

FAYETTEVILLE STATE UNIVERSITY

MINUTES

STAFF SENATE MEETING

J.C. Jones Board Room, 2nd Floor, Charles Chesnutt Library

Thursday, May 18, 2017

2:00 p.m.

The FSU Staff Senate convened on Thursday, May 18, 2017, at 2:00 p.m. in the J.C. Jones Board Room, in the Charles Chesnutt Library. President Claudette Fuller called the meeting to order at 2:03 p.m.

ATTENDANCE

The following committee members were in attendance: Claudette Fuller, Patricia Flanigan, Arneschia Moody, Carlitta Moore, Cassandra Jenkins, Keith Townsend, Cindia Weatherwax, Suzetta Perkins, Michelle Saunders, Dorothy Cannon-Brown, Tammy Owens, Stephanie Oats, Linda Saunders, Teresa Griffin, and Velappan Velappan.

MINUTES

The minutes from the last meeting were not present.

The President yielded to hear from Provost Young.

DR. YOUNG'S REPORT

Provost Dr. Jon Young stated that we had 773 graduates on Saturday's graduation and is looking forward to staff appreciation week. He didn't have any further information to share but stayed throughout the meeting to answer any questions that may come up.

ELECTION COMMITTEE

Mr. Velappan Velappan stated the Election Committee had a meeting on Tuesday, May 16th. The election nominees are complete. An email was sent to Shanta, as she stated she will try to put in Canvas today. We will try to start the election by tomorrow. Institutional Advancement only have one nomination. No election is needed for that but can do at a later time if needed. The election will go through May 30th.

STAFF SENATE NEWSLETTER

Ms. Suzetta Perkins stated that we did get the newsletter out.

HEALTH & WELLNESS DAY

President Fuller stated that she still need volunteers to sit at the sign-up table. There will be two persons seated at the table at 30-minute increments and will rotate out to relieve others so they may enjoy the wellness fair. We do have the color wristbands, but only one color. The vendors will have stars on their bands, as well as the staff senators to be identified for lunch boxes. Every staff must sign a waiver. We have "your path to wellness" guide sheets, which lists all the vendors. Vendors can initial as each person visit their station. Also, we have table tents for each table for vendor locations. We are still waiting on the time of delivery of the tables and chairs. We need help to set up. Signup will begin at 8:30 a.m. Again, we will do two people per shift until 1:00 p.m.

Ms. Patricia Flanigan also stated that it is a possibility that the rock climbing vendor will be available.

ICE CREAM SOCIAL

Ms. Linda Saunders reported that we do have enough volunteers. Everything has been confirmed with Aramark and is good to go.

KARAOKE & GAME DAY

Everything is good to go.

STAFF APPRECIATION LUNCHEON

Mr. Keith Townsend staged a display table on what the tables will look like for the luncheon. The mousepads are on order. These will be given away to staff and placed on the tables. They are due to be shipped by Wednesday, May 24, 2017.

It was stated that Ms. Crawford wants to do a run through on Wednesday for the projector screen presentation.

We can start decorating after 2:00 p.m. on Wednesday. Keith and Terra Poole created a candy bag with a ruler on the top. These will also be placed on the tables for giveaways. The bags will be filled with blue/silver Hershey kisses if we have enough in the budget. Right now we've spent \$315.62. It was approved to purchase the candy.

We have ordered a new crown for Ms. Staff.

T-SHIRTS

Ms. Suzetta Perkins stated that the t-shirts are ordered. The purchase order is approved and the order will be ready on Tuesday, May 23rd.

HEALTH & WELLNESS DAY (continued)

Ms. Michelle Saunders reported that water from PWC would be picked up tomorrow, May 19th. They are also giving us t-shirts to give away, but they will be used as door prizes for Thursday's luncheon.

STAFF APPRECIATION LUNCHEON (continued)

The giveaways we will have on hand are as follows:

- 8 mugs
- 5 staff senate t-shirts
- 5 PWC t-shirts
- 4 \$25 gift cards
- 1 iPad

GOLF TOURNAMENT

Ms. Carlitta Moore reported that the golf tournament was a great success. We had a total of 26 teams that participated. Winston-Salem won again. Mr. Ken Craig won closest to the pin. We had two sponsors, Coke and Aramark. We should also receive some money back from that. Thanks to all of the volunteers. The pro shop will be done by Tobacco Road next year instead of an outside vendor. The use of the van was great.

The meeting was adjourned at 2:36 p.m.

Arnescia Moody