To access the parking portal please use the following link:
https://uncfSU.t2hosted.com/Account/Portal

1. Click Get Permits
2. **Click Affiliated Login**

3. **Enter your FSU email address and password**

   ![FSU Police and Public Safety | Parking Portal Instructions](image)
4. Purchase Permit
   a. Click Next

Purchase a Permit

You have been authorized to purchase a permit. Please read the instructions on each page carefully!!!

5. Select your permit Type
   a. Click the check boxes below to agree to all rules and regulations
   b. Click Next

<table>
<thead>
<tr>
<th>Select</th>
<th>Quantity</th>
<th>Permit Fee</th>
<th>Permit Description</th>
<th>Permit Effective</th>
<th>Permit Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>1</td>
<td>$275.00</td>
<td>Faculty/Staff - Lot B / 18 FS - Lot B Gated</td>
<td>09/01/2018</td>
<td>08/31/2019</td>
</tr>
<tr>
<td>☐</td>
<td>1</td>
<td>$275.00</td>
<td>Faculty/Staff - Lot M / 18 FS - Lot M Gated</td>
<td>09/01/2018</td>
<td>08/31/2019</td>
</tr>
<tr>
<td>☐</td>
<td>1</td>
<td>$125.00</td>
<td>Faculty/Staff - Regular / 18 FS - Regular</td>
<td>09/01/2018</td>
<td>08/31/2019</td>
</tr>
<tr>
<td>☐</td>
<td>1</td>
<td>$330.00</td>
<td>Faculty/Staff - Reserved / FS - RESERVED</td>
<td>09/01/2018</td>
<td>08/31/2019</td>
</tr>
<tr>
<td>☐</td>
<td>1</td>
<td>$275.00</td>
<td>Faculty/Staff - Lot 0 Gated / 18 FS - Lot 0 Gated</td>
<td>09/01/2018</td>
<td>08/31/2019</td>
</tr>
<tr>
<td>☐</td>
<td>1</td>
<td>$275.00</td>
<td>Faculty/Staff Lot E / 18 FS Lot Gated</td>
<td>09/01/2018</td>
<td>08/31/2019</td>
</tr>
<tr>
<td>☐</td>
<td>1</td>
<td>$40.00</td>
<td>Moped/Scooter Permit - F/S / 18 Moped/Scooter Permit F/S</td>
<td>09/01/2018</td>
<td>08/31/2019</td>
</tr>
<tr>
<td>☐</td>
<td>1</td>
<td>$40.00</td>
<td>Motorcycle Permit -Faculty/Staff / 18 Motorcycle Faculty/Staff</td>
<td>09/01/2018</td>
<td>08/31/2019</td>
</tr>
</tbody>
</table>

I agree to follow the rules and regulations as outlined HERE

or go HERE to read more about the school's parking program.

☐ I agree to abide by parking rules and regulations
☐ I agree that my permit may not be transferred another user
☐ I agree that my parking rights may be revoked at any time

Next >>
6. Select the vehicles you would like to register with your permit
7. If you do not have any vehicles listed, please click Add Vehicle

Select your Vehicles for Permit

Select the vehicle(s) that are currently on your record that you want to use with your permit. If you need to add new vehicles, choose “Add Vehicle” below. When finished, click Next >>

<table>
<thead>
<tr>
<th>Select</th>
<th>State</th>
<th>Plate Number</th>
<th>Year</th>
<th>Make</th>
<th>Model</th>
<th>Color</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td>NORTH CAROLINA</td>
<td></td>
<td>2000</td>
<td>Nissan</td>
<td>Frontier</td>
<td>White</td>
</tr>
<tr>
<td>✓</td>
<td>NORTH CAROLINA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>✓</td>
<td>NORTH CAROLINA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

a. If adding a new vehicle, please complete the form below then click next to fill out insurance information

Register Additional Vehicle - Step 2 of 2

Please enter the details for your new vehicle and then click Next.

INSURANCE and REGISTRATION are required. Please click “Browse…” to attach the correct files.

Plate Number
Plate Number (confirm)
Relationship to Vehicle
Select One
State/Province
NORTH CAROLINA
Year
Make
Select One
Model
Select Make First
Color
Select One
Style
Select One

Next >>
8. All permits will be picked up at the Parking Office
   a. Click Next

Select Other Permit Information

Select the information below and click Next >>

Delivery Option

- Pick up my permit from the Parking Office

* indicates a required field

Next >>

9. Paying with Payroll Deduction
   a. Review your order
   b. Click Pay Now

View Cart

Review your order.
Select your method of payment. If only one payment method is available, your payment information is selected automatically.
Click Pay Now to proceed with your transaction.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Type</th>
<th>Description</th>
<th>Amount</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Permit</td>
<td>Faculty/Staff - Lot M / 18 FS - Lot M Gated (182013) (09/01/2018 - 06/01/2019)</td>
<td>$275.00</td>
<td>Remove</td>
</tr>
</tbody>
</table>

Due Now: $275.00

Payment Method:
- MasterCard
- Visa
- Payroll Deduction

Checkout

Email Address: cstroki6@unf.edu

Pay Now
c. Select one of the following:
   i. 12 Month Payment Deduction Plan
   ii. One Time Full Amount Deduction

d. Click Pay Now

e. Print your Receipt and present it at the Police ticket window to receive your parking permit

f. Click logout
10. Paying with VISA and MasterCard
   a. Review your order
   b. Click Pay Now

11. Review your payment
   c. Click Next

Payment Information

Please review the totals below and click next to proceed to make your payment.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Type</th>
<th>Description</th>
<th>Amount</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Permit</td>
<td>Faculty/Staff - Lot M / 18 FS - Lot M Gated [180210] (09/01/2018 - 06/30/2018)</td>
<td>$10.41</td>
<td>Remove</td>
</tr>
</tbody>
</table>

Due Now: $10.41
12. Enter your credit card information
d. Click Continue

Please enter your credit card information

- Total: $10.41

* Indicates required information
* Credit Card Type: Visa
* Account Number: 4111111111111111
* Expiration Date: 10/2021
* Security Code: (View example)
* Name on Card: C Testor Card

Billing Address of Credit Card
- Street Address 1: 1200 Mechanical Blvd
- City: Fayetteville
- State: North Carolina
- ZIP Code: 28301
- Country: United States
- Email: cbooth@uncfsu.edu
- Day Phone:

Continue Cancel

13. Review your payment receipt
e. Print your Receipt and present it at the Police ticket window to receive your parking permit
f. Click logout

Payment Receipt

Your transaction is complete. Please print the page for your records.

Purchased Items

<table>
<thead>
<tr>
<th>Qty</th>
<th>Type</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Permit</td>
<td>Faculty/Staff - Regular / IF FS - Regular [IF1302] (09/01/2017 - 09/30/2018) Permit</td>
<td>$10.41</td>
</tr>
</tbody>
</table>

Total Paid: $10.41

Transaction Summary

- CC Receipt Number: 201809003000000
- Payment Method: MasterCard
- Payment Date: 08/23/2018 10:50:04 AM

Logout