

## FAYETTEVILLE STATE UNIVERSITY

### EXCEPTIONS TO UNDERGRADUATE ADMISSIONS REQUIREMENTS

(formerly *Special Consideration for Undergraduate Admissions*)

<b>Authority:</b>	Issued by the Fayetteville State University (FSU) Board of Trustees. Changes or exceptions to administrative policies issued by the FSU Board of Trustees may only be made upon the authorization of the FSU Board of Trustees.
<b>Category:</b>	Academic Affairs
<b>Applies to:</b>	●Administrators      ●Faculty      ●Staff      ●Students
<b>History:</b>	Revised – September 26, 2024 Revised – August 1, 2009 Approved – June 11, 2009
<b>Related Policies/ Regulations/Statutes</b>	<ul style="list-style-type: none"> <li>●Policy on Minimum Eligibility Requirements for Undergraduate Admission for the University of North Carolina System Regulations [UNC Policy #700.1.1]</li> <li>●Regulation on Minimum Eligibility Requirements for Undergraduate Admission for the University of North Carolina System [UNC Policy #700.1.1.1[R]]</li> <li>●Regulation on Transfer Student Admission [UNC Policy #700.1.1.2[R]]</li> <li>●Regulation on Undergraduate Admission Guarantee for Graduates of the North Carolina School of Science and Mathematics [UNC Policy #700.1.1.3[R]]</li> </ul>
<b>Contact for Info:</b>	Vice Chancellor for Strategic Enrollment and Student Success   (910) 672-1883

## I. PURPOSE

The University of North Carolina (UNC) Board of Governors has established [minimum requirements for undergraduate admission](#) for UNC System institutions. As permitted by UNC System policy, Fayetteville State University (University) may, in exceptional circumstances, grant admission to applicants who do not meet the minimum requirements for undergraduate admissions.

To grant such exceptions, the University is required to establish (1) a policy for evaluating applications from students who have not completed all minimum course requirements (“Special Consideration”) and (2) a policy for evaluating applications from students who have not met the high school grade point average and/or standardized test score requirements (“Chancellor’s Exceptions”).

The University has established this policy (Policy) in compliance with the aforementioned UNC System directives. Specifically, this Policy outlines the process to be followed for evaluating applications from students for undergraduate admissions requiring special consideration or

exceptions.

## **II. SPECIAL CONSIDERATIONS AND CHANCELLOR'S EXCEPTIONS**

### **A. Special Considerations to the Minimum Course Requirements (MCR)**

1. Due to unusual or special circumstances, the University may waive some minimum course requirements (MCR) for applicants who have superior academic records in high school, as measured by grades, rank in class, test scores, or the rigor of courses taken, or who demonstrate special talents. These applicants must have completed the eleventh grade and met virtually all of the minimum course requirements as well as the requirements for high school graduation.
2. The Executive Director of Admissions shall identify applications from students who have not completed all minimum course requirements, to include students who have a documented Individualized Education Plan (IEP) or 504 plan. The Executive Director of Admissions shall present such applications to the Special Considerations and Exceptions Committee (Committee).

### **B. Chancellor's Exceptions to the Minimum Admissibility Requirements (MAR)**

1. The Chancellor may approve exceptions for students who have not met the Minimum Admissibility Requirements (MAR) required such as high school grade point average and/or standardized test score. The maximum number of Chancellor's exceptions is limited to one percent of the total number of applicants accepted as first-time undergraduates each year, or 75 students, whichever is greater.
2. The Executive Director of Admissions shall identify applications from students who have not completed all minimum course requirements, to include students who have a documented Individualized Education Plan (IEP) or 504 plan. The Executive Director of Admissions shall present such applications to the Special Considerations and Exceptions Committee (Committee).

## **III. EVALUATION OF APPLICATIONS**

### **A. Special Considerations and Exceptions Committee**

#### **1. Committee Responsibilities and Review**

The Committee shall be responsible for reviewing, considering and making recommendations on Special Considerations and Chancellor's Exceptions.

The Committee will engage in a holistic review of each application, taking into consideration academic and personal potential for success when deciding if a student should gain admission to the University. The Committee shall consider recommendations, essays, extracurricular activities, awards, employment history, and community service. However, the overriding criterion in all admissions decisions shall be potential for academic success. *Only* students, who in the

judgment of the Committee have a reasonable chance for achieving academic success (given the availability of academic support programs), shall be forwarded for special consideration or an exception.

## **2. Committee Composition**

The Committee will be composed of the following:

- One (1) representative from each of the University's colleges. appointed by Dean of the College.
- The Dean of Students, Executive Director of Admissions and one (1) representative from the Division of Academic Affairs appointed by the Provost and Senior Vice Chancellor for Academic Affairs.

## **3. Committee Recommendations**

The Committee shall forward its recommendations to the Vice Chancellor for Strategic Enrollment and Student Success (Vice Chancellor). With each recommendation, the Committee shall include information detailing the reasons for Special Consideration or a Chancellor's Exception.

### **B. Vice Chancellor for Strategic Enrollment and Student Success**

The Vice Chancellor shall review the Committee's recommendation and make a final decision regarding the admission of an applicant based upon a Special Considerations. Prior to making a final decision, the Vice Chancellor shall consult with the General Counsel (to ensure compliance with policies) and the Chancellor.

The Vice Chancellor shall consult with the General Counsel (to ensure compliance with policies) and the Chancellor regarding recommendations for Chancellor's Exceptions. The final decision regarding the admission of an applicant based upon a Chancellor's Exception shall be made by the Chancellor.

## **IV. REPORTING AND OVERSIGHT**

### **A. Reporting Requirements**

1. A report of the admission of students requiring Special Consideration to the MCR and Chancellor's Exceptions to the MAR shall be made annually to the University's Board of Trustees.
2. Notation of any Special Consideration or Chancellor's Exception shall be required annually as a part of student data reported to the UNC System Office.

### **B. Oversight**

The Chancellor is responsible for oversight of this Policy.