

The FSU Staff Senate convened in-person in J.C. Jones Board Room and online via Microsoft Teams Thursday, October 19, 2023. President Roni Stearns called the meeting to order at 2:00 pm.

Attendance:

President Roni Stearns, Vice President Jermaine Stearns, Corresponding Secretary Melissa Wells, Tracey Fruster, Dedra Warren, Durenne Moore, Senator Washington, Vicki Bannon, Charles Mewshaw, Claudette Fuller, Paula Sampson, Shenetta Dudley, Tiffany Torres, Abby Folgate, Ivan Williams, Sandra Woodard, Alicia Broadus, Chrystal Cooper-Johnson, Chanieca Hudson, Dwayne Hodges, Kaitlin Angelini, Sheila Wright-Zeigler, Rangel Moore, Kathleen Marsh, Patricia Flanigan, James McDuffie, Carl Dean, AVC (special guest), SeQuenna Pennix, Yolanda Barnes, Gloria Wells, Alicia Judd

Excused: Secretary Dorothy Cannon-Brown

A motion to approve the minutes from October 2023, was made by Senator Arnescia Moody, seconded by Senator Chanieca Hudson.

HR Updates – AVC Carl Dean

- Open Enrollment *any problems contact Human Resources
- Labs: Cook 203
 - a. Monday, 1:00 – 5:00
 - b. Tuesday, 8:00 -5:00
 - c. Thursday, 9:00 – 1:00
 - d. Friday, 8:00 – 5:00
- Conflict of Interest Forms will need to be completed by October 31, 2023
- Performance Management submission is October 20th.
- Raises
 - 1. 4% increase this year (2023) retro from July and it will be reflected in the October check.
 - 2. 3% increase in 2024

President's Report

- Executive officers met on October 17, 2023, at 10:00
- UNC Staff Assembly meeting will be held next week.
 - 1. President Stearns will attend virtually; Senator Jesse Baker will attend in person.
 - 2. Discussion will cover Budget Bill 259 and HR Policy updates.
 - 3. Delegate position at the Staff Assembly is now vacant, contact Senator Dewayne Hodges for details if interested.
- Chancellor Golf Tournament was held on September 26, 2023. Senators Dwane Hodges and David Troup represented on behalf of FSU. They had great discussion with President Hines, golf team did well. Photos were taken and posted on the UNC Assembly website and will be posted in Bronco Beat.
- Faculty Staff Appreciation game was a success, and we appreciate all involved. Kudos to....
 - 1. Provost Leach for purchasing game tickets.
 - 2. Chief Holmes and Chancellor Allison for tailgate food
 - 3. Ms. Streeter for facilities access with providing table, chairs, set-up and take down.
 - 4. Mr. Keys and athletics for t-shirts

5. Per Provost Leach we will redo next year.
- Committee Chairs need to initiate committee meetings because some have not met. Per By-Laws all senators must serve on a committee.

Treasurer

2300P – supplies and materials \$2,369.66
 Transfer \$1000.00 non-monetary (refund from 2022)
 Total \$3,369.66
 Current fund balance Total Funds \$3,646.57

Committee Reports, VP Stearns

- Executive Committee met via TEAMS on October 17th at 10:00, discussed the Chancellor’s Cup, a subcommittee for commencement regalia, snacks for events, homecoming, and returned funds from Amazon.
 1. Agenda Review, Treasurer, Budget Accounts established, ideas how to improve initiatives as a senate.
 2. Mr. & Mrs. Staff 2023-2024
 Dr. Claudette Fuller – Ms. Staff and Mr. James McDuffie – Mr. Staff
 Both will ride in FSU Homecoming Parade
 3. There were five individuals who raised over \$1000.00.
 4. Total raised \$7,012.63.
 5. Plans are forthcoming to celebrate those who participated.
 6. We received a lot of praise and appreciation..... Great Job!
- **Murder Mystery Update**, Senator Tiffany Torres
 1. Confirmed Date – February 3, 2024
 2. They are still accepting volunteers.
 3. Marketing will start early November.
 4. Flyer is being updated.
 5. Budget approved, \$450 to secure props (Senator Chanieca Hudson moved and Senator Arnescia Moody seconded. All-favored and 0- Opposed.
- **Ways and Means**, VP Stearns
 1. Looking for more ideas and ways to raise funding for staff senate in the future.
- **SGA & Faculty Senate Liaisons**, VP Stearns
 1. SGA Town Hall Meeting – Senator Dwane Hodges attended. Discussion – safety tips for homecoming and how to respect and network with alum.
 2. Faculty Meeting – President Stearns attended. Discussion – E-text books (digital), rental option will be discontinued. The faculty had questions and concerns.
- **Communication/Publications**, Senator Tiffany Torres
 Bring back Bronco Beat
 Introduce new staff, SS President, Senators, what we’ve done as a senate, what’s coming up in the spring, small articles of activities, events and photos send to Senator Torres.
 Currently working on Staff Senate social media. Senator Nicole Young has access and would like to join the committee. * We’re expanding our presence across social media.

Old Business, VP Stearns

Headshots – If you have your headshot photo coordinate with VP Stearns. If you have not taken your headshot coordinate with Senator Ezekiel Best and take as soon as possible.

New Business, President Stearns

Bylaws Review – Bylaws committee has been formed. All senators, please print and copy the bylaws from the Staff Senate website, review and bring questions and suggestions. Make sure we are current and up to date.

***Poinsettia Sale*, Senator Chanieca Hudson**

Flyer is updated and was sent out to share with family, friends, staff, faculty, etc.

Payment must be made to the cashier's office, Lilly Gym, 2nd floor or via phone, x 1771 or x1037.

Turn in order forms along with receipts to Senator Chanieca Hudson, DEADLINE is October 27th at 5:00 pm.

*Whoever has the most sales will win a Christmas Cactus.

***Unit Concerns*, Senator Kaitlin Angelini**

Flu Shots on campus

Safety and evaluating buildings during emergency (active shooter)

President Stearns will contact and research.

Leave Form when traveling, AVC Carl Dean addressed.

Senator Woodard, parking, President Stearns will research.

***Remote working*, Senator Tiffany Torres**

AVC Dean, Remote work is determined by the supervisor, remote policy online.

Adjournment: a motion was made by Senator Chanieca Hudson. President Stearns adjourned the meeting @ 3:20 p.m.