

Application for Replacement or Duplicate Diploma
*This form will be processed within 5-10 working days upon receipt.*Fee: $10.00 per copy per career (i.e., undergraduate, graduate or doctoral)
 Make check or money order payable to: Office of the Registrar/Mail form and monies to:
Fayetteville State University/Office of the Registrar/1200 Murchison Road/Fayetteville, NC 28301

Current Name: (Last, First, Middle Initial): Click or tap here to enter text.

Name on the original diploma: Click or tap here to enter text.

Graduation Date (Month/Day/Year): Click or tap here to enter text.

Student School Id or Birthdate: Click or tap here to enter text.

Mailing Address: Click or tap here to enter text.

 Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

**Notarized Statement for Duplicate/Replacement Diploma/Change of Name:**

**Please check one of the following:**[ ] My original diploma was lost.

[ ] My original diploma was destroyed. (Please return remains of original diploma.)

[ ] My original diploma was never received.

[ ] My name has been legally changed, and I request that my name be changed on the diploma.

From: **Click or tap here to enter text.** To: **Click or tap here to enter text.**
 (Please return original diploma and provide appropriate name change documentation)
[ ] I wanted an additional copy or copies.
[ ] Other: **Click or tap here to enter text.**Is the original diploma enclosed: [ ] Yes [ ] No
If No, Explain Why: **Click or tap here to enter text.**

I, Click or tap here to enter text., hereby request a duplicate or replacement diploma
and attest that the above information is accurate.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed by and subscribed in my presence this \_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_\_\_\_

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Signature of Notary Public Commission Expiration Date

**For Registrar’s Office Use Only:**

**Date Received:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Check No:\_\_\_\_\_\_\_\_\_\_\_\_ Amount Enclosed:\_\_\_\_\_\_\_\_\_\_**

 Revised 08/03/2021