



**WHAT HAVE YOU DONE TO RESOLVE YOUR COMPLAINT?**

Explain briefly what steps you have taken to resolve your complaint. If you have not attempted to resolve your complaint in the originating department, it will be referred to the relevant department for resolution. Specify the dates and the persons to whom you made have to complaint.

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**REMEDY:**

What would you like done about your complaint? Explain briefly what you might consider to be satisfactory resolution/remedy to your complaint.

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**DISPOSITION:**

Action taken

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INVESTIGATOR: \_\_\_\_\_

DATE: \_\_\_\_\_

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### **North Carolina Post-Secondary Education Complaints**

If a complaint cannot be resolved after exhausting the institution's grievance procedure, the student may file a complaint with the following office:

North Carolina Post-Secondary Education Complaints

c/o Student Complaints

University of North Carolina General Administration

910 Raleigh Road, Chapel Hill, NC 27515-2688

For more information, call (919) 962-4550 or send an email to:

[studentcomplaint@northcarolina.edu](mailto:studentcomplaint@northcarolina.edu).

The student may contact [UNC General Administration](#) for further details.