.

If you do not feel comfortable speaking to your supervisor, believe your supervisor is involved and/or previous reports have not been acted upon, report your compliance and ethical concerns to the Office of Risk and Compliance.

**Option 2:** [Equity Intake Form](#)

The Office of Equity is committed to maintaining a safe and inclusive environment that is free from discrimination, harassment, and sexual misconduct. The Office of Equity handles student, employee and visitor reports of discrimination and harassment based on age, color, disability, genetic information, national origin, race, religion, sex, sexual orientation, and veteran status. This includes reports of sexual misconduct and relationship violence. Reports of prohibited sexual conduct will be referred to the Title IX Coordinator.

**Option 3:** [Ethics Helpline](#)

The Ethics Helpline is a confidential resource for Fayetteville State University community members to report instances of suspected non-compliance outside the normal chain of command.

**AUDIT AND COMPLIANCE HOTLINE:** Confidentially report financial, fraud, ethical, and compliance concerns. The hotline is open 24 Hours a day, 365 days a year. (910) 672-1400

**Option 4:** Contact the Office of Equity

The Office of Equity is available to receive reports of misconduct. You may contact the Office of Equity at 910-672-1041 or by emailing [Equity@uncfsu.edu](mailto:Equity@uncfsu.edu).

#### HOW ARE YOU PROTECTED?

It is a violation of the Fayetteville State University [Unlawful Discrimination, Harassment and Retaliation Policy](#) to engage in retaliation against an individual who reports potential misconduct or policy violations. Self-reporting will not protect an employee from the consequences of his or her own misconduct.