The FSU Staff Senate convened via Microsoft Teams Thursday, September 17, 2020 at 2:00 p.m. President Patricia Flanigan called the meeting to order at 2:05 p.m.

ATTENDANCE

The following were in attendance: Shenetta Adams-Dudley, Allen Hearon, Keith Townsend, Patricia Flanigan, Constance Hollingsworth-Pierce, Cheryl Adams, Monique Alexander, Chanieca Hudson, Arnescia Moody, Roni D. Stearns, Dwane Hodges, Dennis McNair, Winette Vann, Paula Sampson, Michelle Hocker, Lamar Battle, Natasha Walker, Shunta Cummings, Vickie Bannon, Mallonee Clay, Dorothy Cannon-Brown, Linda Saunders, Tonya D. Williams, Tamika Jones, Briana Murrell, Terra Poole, Karen Andrews, Anne Bivalacqua, Letitia Johnson-Arnold, Man-Yee Chan, Allen Hearon, LaKeshia Payton, Melvin Lewis, Kay Faircloth

HUMAN RESOURCES UPDATES, Kay Faircloth- Associate Director for HR
- Announcements about Open Enrollment and any changes that are coming are forthcoming.
- We will offer a series of webinars through NC Flex. Times will be published for you to join sessions. You may have to join multiple sessions. The announcement will be out soon.
- Miles for Wellness Program will be virtual this year. You can register or join an entire team. The communication has already been sent through campus.
- School of Nursing Flu Shot Clinic at the end of September - beginning of October. Complete a form with Walgreens and sign up for a time to receive your shot. ID will be needed. Please refer to communication that has been sent via FSU News.
- Please continue to monitor. Please do not come to work if you feel unwell, have been exposed to someone, or have tested positive. Remember your 3 W’s- Wash, Wear, and Wait.

EMERGENCY MANAGEMENT UPDATES, Melvin Lewis- Director of Emergency Mgt.
Presented safety tips and information regarding storms and current hurricane traffic
- Hurricane Sally Update - We are expecting approximately 4 inches of rain due to Sally making a turn towards Georgia.
- There are other storms out, but they are too far to determine.
- Facilities, Residence Life, and Police have been discussing plans to prepare.
- 6-inches of water or more, please go in a different direction.
- Provided COVID-19 updates to include FSU semester ending in November and Cumberland County not providing in-class learning with the exception of academically challenged and select sports classes.
• We are connected to several community agencies to monitor and provide guidelines for the safety of our FSU community.
• President Flanigan will share information with the Senate to share with their divisions.

PRESIDENT’S REPORT

Meeting minutes for July were approved. Dennis McNair made a motion to approve the minutes. Dorothy Cannon-Brown seconded the motioned.

Staff Employee Appreciation Week & Employee of the Year Awards- Chancellor Valentine was excited and asked that we complete an annual report. Please email President Flanigan to add details and information to the report. The report will be shared at our next meeting.

Senate Budget: Chancellor Valentine would like for us to submit the budget for next year to her and the VC for Budget.

Bylaws Updates are forthcoming. Once edits are made, the Body will receive them, and a vote will take place.

UNC Special Assembly Call Meeting: UNC President Hans was present. Dennis McNair provided information from the meeting. Once your regular leave is expended, there is Federal Leave (30) days available to employees.

Additionally, a discussion of “buy-outs” for certain employees regarding retiring is on the table but will be discussed at a later time.

J.B. Roster Scholarship- Each campus will have a recipient this year. Staff Assembly website has the link provided and an email was distributed throughout campus email today.

UNC Staff Assembly Task Force will hold a racial equality meeting tomorrow, September 18, 2020. All chairs and representatives from each campus will be represented. Please send an email before 10:00 if you have comments or questions to include.

COMMITTEE REPORTS

Treasurer Report:
Treasurer Dennis McNair reported that the Staff Senate account is still current by the amount of $18.67. A meeting has not been held with regards to the budget but is forthcoming. VP Arnescia Moody encouraged the Senate to submit any ideas and events that require the budget as soon as possible to be included on the budget for
2021 within the next week. Submit to President Flanigan, Treasurer McNair, and BP Moody.

**State Employee Appreciation Event:** Dwane Hodges stated that the committee met on 09/16/2020. The committee is looking at several ideas.
- A karaoke event is being planned. The logistics are being worked out to have a socially distanced event.
- Additionally, several games are being discussed to see which will be the best to host. Bingo, Mad Gab, and a virtual scavenger hunt, and an online trivia game are options.
- Staff Shoutouts- where people submit a video to be posted to our Senate social media pages.
- Lastly, the committee is looking to have an alumnus speak for the day.
- Details will be distributed soon. Faculty will be included in the week
- The Chancellor's video will be handled by Tina Raines and the Communications department. Employees will submit their own.
Flyer will be sent to the Senate Body for review. Linda Saunders & Dennis McNair will work together to plan games

**Staff Appreciation Event:** Committee will convene to plan

**Social Justice Committee:** Dwane Hodges will get with Faculty Senate and plan accordingly.

**Mr. & Ms. Staff:**
Mallonee Clay shared that the Mobile Cause app information is in place for our budget to be able to receive fund during the event. The goal is to kick the fundraiser off after state appreciation week to kick off the event.
- All funds will be handled by Office of Advancement and we will receive a report from Jasmin Sessoms.

**Newsletter & Communications Committee:**
Velappan Velappan updated the Senate on the newsletter. Special news that needs to be shared will be sent via FSU News. New template is in addition to the traditional newsletter. The website picture needs to be updated as well as the award winners’ pictures need to be updated.
- Suggestions to post Murder Mystery Event pictures, Homecoming, and other event pictures were made
- Roni D. Stearns will contact past winners to take a headshot with Mr. Dennis McNair for posting on the website.
- Minutes and Annual Reports need to be posted on the website.

**ADJOURNMENT**

Chaneica Hudson entertained a motion to adjourn the meeting. Dennis McNair seconded the motion. The motion carried. The meeting was adjourned at 3:25 p.m.