



Office of the Registrar

Request for Credit by Examination

CHALLENGE EXAM

CLEP

DANTES

For CLEP and DANTES examinations, a copy of this request must be submitted to the Director of University Testing Services. For Challenge Exams, once approval is received and the examination is complete, the faculty will submit the standard University grade report to the Registrar within 24 hours.

Student Information

Name: _____ Banner ID: _____ Major: _____

Class: FR SO JR SR Cumulative GPA: _____ FSU Earned Hours: _____

- 1. Credit will not be awarded when equivalent degree credit has been granted for regular course work.
2. Credit will not be awarded for any course in which a student has previously earned a failing grade.
3. Duplicate credit will not be awarded for overlapping tests, i.e., CLEP and AP.
4. The total number of credits by examinations that a student may earn, whether the exams are internally or externally developed, is thirty (30).
5. Students may not attempt credit by examinations after earning (90) semester hours of study at the university.
6. Credit by examination may not be attempted if the student has acceptable college credit for more advanced courses, or for courses whose content includes material similar to a course for which college credit has already been received.

Proposed Courses

Credit Hours

Three rows of horizontal lines for entering proposed courses and credit hours.

Challenge Exam Only

(A \$30.00 fee is required per Challenge Exam. Attach a copy of receipt of payment.)

Faculty responsible for developing the test: _____ (Print)

Who will administer the test? _____ (Print)

Who will grade the test? _____ (Print)

Advisor Approve Deny _____ Date

*Department Chair/Director of University Testing Approve Deny _____ Date

University Registrar Approve Deny _____ Date

*Students without a declared major must obtain the signature of the Director of University Testing.