

## FAYETTEVILLE STATE UNIVERSITY

### SPECIAL CONSIDERATION FOR UNDERGRADUATE ADMISSIONS

<b>Authority:</b>	Issued by the Fayetteville State University (FSU) Board of Trustees. Changes or exceptions to administrative policies issued by the FSU Board of Trustees may only be made upon the authorization of the FSU Board of Trustees.
<b>Category:</b>	Academic Affairs
<b>Applies to:</b>	● Administrators      ● Faculty      ● Staff      ● Students
<b>History:</b>	Revised – August 1, 2009 Approved – June 11, 2009
<b>Related Policies:</b>	<i>Regulations on Minimum Undergraduate Course Requirements and the Admission of Students Requiring Special Consideration</i> [UNC Policy #700.1.1 [R]]
<b>Contact for Info:</b>	Associate Vice Chancellor for Enrollment Management (910) 672-1784

#### I. PURPOSE

The University of North Carolina (UNC) requires each campus to establish a policy for the admission of undergraduate students requiring special consideration with regard to campus-based admissions criteria. Fayetteville State University has established this policy in compliance with the aforementioned UNC directive. Specifically, this policy outlines the process to be followed for admitting undergraduate students requiring special consideration with regard to the following:

- Applicants who require special consideration as described under *Special Consideration 6 of UNC Policy #700.1.1 [R]* and
- Applicants who require special consideration with regard to campus-based admissions criteria.

## II. SPECIAL CONSIDERATIONS FOR ADMISSION

### A. Admission of Applicants Requiring Special Consideration

Due to unusual or special circumstances, the University may consider for admission, applicants who may or may not have met all the Minimum Course Requirements (MCR) as mandated by the University of North Carolina. Any student admitted who requires special consideration must show promise for academic success at FSU. Such applicants are described below.

#### 1. **Applicants who Fail to Meet UNC Minimum Undergraduate Course Requirements.**

Applicants who, due to unusual or special circumstances, do not meet all of the MCRs, but who have achieved a superior academic record, as measured by grades, rank in class, admissions tests scores, the rigor of courses taken, or who demonstrate special talents may have some of the minimum requirements for applicants waived upon a finding that such individuals are qualified.

*(Note: Any student who receives admission by this exception and has not met the requirement for the fourth unit of mathematics (beginning in Fall 2006) shall have 12 months from the first day of the first semester of the first year to fulfill the requirement. The course taken to fulfill this mathematics requirement may count as elective credit, but cannot be used to fulfill general education requirements after August 1, 2007. Exceptions may be granted for the fourth unit of mathematics requirement under this policy until September 1, 2010.)*

#### 2. **Applicants who Fail to Meet Other Campus-Based Admissions Criteria**

Applicants who fail to meet FSU-based admissions criteria may receive special consideration because they would not otherwise be admissible without further evaluation of their records.

### B. Process for Admitting Applicants Requiring Special Consideration

The Director of Admissions shall identify applicants to be considered for special consideration and present such applicants to the Special Considerations Committee (Committee).

The Committee will engage in a holistic review of each application, taking into consideration academic and personal potential for success when deciding if a student should gain admission to the university. The Committee will consider recommendations, essays, extracurricular activities, awards, employment history,

and community service. However, the overriding criterion in all admissions decisions shall be potential for academic success. *Only* students, who in the judgment of the Committee have a reasonable chance for achieving academic success (given the availability of academic support programs), shall be forwarded to the Chancellor for special consideration.

The Committee shall present information detailing the reasons for special consideration of an applicant. The final decision regarding the admission of the applicant shall be made by the Chancellor.

### **III. SPECIAL CONSIDERATION COMMITTEE**

A Committee shall be established to consider requests from the Director of Admissions for the admission of applicants requiring special consideration. The composition of the Committee shall be as follows:

- One (1) faculty representative from each of the University's schools and college.
- Members of the University's administrative staff to include the Dean of Students, the Director of University College and the Director of Admissions.

The Director of Admissions shall serve as chair of the Committee.

### **IV. REPORTING REQUIREMENTS**

- A. Reports on students who are admitted under Section II.A.1. of this *Policy* are required annually as a part of the student data file that FSU submits to the University of North Carolina. In addition, reports will be required annually to show that students who received exceptions from the fourth unit of mathematics have fulfilled this requirement by the start of the student's second year of study. The Chancellor shall be responsible for ensuring that this reporting requirement is met.
- B. Reports on students who are admitted under Section II.A.2 of this Policy shall be made annually to the FSU Board of Trustees.