

FAYETTEVILLE STATE UNIVERSITY

MINUTES

STAFF SENATE MEETING

J. C. Jones Board Room, 2nd Floor, Charles Chesnutt Library

Thursday, February 16, 2017

2:00 p.m.

The FSU Staff Senate convened on Thursday, February 16, 2017, at 2:00 p.m. in the J. C. Jones Board Room, in the Charles Chesnutt Library. President Claudette Fuller called the meeting to order at 2:06 p.m.

ATTENDANCE

The following committee members were in attendance: Suzetta Perkins, Maria Taro, Claudette Fuller, Patricia Flanagan, Velappan Velappan, Cassandra Jenkins, Natasha Walker, Keith Townsend, Shaunta Hailey, Xenia Lopez, and Nichole Young. (The names of everyone who attended the meeting may not be listed, as I didn't receive the sign-in sheet.)

MINUTES

The minutes were presented but due to the absence of a quorum, the minutes weren't approved. There were several corrections to include the correct dates for Employee Appreciation Week, which is May 22-25, 2017. All will be corrected for approval at the next meeting.

PRESIDENT'S REPORT

President Fuller attended the Chair's meeting that meets monthly. The Janet B. Royster Scholarship was one of the topics for discussion. The deadline to apply for the scholarship has been extended to May 1st. President Fuller stated that she'd have the information sent out through campus email.

Save the dates for the annual UNC Golf Tournament have been sent to Chancellor Anderson and Provost Dr. Jon Young. The fee is \$1,500 for the Chancellor's team and \$500 for the staff team. The date for the tournament is May 17, 2017, at Tobacco Road. President Fuller stated that she needed volunteers and reminded those who wished to volunteer that they would have to take vacation.

The President yielded her time to Provost Young.

DR. YOUNG'S REPORT

Provost Dr. Jon Young stated that we may hear something in the very immediate future about the buyout of bonus leave. We should receive some type of notification in the next couple of days that would include a range of options.

Project True Blue – On Saturday, March 25th, Dr. Young stated that they will conduct an open house, whose primary purpose is to attract new students. On Thursday, March 9th between 11 and 1 p.m., there will be a True Blue Rally and all students, alumni, faculty, staff and Bronco supporters are asked to come out. It will be held in front of the Rudolph Jones Student Center and T-shirts that say True Blue will be given away. Dr. Young would like for those who wish to volunteer to pick up invitation cards and buttons.

On Tuesday, March 14th, will be True Blue Day. The Provost would like for every faculty member, staff, alumni and friends to wear blue with FSU on it. They would like each person to invite at least two students to Open House on March 25th.

PRESIDENT'S REPORT (continued)

We resumed discussion of the Golf Tournament. The UNC Staff Assembly will celebrate its 10th anniversary during the tournament. They will have a cake to celebrate. President Fuller asked that we supply a nice basket for the auction. Senator Carlitta Moore will speak with Coca Cola regarding sponsorship. Senator Pat Flanigan stated that we've used Systel and Williams Office Supplies as sponsors in the past.

At the last Staff Assembly, discussion was had about score cards. The score cards denoted placement within the UNC System based on salary ranges and demographics. FSU is within the middle range. The Adverse Weather Policy is being reviewed. There will be a Chairs meeting next week.

A newly revised purpose and duties for Mr. and Ms. Staff was passed out. Not a lot of discussion on this issue.

The annual Employee Appreciation Week celebration will be May 22 – 25. The luncheon will be held in the Rudolph Jones Student Center Multi-Purpose Room on May 25. The room has been reserved for May 24-25. President Fuller spoke with Ms. Tonya Williams in HR, who will assist her with the Health Fair, which will be held on Monday, May 22nd. Other events will be Karaoke on Tuesday, May 23rd, and the ice cream social on Wednesday, May 24th. Letters of invitation were sent to Chancellor Anderson, Dr. Jon Young, Ms. Tibbs (HR), and several persons from the UNC Staff Assembly.

President Fuller shared that Mr. Keith Townsend is chair of the Employee Appreciation Luncheon week. The Staff Senate will award two scholarships. We will also crown Mr. and Ms. Staff Senate during the Luncheon. The Staff Senate received a budget of \$10,000. President Fuller would like to know in what account the money has been

placed. Most of it will be utilized for the Appreciation luncheon. She will follow-up on that.

Per Senator Velappan, the Staff Senate Elections Committee needs senators to volunteer for this committee. President Fuller stated that the By-Laws Committee has not met yet, however, they are working on updating it.

In the month of February, it has been customary that the Staff Senate support 2nd Harvest by donating food and other non-perishable items. However, with several entities on campus doing the same thing, the Senate opted to support one of the groups participating in this event.

Briefly, President Fuller mentioned that we should continue our partnership with Police and Public Safety. Lastly, awards for the Employee Appreciation will be handled by HR. We must meet with them to determine how this year's program will be administered. President Fuller mentioned the criteria for submitting nominations for Employee of the Year, to include several sub-divisions of the award.

The meeting was adjourned at 2:59 p.m.

Suzetta Perkins
Corresponding Secretary

NOTE: \$9.00 was collected during this meeting.