Phase One

- **Respond to the Offer of Admission & Pay your Enrollment Deposit.**
  Log into Broncoville to accept or decline our offer of admission and pay your enrollment deposit.

- **Set Your FSU Email Password**
  1. Click this link to get your default password.
  2. Sign in to your FSU Email.
  3. Follow the prompts to set up two-factor authentication.
  4. Click this link to change your password.
  For help: 910.672.4357.

Phase Two

You must have confirmed your enrollment to complete the steps in Phase 2.

- **Log Into FSU Engage**
  FSU Engage is a key resource for current students. View your bill, access Canvas, check your FSU email, and more. Sign in using your FSU email and password.

- **Register for New Student Orientation**
  Use Broncoville to register for an Orientation date that works best for you. You'll receive more information about Orientation in your email after you RSVP.

- **Apply for Housing (Optional)**
  Use FSU Engage to access the housing portal if you want to live on campus. The housing portal opens in the spring of each year.

Phase Three

- **Upload Your Medical Records**
  1. Log into the FSU Student Health Services Patient Portal.
  2. On the Forms tab, submit the New Health History Form.
  3. Download the Immunizations Record Page 6. (If you do not have an official immunization record)
  4. Have Page 6 completed and signed by your doctor.
  5. On the Immunization tab, enter your immunization dates using your Immunization Record.
  6. On the Uploads tab, upload your Immunization Record Page 6 or an official immunization record (NCIR, VAR, etc.)
  7. Your immunizations are due within 30 days of registering for classes.
  8. If living on campus, download the physical from the Forms tab, have your doctor complete it, and upload it.

- **Make an Appointment with Advisor (Optional)**
  If you missed all of the New Student Orientation dates, contact your advisor to make an appointment and get registered for classes.

- **Submit Final Transcripts**
  If you had in-progress classes when you applied, submit official copies of your transcript(s) showing your final grades so you can receive transfer credits.

Phase Four

You must have registered for classes to complete the steps in Phase 4.

- **Enroll/Waive FSU Health Insurance**
  Go to FSU's student health insurance website to enroll or waive FSU health insurance. You must enroll/waive each semester. You will be automatically enrolled if you do not waive FSU health insurance.

- **Rent Textbooks**
  Visit the FSU Bookstore to rent your textbooks.

- **View Your Bill**
  In FSU Engage, look under the Balances widget to view your bill. If your bill doesn't accurately reflect financial aid, scholarships, or employer sponsorship, contact Financial Aid at finaid@uncfsu.edu.
  If you think your bill is wrong for some other reason than financial aid, contact Student Accounts at studentaccountsreceivable@uncfsu.edu.

- **Access Bronco Navigate (Advisor Communications)**
  Click the Launch Bronco Navigate button in the Academic Profile widget in FSU Engage.

- **Get Your Student ID Card**
  You can get your student ID card one week before the first day of class. Sign in here to complete the process. Pick your ID card up in person from the Bronco Card Office.

- **Register for Handshake**
  In FSU Engage, under Tools, click Student Affairs. Then click on Handshake.

- **Apply for Parking (Optional)**
  Visit the Parking Portal to purchase your permit.