

Fayetteville State University
Staff Senate Meeting
J.C. Jones Boardroom – 2nd Floor, Charles Chesnutt Library
Thursday, November 17, 2016
Minutes

Attendance: Claudette Fuller, Rodney McCrowre, Roni Stearns, Cindia Wetherwax, Carlitta Moore, Linda Saunders, Melvin Lewis, Velappan Velappan, Michelle Saunders, Cassandra Jenkins, Shunta Gregory, Perry Massey, Tammy Owens, Stephania Oates, Kevin Davis, Arnescia Moody, Charles Kimble, Xenia Lopez

Call to Order: The meeting was called to order at 2:03 PM by President Claudette Fuller.

The minutes for October meeting were presented. The minutes were accepted as read.

Dr. Perry Massey for Dr. Jon Young– Academic Affairs- Dr. Young sent regrets for not being able to attend the meeting. There should be a one-time bonus in November checks for EHRA employees. It will probably be December before employees are able to identify what they really take home.

Dr. Charles Kimble, AVC for Police and Safety— Faculty/Staff have not experienced increases in years. Parking is self-funded and based on citations and fees collected throughout the year. Fees for parking will increase to help sustain maintenance of parking lots. If we wait it will cost more in the future to fix. The parking operation does not make enough money to pay employees and maintain the (10) projects at hand. Lot H by Williams Hall needs to be repaved (\$16, 000); Grace Black Circle (\$20,000); Lot K and L (\$280,000); Crossing by Taylor Building (\$12,500); Gated Lot software upgrades (\$10,000 per gate); Fire Lanes (\$10,000). Total ranging from \$280,000-\$440,000 depending on bids. Proposed increases are Staff Reserved w/ Sign (\$330); Staff Gate (\$275); Regular Staff (\$125).

President’s Report- Dr. Claudette Fuller--

- a. Committee Chair goals were discussed. Dr. Fuller sent emails to each committee chair to have them assess what the committee would like to accomplish this year and if a budget is needed to be successful in their efforts. In the past, hospitality would get donations from various departments on campus. Food items previously came out of the account from the Poinsettia Sale.
- b. Staff Assembly Survey- conducted to see what campus senates are doing across the state. Other schools receive budgets for their Senates to do different things. The survey also asked who attends meetings. Dr. Fuller will send an email for Senate to see the questions asked.
- c. Western Carolina Survey- sent out to staff to assess what staff feel about the climate of their campus. Dr. Fuller is looking to conduct a survey so we can have direction as a Senate to focus on for the staff. We need to hear from the staff.
- d. Commencement Volunteers Needed- December 10, 2016. Confirm with Keith Townsend and Shunta Gregory.

Committee Reports

- Hospitality Committee: Reported by Rodney McCrowre- Meeting was held on September 26, 2016.
 - Identified goals and are awaiting to receive approvals
 - Need to update new employee files. More than 12 from orientation
- Fundraising Committee: Poinsettia- All forms and funds needed to place the order. Michelle Saunders was not sure of the amount sold at the time.

Old Business—

- **Computer Loan Program-** Do we still want to proceed with the program? An ad hoc committee would need to be formed. The computers would be desktops instead of laptops. Dr. Fuller has the paperwork and will make sure the committee is aware of all qualifications. IT suggested giving the pc to employees but due to it being state property we may not be able to proceed. We will have to physically see the computer in order to track the property. We cannot sell surplus items. The Senate agreed to table the program until the next meeting.
- **There will be no December meeting.**
- Community Homeless & Hunger Stand Down- meet at Collins by 8:15 am. If you have items to donate, please bring them.

New Business – Cindia Wetherwax introduced Melvin Lewis, Director of Emergency Management. Thanks to IT he has transitioned smoothly.

-Happy holidays

-An alternate needs to be appointed for the Staff Assembly. Dr. Fuller needs to know who is interested before she decides to appoint someone.

Adjournment - The meeting was adjourned at 2:51 PM.

Respectfully Submitted,

Roni D. Stearns
Secretary, Staff Senate