

FAYETTEVILLE STATE UNIVERSITY

MINUTES

STAFF SENATE MEETING

J.C. Jones Board Room, 2nd Floor, Charles Chesnutt Library

Thursday, September 21, 2017

2:00 p.m.

The FSU Staff Senate convened on Thursday, September 21, 2017, at 2:00 p.m. in the J.C. Jones Board Room, in the Charles Chesnutt Library. President Velappan Velappan called the meeting to order at 2:05 p.m.

ATTENDANCE

The following were in attendance: Michelle Saunders, Cindia Weatherwax, Patricia Flanigan, Velappan Velappan, Keith Townsend, Sandra Hughes, Linda Saunders, Cassandra Jenkins, Claudette Fuller, Roni D. Stearns, Tamika Jones, Dorothy Cannon-Brown, Stephanie Knight, Amy Mendez, Shenetta Dudley, Arnescia Moody, Nicholle Young, and Tammiika Frowner.

AGENDA

Michelle Saunders made a motion to approve the Agenda. Roni D. Stearns seconded the motion. The motion carried.

MINUTES

There wasn't a quorum present to approve the minutes from the previous meeting.

DR. YOUNG'S REPORT

Provost and Vice Chancellor for Academic Affairs, Dr. Jon Young, spoke on the events of the Sesquicentennial and invited the Senate to be a part of the Academic Affairs session of the Board of Trustees meeting on Thursday, September 28th for an overview of what's going on throughout campus.

Dr. Young will provide a schedule of subcommittees for the Senate to attend.

HUMAN RESOURCES REPORT

Angela Jordan, Employee Relations Specialist, spoke on Employee Recognition and the plans that are in progress from Human Resources on the FSU Awards for Excellence.

Service Awards for employees will be granted in 5 year increments starting at 10 years of service with FSU.

New categories are being proposed: Retirement Recognition, Bronco Kudos (quarterly recognition), and Chancellor's Awards of Excellence Program.

HR has monthly meetings with President Velappan and Vice President Moody.

PRESIDENT'S REPORT

The next Staff Assembly meeting will be held October 16th & 17th, 2017. Positions are open for elections. More information on Staff Assembly will be presented at the next Senate meeting.

President Velappan encouraged Senate to apply for the Janet B. Royster Scholarship. Information will be sent via email. The scholarship can be applied to professional certifications and educational expenses.

COMMITTEE REPORTS

A list of committees was passed around. Only one committee was in need of a chair. All committees need to meet prior to the October Senate meeting.

- Homeless Hunger Stand Down- Cassandra Jenkins is coordinating this effort
 - Community Service leave can be used from 8:00 AM-1:00 PM
- Poinsettia Sale- Michelle Saunders will be coordinating this effort.
- Mr. & Ms. Staff- A volunteer is needed to coordinate this effort. It is a fundraiser for the grant.
- Golf Tournament- Money also goes towards the grant. Keith Townsend is the Education Committee Chair.
- Employee Recognition Week- Sandra Hughes is the Chair of the committee. Cassandra Jenkins is the Co-Chair.

Publications- Met the week of September 11th to discuss the October newsletter. At least one newsletter is planned for the year. Natasha Walker will be assisting with the template.

President Velappan encouraged all chairs of committees to call a meeting and submit reports from the meetings prior to the next scheduled Staff Senate meeting.

NEW BUSINESS

Senator Michelle Saunders reported on the 3K walk that is scheduled for October 7th, 2017. An updated flyer will be sent. It is \$25 online to register, but free for volunteers.

Senator Roni D. Stearns encouraged all Senators to attend HR in-person workshops and also take training courses on Lynda.com.

President Velappan stated that the Senate body does not have to wait until Senate meetings to express concerns.

The next meeting is scheduled for Thursday, October 19, 2017.

Senator Cassandra Jenkins made a motion to adjourn. Senator Keith Townsend seconded the motion. The motion carried. The meeting was adjourned at 2:36 pm.