

FAYETTEVILLE STATE UNIVERSITY

HONORARY DEGREES

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| Authority: | Issued by the Fayetteville State University (FSU) Board of Trustees. Changes or exceptions to administrative policies issued by the FSU Board of Trustees may only be made by the Chancellor upon the authorization of the FSU Board of Trustees. |
| Category: | Academic Affairs |
| Applies to: | ●Administrators ●Faculty ●Staff ●Students |
| History: | Approved – March 25, 2010 |
| Related Policies: | <i>Delegation of Duty and Authority to the Board of Trustees</i> [Appendix 1 of <i>The Code</i> of the Board of Governors of the University of North Carolina] |
| Contact for Info: | Provost and Vice Chancellor for Academic Affairs (910) 672-1460 |

I. PURPOSE

Fayetteville State University (FSU) may honor individuals with an honorary degree for their distinguished achievements of extraordinary and lasting distinction in scholarship, creativity, leadership, humanitarian service, public service, for significant personal contributions or assistance made to Fayetteville State University or for significant accomplishments which are connected to the goals and mission of FSU. This policy outlines the process to be followed in awarding honorary degrees.

II. NOMINATION OF CANDIDATES FOR HONORARY DEGREES

Nominations of persons to receive an honorary doctoral degree may be made by any member of the University community (faculty, staff, students, alumni, trustees) and must be submitted, in writing, to the Office of the Provost and Vice Chancellor for Academic Affairs (Provost), according to a calendar set by that office. Nominations must include:

- A description and explanation of the nominee's accomplishments;
- An explanation of how the accomplishments are connected to the goals and mission of FSU;
- An explanation of how the individual meets the criteria for receipt of an honorary degree;
- The nominee's curriculum vitae or other significant biographical information; and
- The name, address, and telephone number of the nominator.

III. EVALUATION OF CANDIDATES FOR HONORARY DEGREES

A. University Honorary Degree Advisory Committee

The Provost shall be responsible for convening the University Honorary Degree Advisory Committee (UHDAC). The UHDAC shall be responsible for evaluating all nominations and submitting final recommendation(s) to the Chancellor.

1. Membership

The UHDAC shall consist of the following of the following seven (7) members:

- Three (3) faculty members selected by the Faculty Senate;
- One (1) graduate student selected by the Dean of Graduate Studies;
- One (1) undergraduate student selected by the President of the Student Government Association;
- One (1) staff member selected by the Staff Senate; and
- The Provost and Vice Chancellor for Academic Affairs who shall serve as the chair of the UHDAC.

2. Terms

The faculty members shall serve staggered three-year terms and all other members (except the Provost) shall serve staggered two-year terms. Members may be reappointed for up to two (2) terms.

B. Candidate Evaluations

In evaluating nominees, the UHDAC shall consider only the information provided by the nominator or any publically available information. Under no circumstances may the UHDAC members solicit information from a nominee or disclose the names of individuals nominated for honorary degrees. *All committee members shall maintain strict confidentiality of the nomination process.*

IV. APPROVAL OF CANDIDATES FOR HONORARY DEGREES

The UHDC shall forward its nominations for honorary degrees to the Chancellor for consideration. If the Chancellor approves of a nomination, the Chancellor shall forward his or her recommendation to the FSU Board of Trustees.

V. AWARDING OF HONORARY DEGREES

The FSU Board of Trustees is responsible for approving all honorary degrees to be conferred by the University, subject to such policies as may be established by the UNC Board of Governors. The FSU Board of Trustees shall make its selections of honorary

degree recipients from nominations recommended by the Chancellor via the process outlined above.

Upon the approval of the FSU Board of Trustees, the Chancellor shall officially notify the individual upon whom an honorary degree will be conferred. Public announcement of a recipient of an honorary degree shall be made by the Chancellor or his or her designee.

The Chancellor shall determine when and where the honorary degree will be conferred.