## Compliance Alerts!
## January 2022: When in doubt, point it out!

Members of the Fayetteville State University community have a duty to report knowledge or suspicion of misconduct, violations of law and/or university policy, or other wrongdoing.

### *HOW DO YOU MAKE A REPORT?*

**Option 1: Talk to your supervisor or other management.**
We encourage you to report your concerns or suspicions of misconduct to your supervisor, another member of management, or the university compliance officer. Your supervisor or management may already be familiar with the issue.

If you do not feel comfortable speaking to your supervisor or have reason to believe your supervisor is involved and/or previous reports haven't been acted upon, report your compliance and ethical concerns to the Ethics Helpline.

**Option 2: Report using the Ethics Helpline.**
The Ethics Helpline is a reporting mechanism that is available 24 hours a day, 365 days a year. The number for the Ethics Helpline is **910-672-1400**.

During the report submission, you may provide your contact information or choose to remain anonymous.  If you choose to reveal your identity, we will take every effort to maintain your confidentiality to the extent legal and practical.

***Option 3: Contact the Compliance and Enterprise Risk Management Office***
The Compliance Office is available to receive reports of misconduct and will maintain confidentiality to the extent possible. You may contact the Compliance Office at 910-672-1043 or by emailing ehunt6@uncfsu.edu.

### *HOW ARE YOU PROTECTED?*

It is a violation of university policy to engage in retaliation, retribution, or any form of harassment against another employee who reports compliance related concerns, ethical matters, or other questionable practices. In addition, self-reporting will not protect an employee from the consequences of his or her own misconduct. Please read the university's policy on Ethical Conduct.

### *Help us maintain an ethical environment. When in doubt, point it out!*

To keep the community informed, all **Compliance Alerts!** are maintained on the University's Compliance and Enterprise Risk Management webpage. Compliance Alerts (uncfsu.edu)