

FAYETTEVILLE STATE UNIVERSITY

DELEGATIONS OF AUTHORITY FOR APPOINTMENTS, COMPENSATION AND OTHER PERSONNEL ACTIONS FOR EMPLOYEES EXEMPT FROM THE STATE PERSONNEL ACT (EPA)

Authority:	Issued by the Chancellor. Changes or exceptions to administrative policies issued by the Chancellor may only be made by the Chancellor.
Category:	General University Policies
Applies to:	●Faculty ●Staff
History:	Approved, June 16, 2006 First issued, June 16, 2006
Related Policies:	<i>The Code</i> of the University of North Carolina
Contact for Info:	General Counsel (910) 672-1141

I. Introduction

This policy sets forth the Chancellor's authority for various EPA personnel appointments and related decisions and certain delegations from the Chancellor to the Provost and Vice Chancellor for Academic Affairs. No appointment, reappointment, or salary increase is effective unless it is approved by the administrative officer with final authority for the personnel action. Any authority not delegated herein remains with the Chancellor.

EPA personnel pertinent to this regulation are faculty, EPA professionals, and SAAO Tier-II employees.

II. Chancellor's Authority

A. Pursuant to *The Code* of the University of North Carolina and policies of the Board of Trustees, the Chancellor has ***final approval authority*** for the following EPA personnel actions:

1. Appointment or reappointment to a tenure-track faculty position;
2. Appointment or reappointment of a faculty member holding a special faculty appointment;
3. Appointment as an academic department head;
4. Appointment, reappointment, or promotion to a SAAO Tier-II positions; which includes associate and assistant vice chancellors, associate and

assistant deans, and other administrative positions (except Director of Athletics);

5. Appointment, reappointment or promotion to an EPA professional position that is not covered by the State Personnel Act or not otherwise categorized (except for Athletic Coaches);
6. Salary increases that are less than 15% of the previous June 30th salary for all EPA personnel; and
7. Temporary supplements/stipends for all EPA personnel

B. The Chancellor may delegate his or her authority to other administrative officers.

III. Chancellor's Delegation of Authority

The Chancellor delegates to the Provost and Vice Chancellor for Academic Affairs final approval authority for the following personnel actions:

- A. Appointment or reappointment to a tenure-track faculty position and
- B. Appointment or reappointment of a faculty member holding a special faculty appointment.

IV. Delegation of Authority to Discontinue At Will EPA Professionals

The Chancellor designates each Vice Chancellor as the Chancellor's designee for purposes of decisions and notifications related to the discontinuance of at-will EPA professionals and SAAO Tier-II employees.

V. Notification to the Employee of EPA Personnel Actions

Written notification of personnel actions which require approval of the Board of Trustees and/or Board of Governors or which have not been delegated will be sent by the Chancellor. Written notifications of personnel actions delegated to the Provost will be sent to employees by the Provost.